

ORDINANCE NO. 2021-014

AN ORDINANCE ADOPTING THE COMPREHENSIVE FEE SCHEDULE FOR THE CITY OF CASTROVILLE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022.

WHEREAS, the Local Government Code provides that certain filing fees, permit fees, inspection fees, deposits, and conditions of service may from time to time be established or updated, and

WHEREAS, the City Council of the City of Castroville has determined that the cost of providing certain services, such as filing fees, permit fees, inspection fees and deposits should be required to pay for materials and special services performed by City staff, are required, where it benefits the individual and not of general benefit, and

WHEREAS, the City Council may adjust fees for certain services from time to time and incorporate all adjusted and/or new fees for services provided into one comprehensive schedule, and.

WHEREAS, the City Council has found it necessary to adjust fees for services, and to maintain a comprehensive document which incorporates most or all fees for services provided by the City into one schedule, and

WHEREAS, the establishment of new fees or revised fees as hereby established in the Comprehensive Fee Schedule as provided for in Exhibit A; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CASTROVILLE, TEXAS:


The Comprehensive Fee Schedule is hereby adopted as presented in Exhibit A with an effective date of October 1, 2021 and repealing all Ordinances in conflict herewith. Any previous fee amount which this comprehensive fee schedule now addresses is hereby expressly repealed if it is in conflict with the provisions of this ordinance. In the case of a fee listed in another ordinance but not included in this comprehensive fee schedule, the previous listed fee amount shall apply. This ordinance shall then be amended to include the particular fee.

PASSED AND APPROVED by the City Council of the City of Castroville this the 14th day of September, 2021.



DARRIN SCHROEDER, Mayor

ATTEST:



DEBRA HOWE, City Secretary

COMPREHENSIVE FEE SCHEDULE



**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees - Administration**

Copies and Fax Fees

Copies (8 ½ x 11)	\$0.10 per page
Copies (8 ½ x 14)	\$0.10 per page
Copies (11 x 17)	\$0.25 per page
Color Copies	\$1.00 per page
Certified Copies	\$1.00 per page
Fax Outgoing Same Area Code	\$0.50 per page
Fax Outgoing Long Distance	\$1.00 per page
Fax Incoming	\$0.20 per page

Return Check Fee \$25.00

Occupational Tax:

Retail Beer on Premise (BE) Annual	\$75.00
Beer Retailer Off premise (BF) Annual	\$30.00
Retail Beer and Wine on Premise (BG) Annual	\$87.50
Retail Beer and wine off premise (BQ) Annual	\$30.00
Package Store (P) Annual	\$250.00
Wine Only Package Store (Q) Annual	\$30.00
Wholesale Distributor (W) Annual	\$37.50
Mixed Beverage (MB) Annual	\$312.50
Other Liquor Permits (Tx Alcohol Beverage Code)	½ State Fee / yr.
Other Beer Licenses	½ State Fee/yr.
Coin operated game machines	\$7.50

Special Events:

Application Fee:	
On City Property & ROW excluding Regional Park	\$100/event + cost
Litter Pick up Deposit	\$12 / 90-gal container
Banner Placement	\$75 / hr.; 1 hr. minimum
Sanctioned Event Permit (Ord.2014-10)	\$20.00

Permits:

Horse Drawn Carriage	\$100.00
Park Alcohol Permit Fee (for each day of event)	\$20.00

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Administration (continued)**

General Fees - Moving of any building or structure – \$100.00
for movement of structure on City streets or ROW
where city assistance is required

Extension of Time – Fee may be waived by the City \$250/extension
Administrator if the extension is requested prior to
any approval expiring & subject to applicant
providing cause for the extension

Postponement – When postponement is requested \$200.00
by applicant for an item on an agenda for which a
public hearing was scheduled. Fee must be waived
by City Administrator

CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Airport

Airport Lease Rates

Rates are based on *Price per Square Foot* depending on *size and location*. Consult with airport manager or city administrator for further details.

Ramp Tie Down Fees

Monthly	\$35.00
Daily	\$5.00

Late Fees

Delinquent Rentals	10% of Amount Owed, with a Minimum of \$20.00
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CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Community Development

Consultant Fees

Review of construction plans, reports, drainage studies, TIA's, landscape plans, and any other documents associated with plats, site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted. Fees include professional fees billed by engineering and planning consultants or any consultant utilized by the City to review development.

Actual Cost plus 5% Administration Fee

Legal Fees

All legal fees incurred by the City in the review preparation and/or amendment of any legal document associated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement.

Actual Cost plus 5% Administration Fee

Plats and Planning

Future Land Use Plan*	Comprehensive Plan Amendment	\$250 + Consultant Fee
Zoning*	Zone Change Request	\$75 + Consultant Fee
Minor/Amending Plat*	Single and Two Family Residential	\$150 + \$20/lot + Consultant Fee
Minor/Amending Plat*	All Other Zoning Districts	\$200 + \$25/acre + Consultant Fee
Preliminary /Final Plat*	Single and Two Family Residential	\$550 + \$20/lot + Consultant Fee
Preliminary/Final Plat*	All Other Zoning Districts	\$800 + \$25/acre + Consultant Fee
Planned Unit Development*	Preliminary Concept Plan	\$100 + \$25/acre + Consultant Fee
Planned Unit Development*	PUD Plan	\$500 + \$25/acre + Consultant Fee
Planned Unit Development*	Amendment	\$250 + \$25/acre + Consultant Fee

CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Community Development (continued)

Permits

Work Without a Permit	Double the Permit Fee
Plan Review Fee	65% of Permit Fee (If Applicable)
Construction Valuation	
\$0 – \$2,000	\$100.00
\$2,001 to \$25,000	\$100 for the first \$2,000 plus \$13.75 for each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to 1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000 or fraction thereof
New Single-Family Residence	\$0.53 per Square Foot
All Other Building Permits*	Based on Construction Valuation
Burn Permit	\$25.00
Demolition Permit*	Based on Construction Valuation
Fence Permit	\$25
Fire Prevention Permit	Actual Cost + 5% Administration Fee
Floodplain Development Permit*	\$100.00
Site Work Permit*	Based on Construction Valuation
Sign Permit – Permanent	Based on Construction Valuation
Sign Permit – Wayfinding	In Accordance with the Agreement
Specific Use Permit*	\$75.00
Trade Permit – Mechanical, Electrical, and Plumbing	\$100.00 per Trade (Unless over \$10,000, then based on valuation)

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Community Development (continued)**

Miscellaneous

Certificate of Appropriateness	\$50.00
Certificate of Occupancy	\$100.00
Determination-Vested Rights Petition or Development Rights Determination*	\$500.00
Home Occupation Registration Fee	\$25.00
Mobile Home Park Annual License Fee	\$100.00
Plotter Printing Fee - Black & White (20lb Bond Paper)	\$7/page
Plotter Printing Fee - Color (20lb Bond Paper)	\$12/page
Verification Letter	\$50.00
Variance Request/Appeal*	\$200.00

***Fees that usually have Consultant and/or Legal Fees**

CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Library

Fees and Fines

Library Card Replacement Fee	\$1.00
<i>Medina County Patrons –</i> Out-of-area Library Card Fee	\$10.00
Out-of-area Library Card Fee (<i>Counties other than Medina County</i>)	\$25.00
Overdue Book Fine (No Grace Period)	\$0.25 per day OR replacement cost
Overdue Audio / DVD Fines (No Grace Period)	\$1.00 per day OR replacement cost
Overdue Course Kits (No Grace Period)	\$1.00 per day OR replacement cost
Overdue Texana Books (No Grace Period)	\$1.00 per day OR replacement cost

Copies, Fax, Lamination

Black & White Copies / Printouts	\$0.10 / page
Color Copies	\$1.00 / page
Scans	\$0.10 / page
Outgoing Fax Service Local	\$0.50 / page
Outgoing Fax Service Long Distance	\$1.00 / page
Outgoing Toll-Free Fax	\$0.50 / page
In-Coming Fax	\$0.20 / page
Lamination	\$1.00 /8" x 11" page

Lost Items	Replacement cost or replacement of book in good/excellent condition title lost; approved by library staff
Meeting Room Fee – Non-Profit	Free of Charge
Postage	Current postage cost

Exam Proctoring

Regular Class Exam per 3 hours	\$10.00
Standardized Test per 3 hours	\$25.00

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Parks and Recreation**

Lions Park Fees

Softball Fields

Per Season Athletic Field Fee	\$500
Daily Fee	\$40
Hourly Fee	\$15

Soccer Fields

Per Season Athletic Field Fee	\$500
Daily Fee	\$40
Hourly Fee	\$15

Regional Park Fees

Soccer Fields

Per Season Athletic Field Fee	\$3,000
Daily Fee	\$100
Hourly Fee	\$ 15

RV & Camping

Tent Camping	\$ 10 / tent per day
RV Daily	\$ 45
RV Weekly	\$180
RV Monthly (30 AMP)	\$425
RV Monthly (50 AMP)	\$485
*Additional Utility Charge (May – August)	\$50
Dump Station – Resident use (must present latest utility bill)	\$0
Dump Station – Non-Resident use	\$15.00
Late Fee	\$5 per day

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Parks and Recreation (continued)**

Discounts – Only one discount can be applied

Military	10%
Promotional Discount (available when <75% capacity)	25% Monthly discount only/ Single use per patron

Volleyball Courts

Daily Fee	\$100
Hourly Fee	\$15
Season Fee	\$500

Pavilion & Picnic Areas

\$50.00 refundable cleaning fee deposit on All AREA Rentals

Individual Picnic Table Rental	\$5.00
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***Resident is Defined as City of Castroville taxpayer**
Full Day 8 a.m. – 9 p.m.

Area #1 (4 tables)	Full-day	\$40 Resident* / \$45 Non-Resident
Area # 2 (6 tables)	Full-day	\$50 Resident* / \$55 Non-Resident
Area #3 (8 tables)	Full-day	\$60 Resident* / \$65 Non-Resident
Area #4 (4 tables)	Full-day	\$40 Resident* / \$45 Non-Resident
Area #5 (4 tables)	Full-day	\$40 Resident* / \$45 Non-Resident
Large Pavilion (4 tables)	Full-day	\$100 Resident* / \$105 Non-Resident
Small Pavilion (2 tables)	Full-day	\$80 Resident* / \$85 Non-Resident

Park Land Rental Fee

0 – 24 Guest	\$0
25 – 100 Guest	\$25
101 – 200 Guest	\$50
Over 200 Guest	\$100
Schools	\$0.50 per person

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Parks and Recreation (continued)**

Special Holiday Fees

Easter Weekend	\$10 / car / day
4 th of July	\$10 / car / day
Memorial Day	\$10 / car / day
Labor Day	\$10 / car / day
*Weekend Pass	\$25/car (covers holiday weekends)

Pavilion & Picnic Areas (3 day minimum)

Picnic Tables	\$25
Large Pavilion	\$300
Small Pavilion	\$200
Area #1	\$140
Area #2	\$170
Area #3	\$200
Area #4	\$140
Area #5	\$140

Swimming Pool Fees

Admission	\$5 per person (2 yrs. & under are free)
Group Admission – 10+ individuals	\$5 per person (\$0.25 discount per person)
Fitness & Aerobic Swim	\$5 per person/per session

Swimming Pool Season Pass Fees

Single Person	\$90/ person
Family Pass (maximum of 4 individuals) <i>\$25 each additional</i>	\$125/ family
Fitness Pass (May – October)	\$125/person
Single Combo Pass (includes Fitness & Public Swim)	\$130/person
Swim Camp	\$60/person
Swim Lessons (includes 4 hours of instruction)	\$60/person
Swim Lessons Late Registration	\$70/person
Private Pool Parties (Pavilion Included)	\$125 per hour / 2 hour minimum
Pool Pavilion Reservations	\$35 per hour + daily fees

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Parks and Recreation (continued)**

Swim Team \$175 per person

Private Swim Lessons

1 person, 5 hours of instruction \$150
 2 persons, 5 hours of instruction \$80 per person
 3 persons, 5 hours of instruction \$80 per person

Amphitheater Fees

Class 1: City / FCRP Events No Fee
 Class 2: Commercial Events with Admission Charge \$150 per day + Security Deposit
 Class 3: Events / No Admission Fee \$100 per day + Security Deposit
 Class 4: Non-Profit Events \$50 per day + Security Deposit

Security Deposit \$100 / Refundable deposit

Administration Fees

Special Event Application \$100 / refundable if application is denied
 Cancellation Fee \$15 per reservation / excludes rainchecks or reschedules

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Police**

Reports and Fingerprinting

Past Department Reports	\$15 / hr., 1 hr. Minimum
Accident Report Copy	\$6.00
Accident Report Certified Copy	\$8.00
Police Report Copy	\$0.10 per page
Fingerprinting (up to 2 cards)	\$10.00

Animal Control

Pet License:

Annual Fee per Animal	\$10.00
Annual Fowl Registration Fee	\$1.00 / Fowl
Neutered Animal Lifetime	\$10.00
Dangerous Animal License (Annual)	\$50.00 Annual
Livestock Registration Fee	\$1.00 / Species
Replacement Tag	\$2.00

Impoundment (Running-At-Large) Altered:

First Impoundment – (1 st Offense)	\$20 / animal + daily boarding fee
Second Impoundment – (2 nd Offense)	\$40 / animal + daily boarding fee
Third Impoundment – (3 rd offense or more)	\$60 / animal + daily boarding fee

Impoundment (Running-At-Large) Unaltered:

First Impoundment – (1 st Offense)	\$25 / animal + daily boarding fee
Second Impoundment – (2 nd Offense)	\$45 / animal + daily board fee
Third Impoundment or more – (3 rd Offense)	\$65 / animal + daily board fee

Boarding after Impoundment Board Fee \$10 / day

Owner Surrender Fee \$50 (Adoption / Euthanasia)

CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Public Works

Utility Fees

Deposit – Residential:

- Electric \$150.00
- Water \$100.00
- Gas \$50.00

Deposit - Commercial \$500.00

Utility Re-Connect Fee \$50.00

Utility After Hours re-connection Fee \$50.00 flat fee plus additional \$50 for first request
(requested by customer) in 12-month period and additional \$100 for every
request within a 12- month period

Meter Re-Read Fee \$20.00

Temporary Utility Service Connection Fee \$50.00

Meter testing *(requested by customer)* \$100 per meter plus actual cost of testing and
postage if not found to be defective.

Meter change out *(requested by customer)* \$100 per meter plus actual cost of installation.

Meter tampering fee \$500 per meter for first offense. \$750 per meter
for every offense after first. Also, may be subject to
additional charges for code or criminal violations, as
applicable.

Edwards Aquifer Authority (EAA) \$5.17 / month/account
Pass thru (As set by EAA)

Street Light Installation \$525.00

Water Sales – Coin Op 10¢ per gallon

Water Acquisition Fee (Surcharge)

Residential % Based on Water Consumption / month

Commercial % Based on Water Consumption / month

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Public Works (continued)**

Water Tap Fee

Residential: ¾" and 1"	\$2,100.00
Larger than 1"	Cost plus 5% Admin. Fee
Commercial	Cost plus 10% Admin. Fee
Meter Connection	\$100.00

Sewer Tap Fee

Residential: 5 ft. and above	\$2,100.00
Residential: below 5ft.	\$2,300.00
Commercial	Cost plus 10% Admin. Fee

Electric Service

Residential Overhead (may require additional cost related to pole, transformer and/or pad mount)	\$1,000.00
Residential Underground (may require additional cost related to pole, transformer and/or pad mount)	\$3,500.00
Residential, Pole 30'	\$750.00
Residential, Pole 45'	\$950.00
Residential, Transformer, single phase overhead	\$1,200.00
Residential, Pad mount, single phase	\$1,600.00
Commercial	Cost plus 10% Admin Fee

Gas Service

Residential	Cost plus 5% Admin. Fee
Commercial	Cost plus 10% Admin. Fee

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Public Works (continued)**

Impact Fees

Water Only

Type and Meter Size

Simple 5/8" x 3/4"	\$2,995.90
Simple 3/4"	\$4,493.85
Simple 1"	\$7,489.75
Simple 1 ½ "	\$14,979.49
Simple 2"	\$23,967.19
Compound 2"	\$23,967.19
Turbine 2"	\$29,958.98
Compound 3"	\$47,934.37
Turbine 3"	\$71,901.56
Compound 4"	\$74,897.46
Turbine 4"	\$125,827.73
Compound 6"	\$149,794.91
Turbine 6"	\$275,622.64
Compound 8"	\$239,671.86
Turbine 8"	\$479,343.73
Compound 10"	\$344,528.30
Turbine 10"	\$748,974.57
Turbine 12"	\$988,646.43

Sewer Only

Type and Meter Size

Simple 5/8" x 3/4"	\$3,817.96
Simple 3/4"	\$5,726.93
Simple 1"	\$9,544.89
Simple 1 ½ "	\$19,089.78
Simple 2"	\$30,543.65
Compound 2"	\$30,543.65
Turbine 2"	\$38,179.56
Compound 3"	\$61,087.29
Turbine 3"	\$91,630.94
Compound 4"	\$95,448.89
Turbine 4"	\$160,354.14

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Public Works (continued)**

Compound 6"	\$190,897.78
Turbine 6"	\$351,251.92
Compound 8"	\$305,436.45
Turbine 8"	\$610,872.91
Compound 10"	\$439,064.90
Turbine 10"	\$954,488.92
Turbine 12"	\$1,259,925.37

Backflow

Annual Tester Registration Fee	\$40.00
Test Report Processing Fee (per assembly testing)	\$35.00
Test Report Processing Fee for Backflow Devices-due to City Contractor - 3 rd Party Inspection	Waived only by showing proof of City Notification letter
Plumbing Permit Fee for Backflow Device-repaired, replaced or installed to existing system	Waived only by showing proof of City Notification Letter

Right of Way

<i>Small Cell Nodes</i> - Permit application fee for up to five (5) network nodes on City owned Pole	\$500.00
<i>Small Cell Nodes</i> - Permit application fee for each additional network node beyond five (5) on City Owned Pole	\$100.00
Annual Right-of-Way fee per City Owned Pole	\$270.00
<i>Small Cell Nodes</i> – Each new Network Node Support Pole	\$1,000.00
Annual Right-of-Way fee per support pole	\$270.00
<i>Small Cell Nodes</i> – Transfer Facility Permit application fee for up to five (5) network nodes	\$500.00
<i>Small Cell Nodes</i> – Transfer Facility Permit application fee for each additional network node beyond five (5)	\$250.00
<i>Small Cell Nodes</i> – Annual Right - of - Way fee beyond five (5)	\$28.00

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
 FY 2022 ADOPTED Annual Operating & Capital Budget
 Fees – Public Works: Refuse (continued)**

Monthly RESIDENTIAL Garbage Collection Service- Per Home

1 – WM Provided 96 Gal. <i>Trash</i> Cart – Curbside (1/week Collection)	\$26.40
1 – WM Provided 96 Gal. <i>Recycle</i> Cart – Curbside (1/week Collection)	Included
At Your Door Household Hazardous Waste Collection (Unlimited)	Included
Brush, Bundles, and Bulky Waste (6 CY Allowance)	Included
Each ADDITIONAL WM 96 Gal. <i>Trash/Recycle</i> Cart	\$13.00

Monthly COMMERCIAL Collection Service – Per Container

Light Commercial – 96 Gal. <i>Trash</i> Cart (1/week collection)	\$28.60
Light Commercial – 96 Gal. <i>Recycle</i> Cart (1/week collection)	\$28.60
2 Cubic Yard Container – 1/week collection	\$80.30
2 Cubic Yard Container – 2/week collection	\$127.60
3 Cubic Yard Container – 1/week collection	\$116.60
3 Cubic Yard Container – 2/week collection	\$140.80
4 Cubic Yard Container – 1/week collection	\$138.60
4 Cubic Yard Container – 2/week collection	\$220.00
6 Cubic Yard Container – 1/week collection	\$166.10
6 Cubic Yard Container – 2/week collection	\$331.10
8 Cubic Yard Container – 1/week collection	\$220.00
8 Cubic Yard Container – 2/week collection	\$440.00
FEL (Front End Loader) Container Lock/ Casters	\$25.00
Extra Pickups (available <u>only</u> on regular service days)	\$112.00

**CITY OF CASTROVILLE – COMPREHENSIVE FEE SCHEDULE
FY 2022 ADOPTED Annual Operating & Capital Budget
Fees – Public Works: Refuse**

Monthly INDUSTRIAL Collection Services (Per Container)

Roll off Delivery Fee	\$160.00
Roll off Rental Fee (per day)	\$7.00
Roll Off Relocate Fee	\$247.00
Non-Waste Management Roll Off - Fine	Fine = City Franchise Rate of Container
20 Cubic Yard Container (Per Haul)	\$435.00
30 Cubic Yard Container (Per Haul)	\$467.00
40 Cubic Yard Container (Per Haul)	\$512.00