



## PUBLIC SERVICE APPLICATION FORM

*City government depends on residents who volunteer their time and expertise to participate as members of boards, commissions and committees. The citizen involvement is important in setting the direction for Castroville's future.*

In compliance with the Open Records Act information provided on this form may be available to the public. Public Service opportunities are offered by the City of Castroville without regard to race, color, national origin, religion, sex, or disability.

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell/Business Telephone: \_\_\_\_\_

Resident of Castroville for \_\_\_\_\_ years Voter District: \_\_\_\_\_ Resident of Texas for \_\_\_\_\_ years

Reside within the city limits of City of Castroville: Yes \_\_\_\_\_ No \_\_\_\_\_

Reside in Medina County: Yes \_\_\_\_\_ No \_\_\_\_\_ Other: \_\_\_\_\_

**\*Please note some boards and commissions require the members to reside in the corporate city limits.**

Please indicate Board, Commission or Committee preference:

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_

If you have prior service on a board, please provide the name of the board and the date of service.

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Are you currently holding any public office or board appointment? \_\_\_\_\_ If so, what? \_\_\_\_\_

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Please list any special knowledge, education or experience that you feel qualifies you to serve in the areas you have indicated as a preference. Also, list any business or personal relationship with the City of Castroville that might create a conflict of interest or that would affect your ability to serve.

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Members of each board will be appointed on an equitable basis so as to represent all segments and geographical areas of the city. All applicants will be notified of appointments by phone, mail or email. Applicants not appointed will be reconsidered as vacancies occur. Applications will be maintained on file for one year.

A brief resume and letters of recommendations are welcomed when submitting an application. Please submit this form to the City Secretary's Office, 1209 Fiorella, Castroville, Texas 78009. Or Email to [debra.howe@castrovilletx.gov](mailto:debra.howe@castrovilletx.gov) or by fax to 830-931-6373.

#### **Qualifications for city boards, commissions and committees**

- A resident of Castroville for six months
- A qualified Castroville voter at the time of appointment
- Shall not have been convicted of a crime of moral turpitude
- Not be an adversary party to pending litigation against the city except for eminent domain proceedings
- Not be in arrears on water, electric/gas service charges, or other city obligations
- Have a creditable record of attendance and performance in any previous board service

#### **Boards, Commissions and Committees (\* allow non-residents)**

##### Planning and Zoning Commission

- Meets 2<sup>nd</sup> Wednesday at 6:30p.m. at City Hall
- Five members plus two alternates
- Assists with development & implementation of City's master plan
- Reviews development proposals, rezoning cases, subdivision plats, Re-plats & site plans
- Updates & revises land use assumptions
- Conducts public hearings for said matters when appropriate & make recommendations to Council

##### Zoning Board of Adjustment

- Meets 2<sup>nd</sup> Monday at 6:00 p.m. at City Hall (as needed)
- Five members plus two alternates
- Consider requests for special exceptions to the terms of the zoning ordinance
- Hears variances to the city's zoning ordinance & appeals of administrative decision; interprets & enforce the Zoning ordinance with the building official as appropriate

##### Historic Landmark Commission

- Meets 3<sup>rd</sup> Tuesday at 6:30 p.m. at City Hall
- Seven members plus two alternates
- Primary purpose is to advise the Council on building permits involving historic homes & buildings within the City  
The HLC Board assumed the duties of dissolved DRB

##### \* Library Board (non-residents allowed)

- Meets on the 2<sup>nd</sup> Thursday at 6:30 p.m. at Library
- Five members plus two alternates
- Advises City Council on the development & improvement of library services
- Review & recommend library equipment & facilities requirements & formulate recommendations for submission to the city council

##### \* Parks and Recreation Advisory Board (2 non-residents)

- Meets 3<sup>rd</sup> Wednesday at 6:00 p.m. at City Hall
- Five members plus two alternates
- Review & recommendation long range plans
- Develop improvement plans to meet future requirements of park equipment & facilities
- Coordinate building plans & project proposals

##### \* Airport Board (non-residents allowed)

- Meets 1<sup>st</sup> Monday at 5:00 p.m. at the Airport Conference Room
- Five members plus two alternates
- Review & develop long range plans
- Develop plans for future improvements & facilities
- Coordinates plans & recommendations with City Administrator prior to formal submission to Council