



# CITY OF CASTROVILLE

*Little Alsace of Texas*

COMMUNITY DEVELOPMENT DEPARTMENT

703 PARIS STREET

CASTROVILLE, TEXAS 78009

PHONE: (830) 931-4090

SUBMIT PERMIT TO: [PERMITS@CASTROVILLETX.GOV](mailto:PERMITS@CASTROVILLETX.GOV)

Permit # \_\_\_\_\_

## MEP Permit Application

<b>TYPE OF PERMIT REQUESTED:</b>			
<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> PLUMBING	
<b>Project Address:</b> _____		<b>Valuation:</b> _____	
<b>Use of Building:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial			
<b>Project Description:</b> <input type="checkbox"/> New Construction <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Repair			
<b>Description of Work:</b> _____			
<b>Property Owner</b>			
<b>Name:</b> _____		<b>Phone Number:</b> _____	
<b>Address:</b> _____			
<b>MEP Contractor</b>			
<b>Business:</b> _____		<b>Contact Person:</b> _____	
<b>Address:</b> _____			
<b>Phone Number:</b> _____		<b>Email:</b> _____	

***\*All contractors and sub-contractors are required to register before obtaining permits for work in the City of Castroville. To register you must submit a contractor's registration form, a driver's license, the Certificate of Liability Insurance, and professional licenses to the Community Development Department.***

A permit becomes null and void if work authorized is not commenced within 180 days of the date of permit issuance, or if work is suspended or abandoned for a period of 180 days at any time after work is commenced. All permits require one or more inspections.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified or not. No work may begin until proper permits are approved, and all associated fees have been paid.

**All work is subject to field inspections and approvals**

Inspections may be requested Monday – Friday, 8a – 5p at any of the following: Phone: (830)931-4090  
Email: [permits@castrovilletx.gov](mailto:permits@castrovilletx.gov)

Inspections are conducted within 48hrs of request between 8a & 5p, and inspectors must have access to the work area to conduct inspections

190 - Single Trade Permit Fee:

**\$100**

(Unless valuation is more than \$10,000, then permit fee will be based on valuation)

Receipt

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

**STAFF USE ONLY**

\_\_\_\_ Approved

\_\_\_\_ Denied

Issued By: \_\_\_\_\_

Date: \_\_\_\_\_