

2021

**OFFICIAL
COPY**

**PROPOSED
BUDGET**

**CITY OF
CASTROVILLE**



AUGUST 21 2020

City of Castroville

FY 2021

Proposed Budget

08.21.2020

NOTICE ABOUT THIS BUDGET

As required by Section 102.007d of the Texas Local Government Code, the City of Castroville is providing the following statements:

This budget will raise more revenue from property taxes than last year's budget by an amount of \$51,360, which is a 4.85 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,219.

Of the \$31,219 in added property tax revenue, \$31,219 will be used in the City's General Fund for essential City services such as Police, Streets, Parks & Recreation and Code Enforcement.

<u>Tax Rate</u>	<u>FY 2019-2020</u>	<u>FY 2020-2021</u>
Property Tax Rate	0.507771	0.495178
Voter-Approval Tax Rate	0.507771	0.495178
No-New Revenue Tax Rate	0.470508	0.484853
No-New Revenue M&O	0.473889	0.463333
Debt Rate	0.033882	0.031845
De Minimis Rate		0.866104

CITY OF CASTROVILLE
ADOPTED ANNUAL OPERATING & CAPITAL BUDGET

FY 2020-2021

MAYOR

CITY COUNCILMEMBERS

Darrin Schroeder	Mayor Pro Tem, District 5
Sheena Martinez	Councilmember, District 1
Paul Carey	Councilmember, District 2
Phil King	Councilmember, District 3
Todd Tschirhart	Councilmember, District 4

Submitted By

Leroy Vidales

Interim City Administrator/Finance Director

CITY OF CASTROVILLE

EXECUTIVE STAFF 2020

Leroy Vidales	Interim City Administrator
Debra Howe	City Secretary
Brian Jackson	Police Chief
John Gomez	Public Works Director
Devin Fredrickson	Parks & Streets Director
Hilda Bernal-Chavez	Accounting Manager
Roy Clayton	Public Works Operations Manager
Breana Soto	Community Development Director
Angela Alejandro	Library Manager
David Kirkpatrick	Airport Manager

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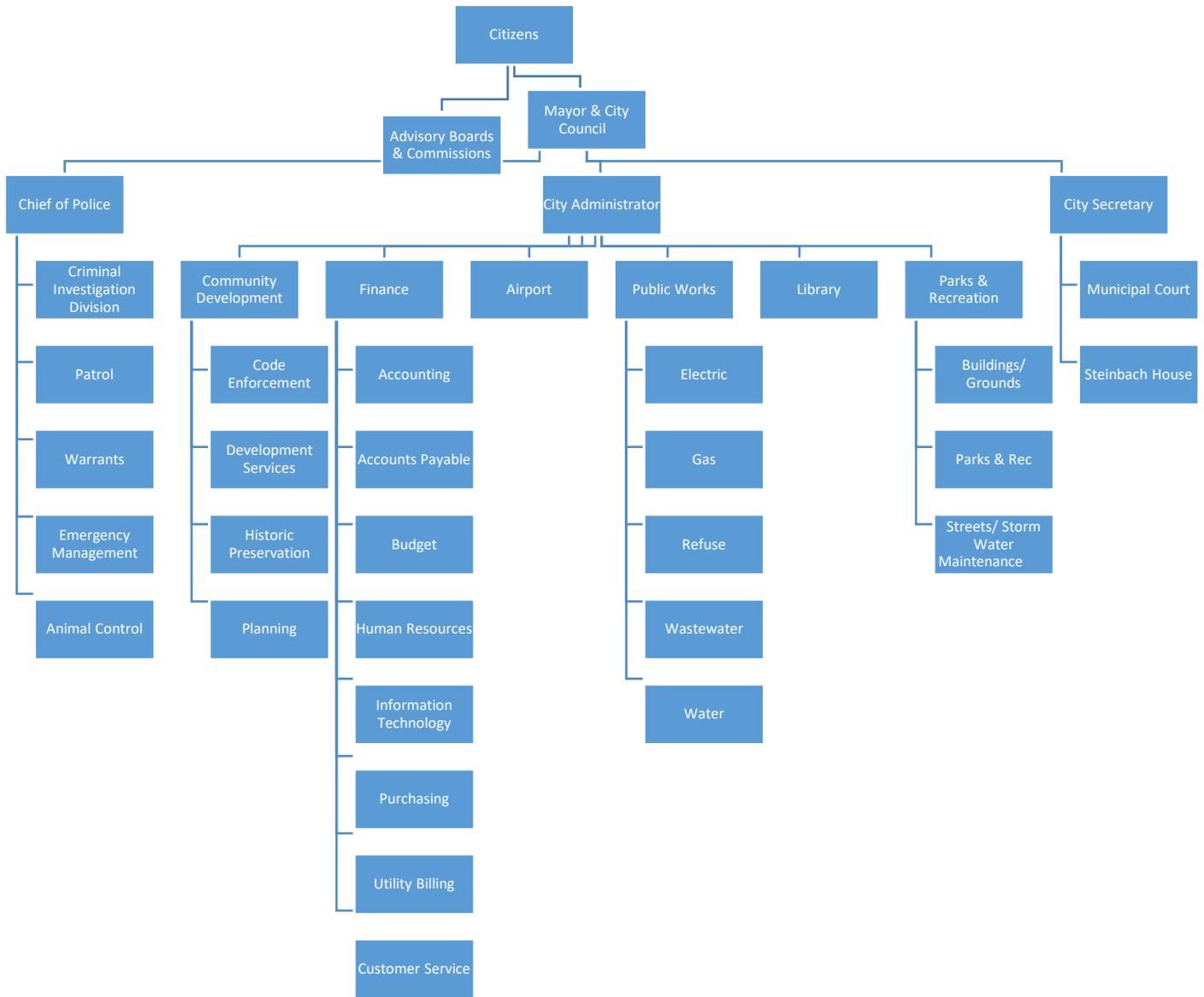
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ORGANIZATIONAL CHART



CITY OF CASTROVILLE – PERSONNEL ALLOCATION OVERVIEW

FY 2021 PROPOSED Annual Operating & Capital Budget

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021	BUDGET CHANGE
GENERAL FUND				
CITY ADMINISTRATOR	1	1	1	0
CITY SECRETARY	1	1	1	0
ECONOMIC DEVELOPMENT	0.5	0	0	0
FINANCE	3	3	3.5	.5
HUMAN RESOURCES	1	0	0	0
LIBRARY	3.5	2.5	3.5	1
POLICE	10	9.5	11	1.5
MUNICIPAL COURT	1	1.5	1	-.5
COMMUNITY DEVELOPMENT	1	2	2	0
PUBLIC WORKS/STREETS	4	4	3.5	-.5
PARKS AND RECREATION	1	2	3.5	1.5
ANIMAL CONTROL	1	1	1	0
INFORMATION TECHNOLOGY	0	0	0	0
TOTAL GENERAL FUND	28	27.5	31	3.5
UTILITY FUND				
PUBLIC WORKS ADMINISTRATION	6	7	7	0
WASTEWATER	3	3	3	0
ELECTRIC	4	4	4	0
WATER	3	3	3	0
TOTAL UTILITY FUND	16	17	17	0
AIRPORT FUND				
AIRPORT FUND	1.5	2	2	0
TOTAL AIRPORT FUND	1.5	2	2	0
HOTEL FUND				
HOTEL	1.2	.5	.5	0
TOTAL HOTEL FUND	1.2	.5	.5	0
TOTAL	44.2	47	50.5	3.5

**CITY OF CASTROVILLE – PROPERTY TAX RATE
 FY 2020 ADOPTED Annual Operating & Capital Budget**

TAX YEAR	FISCAL YEAR	TOTAL RATE	M&O RATE	I & S RATE
2001	2002	0.303500	0.224600	0.078900
2002	2003	0.311000	0.230500	0.080500
2003	2004	0.327900	0.266100	0.061800
2004	2005	0.365900	0.284400	0.081500
2005	2006	0.365000	0.291000	0.074000
2006	2007	0.380000	0.271400	0.108600
2007	2008	0.399900	0.312500	0.087400
2008	2009	0.377500	0.316000	0.061500
2009	2010	0.427000	0.351000	0.076000
2010	2011	0.454500	0.383000	0.071500
2011	2012	0.454500	0.385774	0.068726
2012	2013	0.454500	0.394731	0.059769
2013	2014	0.454500	0.412379	0.042121
2014	2015	0.454500	0.415150	0.039350
2015	2016	0.499400	0.458080	0.041320
2016	2017	0.523233	0.478661	0.044572
2017	2018	0.504093	0.466232	0.037861
2018	2019	0.508853	0.446356	0.041494
2019	2020	0.507771	0.473889	0.033882
2020	2021	0.495178	0.463333	0.031845

ALL FUNDS



CITY OF CASTROVILLE – ALL FUNDS BUDGET SUMMARY
FY 2021 ADOPTED Annual Operating & Capital Budget

	GENERAL FUND	UTILITY FUND	WATER ACQUISITION	WATER IMPACT	SEWER IMPACT	AIRPORT FUND
BEGINNING BALANCE	\$ 2,424,813	\$ 1,099,788	\$ 493,989	\$ 411,926	\$ 312,952	\$ 8,248,901
REVENUE	3,262,137	7,049,319	35,876	51,146	51,115	571,743
TRANSFER IN	873,347	-	12,713	-	-	-
TOTAL AVAILABLE	\$ 5,580,968	\$ 8,149,107	\$ 542,578	\$ 463,072	\$ 364,087	\$ 8,820,644
EXPENDITURES	4,135,484	5,720,956	52,600	1,080	51,080	571,743
TRANSFERS OUT	-	874,149	-	-	-	10,099
ENDING BALANCE	\$ 2,424,813	\$ 1,554,002	\$ 489,978	\$ 461,992	\$ 313,007	\$ 8,248,901

	DRAINAGE UTILITY	CAPITAL PROJECTS	POLICE TRAINING	DRUG FORFEITURE	COURT SECURITY	COURT TECHNOLOGY
BEGINNING BALANCE	\$ 302,428	\$ 196,062	\$ 6,013	\$ 918	\$ 24,362	\$ 15,319
REVENUE	107,200	3,500	1,150	52	4,862	7,366
TRANSFER IN	-	-	-	-	-	-
TOTAL AVAILABLE	\$ 409,628	\$ 199,562	\$ 7,163	\$ 970	\$ 29,224	\$ 22,685
EXPENDITURES	350	196,072	1,000	50	8,450	3,350
TRANSFERS OUT	90,000	-	-	-	-	-
ENDING BALANCE	\$ 319,278	\$ 3,490	\$ 6,163	\$ 920	\$ 20,774	\$ 19,335

CITY OF CASTROVILLE – ALL FUNDS BUDGET SUMMARY
FY2020 ADOPTED Annual Operating & Capital Budget

	LIBRARY MEMORIAL	ALSATIAN HOUSE	BIRY HOUSE	HOTEL/ MOTEL	2003 CO I & S	2004 CO I & S
BEGINNING BALANCE	\$ 1,524	\$ 4,487	\$ 6,306	\$ 85,048	\$ 34,887	\$ 42,481
REVENUE	5	2,040	1	61,423	16,270	58,968
TRANSFER IN	-	-	-	21,223	91,469	28,010
TOTAL AVAILABLE	\$ 1,529	\$ 6,527	\$ 6,307	\$ 146,471	\$ 142,626	\$ 129,459
EXPENDITURES	500	8,050	3,750	73,950	98,600	84,000
TRANSFERS OUT	-	-	-	-	-	-
ENDING BALANCE	\$ 979	\$ -1,523	\$ 2,557	\$ 72,521	\$ 44,026	\$ 45,459

	TOTAL OF ALL FUNDS
BEGINNING BALANCE	\$ 13,712,204
REVENUE	11,284,173
TRANSFER IN	1,026,762
TOTAL AVAILABLE	\$ 26,023,139
EXPENDITURES	11,011,065
TRANSFERS OUT	974,248
ENDING BALANCE	\$ 14,037,826

GENERAL FUND



CITY OF CASTROVILLE – GENERAL FUND SUMMARY
FY 2021 PROPOSED Annual Operating & Capital Budget

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY2021
BEGINNING BALANCE	\$ 1,781,535	\$ 2,424,813	\$ 2,424,813
REVENUE:			
SALES TAXES	\$ 1,113,334	\$ 1,078,363	\$ 1,233,639
PROPERTY TAXES	1,031,070	984,511	1,112,200
MUNICIPAL COURT FEES	249,588	245,787	224,732
PARKS & RECREATION FEES	228,406	221,800	242,170
OTHER REVENUE	240,707	395,624	449,396
TOTAL OPERATING REVENUES	\$ 2,863,106	\$ 2,926,085	\$ 3,262,137
TRANSFERS IN	\$ 853,747	\$ 873,347	\$ 873,347
TOTAL REVENUE	\$ 3,716,853	\$ 3,799,432	\$ 4,135,484
TOTAL AVAILABLE	\$ 5,498,388	\$ 6,224,245	\$ 6,560,297
EXPENDITURES			
CITY COUNCIL	\$ 28,383	\$ 50,309	\$ 55,550
CITY ADMINISTRATOR	251,127	331,641	376,174
CITY SECRETARY	119,108	136,240	134,755
ECONOMIC DEVELOPMENT	-	-	-
FINANCE	313,497	321,210	402,052
HUMAN RESOURCES	58,624	11,850	14,400
LIBRARY	206,019	164,628	217,888
POLICE	853,699	918,989	1,042,569
MUNICIPAL COURT	95,779	113,738	117,950
COMMUNITY DEVELOPMENT	128,063	231,500	273,885
PUBLIC WORKS	417,388	814,684	719,650
PARKS & RECREATION	269,583	299,981	335,911
RV PARK	7,143	29,250	39,011
SWIMMING POOL	132,443	146,120	128,765
ANIMAL CONTROL	81,027	71,823	73,384
INFORMATION TECHNOLOGY	67,188	163,081	164,000
NON-DEPARTMENTAL	23,282	55,000	39,540
CAPITAL OUTLAY		-	
TOTAL OPERATING EXPENDITURES:	\$ 3,052,352	\$ 3,774,432	\$ 4,135,484
TRANSFER OUT	21,223	25,000	
TOTAL EXPENDITURES	3,073,576	3,799,432	4,135,484
ENDING BALANCE	\$ 2,424,813	\$ 2,424,813	\$ 2,424,813

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
REVENUES

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
REVENUES				
<u>SALES TAXES</u>				
4001-401	CITY SALES TAX	\$1,109,577	\$ 1,074,830	\$ 1,230,000
4001-402	LIQUOR TAX	3,758	3,533	3,639
	TOTAL SALES TAXES	1,113,335	1,078,363	1,233,639
<u>PROPERTY TAXES</u>				
4002-101	CURRENT AD VALOREM TAX	932,172	903,311	1,100,000
4002-102	DELINQUENT AD VALOREM TAX	90,137	75,000	6,000
4002-103	PENALTY & INTEREST - TAXES	8,759	6,200	6,200
	TOTAL PROPERTY TAXES	1,031,069	984,511	1,112,200
<u>MUNICIPAL COURT FEES</u>				
4003-601	FINES	232,837	229,055	215,000
4003-602	COURT COST/ARREST FEES	14,168	14,000	7,000
4003-606	DEF. DRIVING LIST REQUEST	34	32	32
4003-607	FTA CITY FUND	2,548.24	2,700	2,700
	TOTAL MUNICIPAL COURT FEES	249,588	245,787	224,732
<u>PARK & RECREATION FEES</u>				
4004-809	SWIMMING POOL FEES	29,975	29,000	29,290
4004-810	SWIMMING LESSONS FEES	17,170	18,000	18,180
4004-811	CITY SWIM TEAM	15,225	15,000	16,000
4004-812	VENDING MACHINE/POOL	1,972	2,000	2,500
4004-815	R V PARK FEES	90,645	85,000	86,700
4004-816	TENT CAMPING FEES	1,840	1,300	1,500
4004-817	PICNIC AREA RESERVATIONS	5,100	5,000	8,000
4004-818	TABLE DAILY USE FEES	1,678	1,800	2,500
4004-819	PAVILION FEES	12,940	12,000	13,000
4004-820	HOLIDAY WEEKEND FEES	16,153	17,000	17,000
4004-822	SPORTS FIELD USAGE	3,218	3,200	4,000
4004-825	LAUNDROMAT REVENUE	2,276	2,000	3,000
4004-826	POOL PARTIES	18,760	19,000	27,500
4004-827	POOL - SEASON PASSES	11,450	11,500	13,000
4004-828	HOUSTON SQUARE	-	-	-
	TOTAL PARKS & RECREATION FEES	228,405	221,800	242,170

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
REVENUES (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>OTHER REVENUE</u>				
4009-201	TELEPHONE FRANCHISE FEES	4,058	3,200	2,500
4009-202	CABLE TV FRANCHISE FEES	1,016	1,100	1,122
4009-203	CABLE TV POLE RENT/LAND LEASE	10,200	10,200	10,200
4009-204	ELECTRIC FRANCHISE FEES	19,000	9,600	15,000
4009-301	PERMITS & FEES	152,059	135,000	130,000
4009-303	OCCUPATIONAL TAX	1,515	1,500	1,530
4009-304	PET LICENSE	331	300	775
4009-308	PLATTING/MAPPING FEES	1,730	5,000	5,250
4009-315	LOT MOWING ENFORCEMENT	-	200	450
4009-510	HOLDING & DISPOSAL	60	200	200
4009-601	LIBRARY DONATIONS	7	20	50
4009-603	LIBRARY FINES & USER FEES	2,083	2,000	2,500
4009-605	LIBRARY GRANTS	1,503	-	-
4009-608	E-RATE REIMBURSEMENT	-	1,031	-
4009-699	LOSS RECOVERY	-	-	-
4009-701	THC PRESERVATION GRANT	-	-	-
4009-803	COPY/FAX SERVICES	7,248	6,000	500
4009-805	DONATIONS	200	-	-
4009-806	POLICE REPORTS	1,552	1,500	1,000
4009-811	NSF CHECK CHARGES	25	-	-
4009-812	SALE OF ASSETS	-	2,000	2,000
4009-813	MISCELLANEOUS REVENUE	9,149	500	500
4009-815	MISC. REFUNDS & REIMB.	1,186	1,000	2,00
4009-830	INTEREST INCOME	18,289	10,000	15,000
4009-901	SPECIAL EVENTS REVENUE	7,490	7,000	3,500
4009-903	DONATION 4TH OF JULY	-	-	-
4009-9XX	USE OF FUND BALANCE	-	198,273	254,819
	TOTAL OTHER REVENUE	240,706	395,624	449,396
<u>TRANSFERS:</u>				
4999-920	TRANSFER IN: AIRPORT	6,000	6,000	6,000
4999-921	TRANSFER IN: STREET REHAB	-	-	-
4999-922	TRANSFER IN: UTILITY ROW	108,516	108,512	108,512
4999-923	TRANSFERS IN: UTILITY FUND	739,230	758,835	758,835
	TOTAL TRANSFERS IN	853,747	873,347	873,347
	TOTAL REVENUES	3,716,850	3,799,432	4,135,484

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – City Council

The City Council is responsible for the scope, direction, and financing of City services; establishing policy based on information provided by staff, advisory boards and commissions, and the general public; and implementing policy through staff under the Mayor-Council form of government.

City Council

Vacant - Mayor

Darrin Schroeder, Mayor Pro Tem

Sheena Martinez, District 1

Paul Carey, District 2

Phil King, District 3

Todd Tschirhart, District 4

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 10,376	\$ 8,009	\$ 8,850
OPERATIONS & MAINTENANCE	18,007	42,300	46,700
TOTAL	\$ 28,383	\$ 50,309	\$ 55,550

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – City Council

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
52101-101-01	City Council Pay	\$ 9,020	\$ 6,500	\$ 7,500
52101-105-00	Social Security	559	459	500
52101-106-00	Medicare	131	107	200
52101-112	Workers' Comp.	29	40	50
52101-140	Cell Phone Allow	638	900	600
TOTAL PERSONNEL SERVICES		\$ 10,376	8,006	8,850
SUPPLIES				
52102-104	Cell Phone Allow	\$ 159	\$ -	\$ 900
52102-201	Office Supplies	51	-	0
52102-205	General Supplies	1,245	800	800
TOTAL SUPPLIES		\$ 1,455	\$ 800	\$ 1,700
EDUCATION & TRAINING				
52105-503	Prof. Assoc. Dues	\$ 1,556	\$ -	\$ 5,000
52105-505	Training/Travel	1,266	3,000	3,500
52105-505-01	Board Training	37	-	1,500
TOTAL EDUCATION & TRAINING		\$ 2,859	\$ 3,000	\$10,000
MISCELLANEOUS				
52105-503	Prof. Assoc. Dues	\$ 2,680	\$ 1,500	\$ -
52108-790	Special Activities	11,013	37,000	35,000
TOTAL MISCELLANEOUS		\$ 13,693	\$ 38,500	\$35,000
TOTAL CITY COUNCIL		\$ 28,383	\$ 50,306	\$ 55,550

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – City Administrator

The City Administrator Office is the primary point of contact between the City’s departments and the City Council. The City Administrator’s function is to lead, guide and provide coordination to the departments as they implement City policies and to advise the City Council on policy decisions. The City Administrator communicates the City’s vision and mission to all employees and provides leadership in the administration of the City’s programs and services.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
CITY ADMINISTRATOR	1	1	1

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 105,884	\$ 171,241	\$ 191,520
OPERATIONS & MAINTENANCE	145,245	160,400	184,654
TOTAL	\$ 251,129	\$ 331,641	\$ 376,174

CITY OF CASTROVILLE – GENERAL FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – City Administrator

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
50101-101	Regular Salaries	\$ 81,663	\$ 135,000	\$ 150,000
50101-105	Social Security	5,247	8,370	9,400
50101-106	Medicare	1,229	1,960	2,200
50101-107	Retirement	8,355	13,285	14,100
50101-108	Health Insurance	3,715	7,533	8,200
50101-109	Life Insurance	549	405	430
50101-109	Vision Insurance	214	110	120
50101-109	Dental Insurance	55	419	420
50101-109	Long Term Disb.	699	648	650
50101-112	Workers' Comp	928	511	600
50101-136	Longevity	196	-	-
50101-139	Car Allowance	2,555	2,400	4,800
50101-104	Phone Allowance	479	600	600
TOTAL PERSONNEL SERVICES		\$ 105,882	\$ 171,241	\$ 191,520

SUPPLIES

50102-201	Office Supplies	\$ 1,078	\$ 1,500	\$ 6,500
50102-202	Dues & Subscript	322	1,000	3,000
50102-205	General Supplies	559	300	6,154
50102-206	Classified Adv.	323	-	600
50102-207	Post//Meter Run	-	-	-
50102-214	Prof Publications	-	200	600
TOTAL SUPPLIES		\$ 2,282	\$ 3,000	\$ 16,854

PURCHASED SERVICES

50103-307	TML Insurance	\$ 34,337	\$ 35,000	\$ 35,000
50103-308	Insurance Bonds	-	400	400
50103-415	Copier Lease	138	-	-
50103-416	AED Defibrillators	-	-	6,000
TOTAL PURCHASED SERVICES		\$ 34,476	\$ 35,400	\$ 41,400

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – City Administrator (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>CONTRACTED SERVICES</u>				
50104-407	City Attorney	\$ 28,912	\$ 45,000	\$ 45,000
50104-410	City Engineer	29,939	40,000	15,000
50104-413	Contract Service	45,090	12,000	27,000
TOTAL CONTRACTED SERVICES		\$ 103,941	\$ 97,000	\$ 87,000
<u>EDUCATION & TRAINING</u>				
50105-503	Prof Assoc. Dues	\$ -	\$ -	\$ 700
50105-505	Training / Travel	1,338	2,500	7,000
TOTAL EDUCATION & TRAINING		\$ 1,338	\$ 2,500	\$ 7,700
<u>TECHNOLOGY</u>				
50106-803	Comp Hardware	-	-	\$ 1,200
TOTAL TECHNOLOGY		-	-	\$ 1,200
<u>REPAIRS & MAINTENANCE</u>				
50107-412	Repairs & Maint	\$ 814	\$ 1,000	\$ 1,000
50107-609	Safety Equipment	93		-
50107-903	Bldg Repair/Maint	1,668	20,000	18,000
TOTAL REPAIRS & MAINTENANCE		\$ 2,575	\$ 21,000	\$ 19,000
<u>MISCELLANEOUS</u>				
50108-709	Special Activities	\$ -	\$ 500	\$ 500
50108-625	Misc. Expense	634	1,000	11,000
TOTAL MISCELLANEOUS		\$ 634	\$ 1,500	\$ 11,500
TOTAL CITY ADMINISTRATOR		\$ 251,128	\$ 331,641	\$ 376,174

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – City Secretary

The City Secretary is the Chief Election Official and the official Records Management Officer for the City of Castroville. Open Records requests are generated through the City Secretary and are accounted for as to their timeliness. The officer compiles applications for all the City Boards and Commissions, publishes board agendas and maintains their minutes. The officer generates Council information, including the bi-weekly agenda packets (paper and electronic) for regular called meetings, workshops, and special called meetings. The officer is responsible for ensuring compliance with state and Federal laws related to open records, open meetings, elections and public notices.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
CITY SECRETARY	1	1	1

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 92,045	\$ 99,390	\$ 102,055
OPERATIONS & MAINTENANCE	27,063	36,850	32,700
TOTAL	\$ 119,108	\$ 136,240	\$ 134,755

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – City Secretary

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
52201-101	Regular Salaries	\$ 68,497	\$ 74,000	\$ 75,800
52201-105	Social Security	4,121	4,600	4,700
52201-106	Medicare	964	1,100	1,100
52201-107	Retirement	6,558	7,300	7,100
52201-108	Health Insurance	6,971	7,533	8,130
52201-109	Life Insurance	283	222	320
52201-109	Vision Insurance	104	110	115
52201-109	Dental Insurance	402	419	420
52201-109	Long Term Dis.	542	353	605
52201-112	Workers' Comp	313	278	290
52201-136	Longevity	414	475	475
52201-139	Car Allowance	2,300	2,400	2,400
52201-140	Phone Allowance	575	600	600
TOTAL PERSONNEL SERVICES		\$ 92,045	\$ 99,390	\$ 102,055

SUPPLIES

52202-201	Office Supplies	\$ 3,390	\$ 4,000	\$ 4,000
52202-202	Dues & Subscript	367	650	700
52202-203	Election Supplies	8,836	9,000	10,000
52202-204	Janitorial Supplies	219	1,500	1,500
52202-205	General Supplies	331	-	-
52202-206	Classified Ads	2,971	5,000	4,000
52202-207	Postage/Meter Ret	3,704	2,000	500
52202-214	Professional Books	25	300	300
52202-602	Small Office Equip	-	-	-
TOTAL SUPPLIES		\$ 19,842	\$ 22,450	\$ 21,000

PURCHASED SERVICES

52203-401	Telecommunicat	\$ 2,388	\$ 2,400	\$ 2,400
52203-415	Copier Lease	701	-	-
52203-420	Municip Code Corp	2,770	4,000	5,600
52203-421	Records Mgmt	-	5,000	-
TOTAL PURCHASED SERVICES		\$ 5,859	\$ 11,400	\$ 8,000

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – City Secretary (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>EDUCATION & TRAINING</u>				
52205-505	Training/Travel	\$ 1,175	\$ 2,500	\$ 3,300
TOTAL EDUCATION & TRAINING		\$ 1,175	\$ 2,500	\$ 3,300
<u>REPAIRS & MAINTENANCE</u>				
52207-412	Repairs & Maint.	\$ 180	\$ 250	\$ 200
52207-602	Equip Purchase	-	-	-
TOTAL REPAIRS & MAINTENANCE		\$ 180	\$ 250	\$ 200
<u>MISCELLANEOUS</u>				
52208-625	Misc. Expense	\$ 7	\$ 250	\$ 200
TOTAL MISCELLANEOUS		\$ 7	\$ 250	\$ 200
TOTAL CITY SECRETARY		\$ 119,108	\$ 136,240	\$ 134,755

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Finance

The Finance Department is responsible for management of the financial affairs of the City, and includes accounting, budgeting, auditing, revenue collections, cash management and investments, debt management, payroll, grant administration, internal audit, purchasing, and fixed assets in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other standards as required by Federal, state and city laws. The Department also prepares an annual financial report and assists with the development of the City’s annual budget and capital improvement program. The Finance Department is responsible for Accounting, Customer Service, Human Resources, Information Technology and Utility Billing.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
FINANCE	3	3	3.5

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 247,782	\$ 267,160	\$ 318,875
OPERATIONS & MAINTENANCE	65,715	54,050	83,177
TOTAL	\$ 313,497	\$ 321,210	\$ 402,052

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Finance

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
51601-101	Regular Salaries	\$ 167,832	\$ 200,000	\$ 220,000
51601-102	Overtime	2,549	2,000	2,500
51601-103	Part-time	20,728	-	25,000
51601-105	Social Security	11,370	12,800	13,800
51601-106	Medicare	2,659	3,000	3,300
51601-107	Retirement	17,463	18,500	21,000
51601-108	Health Insurance	18,609	23,000	24,500
51601-109	Life Insurance	697	610	850
51601-109	Vision Insurance	294	350	375
51601-109	Dental Insurance	1,073	1,300	1,300
51601-109	Long Term Disabili	1,206	1,000	1,450
51601-112	Workers' Comp	897	800	1,000
51601-136	Longevity	131	200	200
51601-139	Car Allowance	2,100	2,400	2,400
51601-140	Phone Allowance	175	1,200	1,200
TOTAL PERSONNEL SERVICES		\$ 247,782	\$ 267,160	\$ 318,875

SUPPLIES

51602-200	Mileage Reimburs	\$ 139	\$ 200	\$ 350
51602-201	Office Supplies	3,930	2,500	4,727
51602-202	Dues & Subscript.	518	900	900
51602-204	Janitorial Supplies	46	-	-
51602-205	General Supplies	688	500	2,000
51602-206	Classified Ads	574	700	1,000
51602-922	Offic Furn & Equip	1,869	250	250
TOTAL SUPPLIES		\$ 7,764	\$ 5,050	\$ 9,227

CONTRACTED SERVICES

51604-408	Audit Service	\$ 12,798	\$ 10,500	\$ 13,000
51604-409	Tax Collection	2,306	3,000	3,000
51604-411	Cent Appr Dist	19,224	20,000	23,000
51604-413	Contract Services	19,574	10,000	23,950
TOTAL CONTRACTED SERVICES		\$ 53,901	\$ 43,500	\$ 62,950

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Finance (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>EDUCATION & TRAINING</u>				
51605-503	Prof Assoc Due/Fe	\$ -	\$ 500	\$ -
51605-505	Training/Travel	3,099	2,500	7,500
TOTAL EDUCATION & TRAINING		\$ 3,099	\$ 3,000	\$ 7,500
<u>TECHNOLOGY</u>				
510606-801	Software Maint.	\$ -	\$ -	\$ -
51606-805	Computer Maint.	122	1,000	2,000
TOTAL TECHNOLOGY		\$ 122	\$ 1,000	\$ 2,000
<u>MISCELLANEOUS</u>				
51608-800	Bank Fees	\$ 828	\$ 1,500	\$ 1,500
51605-503	Prof Assoc Due/Fe	-	-	-
TOTAL MISCELLANEOUS		\$ 828	\$ 1,500	\$ 1,500
TOTAL FINANCE DEPARTMENT		\$ 313,497	\$ 321,210	\$ 402,052

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary - Human Resources

Human Resources is a division of the Finance Department and is responsible for ensuring fair and equitable processes for recruitment and selection, classification, performance evaluation, salary and benefits administration and for the accurate distribution of payroll and timely compliance with Federal, state, and local laws governing employment.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
HUMAN RESOURCES	1	0	0

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 46,472	\$ -	\$ -
OPERATIONS & MAINTENANCE	12,152	11,850	14,000
TOTAL	\$ 58,624	\$ 11,850	\$ 14,400

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Human Resources

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
52401-101	Regular Salaries	\$ 35,733	\$ -	\$ -
52401-105	Social Security	2,276	-	-
52401-106	Medicare	532	-	-
52401-107	Retirement	3,390	-	-
52401-108	Health Insurance	3,486	-	-
52401-109	Life Insurance	117	-	-
52401-109	Vision Insurance	61	-	-
52401-109	Dental Insurance	201	-	-
52401-109	Long Term Disabili	223	-	-
52401-112	Workers' Comp	254	-	-
52401-136	Longevity	198	-	-
TOTAL PERSONNEL SERVICES		\$ 46,472	\$ -	\$ -
<u>SUPPLIES</u>				
52402-201	Office Supplies	\$ 818	\$ 500	\$ 500
52402-202	Dues & Subscript	725	250	500
52402-206	Classified Ads	934	100	500
52402-922	Furn. & Equip.	-	-	600
TOTAL SUPPLIES		\$ 2,477	\$ 850	\$ 2,100
<u>CONTRACTED SERVICES</u>				
52404-413	Contract Services	\$ 1,728	\$ 1,500	\$ 2,800
52404-701	Emp Exa/Drug Scr	355	-	-
TOTAL CONTRACT SERVICES		\$ 2,083	\$ 1,500	\$ 2,800
<u>EDUCATION & TRAINING</u>				
52405-505	Travel & Training	\$ 547	\$ 1,000	\$ 1,000
TOTAL EDUCATION & TRAINING		\$ 547	\$ 1,000	\$ 1,000
<u>MISCELLANEOUS</u>				
52405-801	Awards & Recg	\$ 3,564	\$ 4,000	\$ 6,000
52404-701	Emp Exa/Drug Scr	3,217	4,000	2,000
52405-503	Prof Assoc Dues	264	500	500
TOTAL MISCELLANEOUS		\$ 7,045	\$ 8,500	\$ 8,500
TOTAL HUMAN RESOURCES		\$ 58,624	\$ 11,850	\$ 14,400

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Library

The Library provides educational, informational, and recreational resources to the City of Castroville and Greater Medina County. The Library promotes equitable free and open access to information, materials, and services to the members. Emphasis is placed on services which advance lifelong learning, foster creativity, encourages the exchange of ideas, builds community and enhance the quality of life.

	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
STAFFING			
LIBRARY	3.5	2.5	3.5

	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BUDGET			
PERSONNEL SERVICES	\$ 123,863	\$ 98,628	\$ 139,238
OPERATIONS & MAINTENANCE	70,451	66,000	76,650
CAPITAL OUTLAY	11,705	-	2,000
TOTAL	\$ 206,019	\$ 164,628	\$ 217,888

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Library

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
50201-101	Regular Salaries	\$ 64,963	\$ 46,000	\$ 80,100
50201-102	Overtime	462	-	-
50201-103	Part-Time	29,704	33,000	24,200
50201-105	Social Security	5,603	4,900	6,500
50201-106	Medicare	1,310	1,200	1,520
50201-107	Retirement	7,941	4,600	7,520
50201-108	Health Insurance	11,619	7,533	16,260
50201-109	Life Insurance	275	145	341
50201-109	Vision Insurance	174	110	231
50201-109	Dental Insurance	670	430	840
50201-109	Long Term Disabili	494	230	641
50201-112	Workers' Comp	584	380	483
50201-136	Longevity	66	100	102
50201-139	Cell Phone	-	-	500
TOTAL PERSONNEL SERVICES		\$ 123,863	\$ 98,628	\$ 139,238

SUPPLIES

50202-200	Mileage Reimb.	\$ -	\$ 150	\$ 150
50202-201	Office Supplies	1,174	2,000	2,000
50202-202	Dues & Subscripti	4,056	4,000	5,000
50202-204	Janitorial Supplies	608	1,000	2,000
50202-205	General Supplies	17	-	500
50202-206	Classified Ads	-	-	200
50202-207	Postag/Meter Ret	366	400	600
50202-209	Library Books	13,544	14,000	14,000
50202-210	Lone Star Libr Exp	-	1,500	1,500
50202-211	Audio-Visual Mat	2,045	3,000	3,000
50202-226	Library Bk Supplie	813	950	1,000
50202-250	Utilities Expense	7,136	8,000	8,000
50202-255	Grant Expense	6,609	-	5,000
TOTAL SUPPLIES		\$ 36,367	\$ 35,000	\$ 42,950

PURCHASED SERVICES

50203-224	Texshare Van Ser	\$ 2,364	\$ 2,500	\$ 2,500
50203-401	Telecommunicat	7,154	8,000	8,000
50203-415	Copier Lease	2,482	3,700	4,000
TOTAL PURCHASED SERVICES		\$ 12,000	\$ 14,200	\$ 14,500

CITY OF CASTROVILLE – GENERAL FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Library (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>CONTRACTED SERVICES</u>				
50204-413	Outside Services	\$ 10,937	\$ 10,000	\$ 10,000
	TOTAL CONTRACTED SERVICES	\$ 10,937	\$ 10,000	\$ 10,000
<u>EDUCATION & TRAINING</u>				
50205-503	Prof Assoc. Dues	\$ 225	\$ -	\$ 500
50205-505	Training / Travel	768	1,500	1,500
	TOTAL EDUCATION & TRAINING	\$ 993	\$ 1,500	\$ 2,000
<u>TECHNOLOGY</u>				
50206-802	Comp Software	\$ 4,327	\$ -	\$ 600
50206-803	Comp Hardware	1,172	-	1,000
50206-805	Computer Maint	1,255	1,500	900
	TOTAL TECHNOLOGY	\$ 6,754	\$1,500	\$ 2,500
<u>REPAIRS & MAINTENANCE</u>				
50207-903	Bldg Rep & Maint	\$ 1,690	\$ 500	\$ 1,500
50207-918	Grounds Maint	34	200	200
	TOTAL REPAIRS & MAINTENANCE	\$ 1,724	\$ 700	\$ 1,700
<u>MISCELLANEOUS</u>				
50208-790	Special Activities	\$ 1,676	\$ 2,500	\$ 2,500
50205-503	Prof Assoc Due/Fe	-	600	500
	TOTAL MISCELLANEOUS	\$ 1,676	\$ 3,100	\$ 3,000
<u>CAPITAL OUTLAY</u>				
50209-909	Capital Outlay	\$ 11,705	\$ -	\$ 2,000
	TOTAL CAPITAL OUTLAY	\$ 11,705	\$ -	\$ 2,000
	TOTAL LIBRARY	\$ 206,019	\$ 164,628	\$ 217,888

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Police

The Police Department’s function is to enforce Federal, state and local laws and ordinances, and establish partnerships with the community through programs that involve citizens and businesses with problem solving and crime prevention. The Department’s additional responsibilities include safe and expedient movement of vehicle and pedestrian traffic through enforcement and education, investigate and solve crimes, child safety and awareness. The Department is also responsible for the City animal control services and code enforcement.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
POLICE	10	9.5	11

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 650,514	\$ 646,200	\$ 794,543
OPERATIONS & MAINTENANCE	162,007	176,389	173,350
CAPITAL OUTLAY	41,178	96,400	74,676
TOTAL	\$ 853,699	\$ 918,989	\$ 1,042,569

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Police

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
50301-101-01	Regular Salaries	\$ 453,031	\$ 430,000	\$ 5 66,000
50301-101-09	Warrant Officer	17,002	16,500	-
50301-102	Overtime	11,478	10,000	10,000
50301-105	Social Security	29,520	28,000	35,500
50301-106	Medicare	6,904	6,900	8,500
50301-107	Retirement	41,857	45,000	54,000
50301-108	Health Insurance	57,439	76,000	81,500
50301-109	Life Insurance	1,786	1,500	2,200
50301-109	Vision Insurance	974	1,200	1,200
50301-109	Dental Insurance	3,721	4,300	4,200
50301-109	Long Term Disab	3,370	2,200	4,300
50301-112	Workers' Comp	21,761	15,200	19,500
50301-136	Longevity	1,545	1,800	1,800
50301-138	Certificate Pay	-	7,000	5,243
50301-140	Phone Allowance	125	600	600
TOTAL PERSONNEL SERVICES		\$650,514	\$646,200	\$ 794,543

SUPPLIES

50302-201	Office Supplies	\$ 3,776	\$ 3,500	\$ 4,500
50302-202	Dues & Subscripti	190	900	900
50302-203	Special Equipme	7,235	3,900	3,900
50302-204	Janitorial Supplies	666	1,200	1,200
50302-205	General Supplies	470	1,000	1,000
50302-206	Classified Ads	-	100	100
50302-207	Postag/Meter ren	684	2,400	2,400
50302-212	Fuel & Oil	23,875	21,000	21,000
50302-217	Law Enforc Suppl	3,622	3,000	3,000
50302-219	Training Supplies	930	2,500	2,500
50302-220	School Handouts	-	100	100
50302-221	Film & Film Dev	76	150	150
50302-222	Printing	959	1,000	1,000
50302-250	Utilities Expense	7,145	8,400	8,400
50302-255	Grant Expense	\$2,298	-	-
TOTAL SUPPLIES		\$ 51,926	\$49,150	\$ 50,150

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Police (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PURCHASED SERVICES</u>				
50303-401	Telecommunicati	\$ 14,441	\$ 13,000	\$ 13,000
50303-415	Copier Lease	1,374	1,500	11,000
50303-417	Uniform Expense	8,381	11,000	1,500
50303-780	Comm Equip	1,544	10,000	10,000
50303-781	Medica Equip AED	-	-	2,500
TOTAL PURCHASED SERVICES		\$ 25,740	\$ 35,500	\$38,000
<u>CONTRACTED SERVICES</u>				
50304-413	Outside Service	\$ 13,215	\$ 5,777	\$ 5,777
50304-420	Warrant Off Exp	870	9,100	9,100
50304-425	Warrant Off. Leas	2,722	-	-
50304-701	Emp Exa/Drug Sc	236	-	-
TOTAL CONTRACTED SERVICE		\$ 17,043	\$ 14,877	\$ 14,877
<u>EDUCATION & TRAINING</u>				
50305-503	Prof Assoc Du/Fe	\$ -	\$ -	\$ 250
50305-505	Training/Travel	8,673	9,000	9,000
TOTAL EDUCATION & TRAINING		\$ 8,673	\$ 9,000	\$ 9,250
<u>TECHNOLOGY</u>				
50306-801	Software Maint	\$ 15,308	\$ 10,918	\$ 6,218
50306-803	Comput Hardwa	-	-	1,700
50306-805	Computer Maint	-	500	2,500
TOTAL TECHNOLOGY		\$15,308	\$ 11,418	\$ 10,418
<u>REPAIRS & MAINTENANCE</u>				
50307-412	Equip Rep & Main	\$ 280	\$ 2,300	\$ 2,300
50307-602	Equip Purchases	12,100	12,100	12,100
50307-604	Vehicl Rep & Mai	21,616	25,000	25,000
50307-609	Safety Equipment	652	600	600
50307-740	Vehicle Graphics	1,060	3,000	3,000
50307-903	Bldg Rep & Maint	1,221	1,750	1,750
TOTAL REPAIRS & MAINTENANCE		\$ 36,929	\$ 44,750	\$ 44,750

CITY OF CASTROVILLE – GENERAL FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Police (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
MISCELLANEOUS				
50308-703	Special Investigat	\$ 3,464	\$ 2,500	\$ 2,500
50308-790	Special Activities	2,924	2,750	2,750
50305-503	Prof Assoc dues	-	250	-
50304-701	Emp Exam/Drug	-	-	-
TOTAL MISCELLANEOUS		\$ 6,388	\$ 5,500	\$ 5,250
EMERGENCY MANAGEMENT				
50309-907	Generator Instal	\$ -	\$ 5,539	-
50309-908	Generator Maint	-	655	\$ 655
TOTAL EMERGENCY MANAGEMENT		\$ -	\$ 6,194	\$ 655
CAPITAL OUTLAY				
50309-607	Vehicles	\$ 5,941	\$ 96,400	\$ 67,676
50309-906	Capital Outlay	35,237	-	-
50309-907	Exhaust Evid Rm	-	-	-
50309-908	Fence Replaceme	-	-	7,000
TOTAL CAPITAL OUTLAY		\$ 41,178	\$ 96,400	\$ 74,676
TOTAL POLICE		\$ 853,699	\$ 918,989	\$ 1,042,569

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Municipal Court

The Municipal Court, a division of the Finance Department, processes violations of City Ordinances resulting from citizen complaints, traffic citations and misdemeanor arrests. To properly administer this function, the division must schedule offenders to appear before the court, adjudicate the trial, collect fines from guilty offenders, and issue warrants of arrest.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
MUNICIPAL COURT	1	1	1.5

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 75,139	\$ 83,338	\$ 86,700
OPERATIONS & MAINTENANCE	20,640	30,400	31,250
TOTAL	\$ 95,779	\$113,738	\$ 117,950

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Municipal Court

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
50401-101-13	Municipal Crt Cler	\$ 44,731	\$ 46,800	\$ 48,000
50401-101	Overtime	558	1,000	1,000
50401-102	Part time	-	-	-
50401-103	Municipal Crt Judg	12,650	18,000	18,000
50401-103	Social Security	3,524	3,000	4,100
50401-105	Medicare	824	700	1,000
50401-106	Retirement	4,088	4,600	4,500
50401-107	Health Insurance	6,971	7,533	8,200
50401-108	Life Insurance	182	145	205
50401-109	Vision Insurance	104	110	115
50401-109	Dental Insurance	402	430	420
50401-109	Long Term Disabili	348	230	380
50401-109	Workers' Comp	252	260	250
50401-112	Longevity	504	530	530
TOTAL PERSONNEL SERVICES		\$ 75,139	\$ 83,338	\$ 86,700
<u>SUPPLIES</u>				
50402-200	Mileage Reimb	\$ 115	\$ -	\$ 100
50402-201	Office Supplies	1,326	2,000	1,000
50402-202	Dues & Subscript	75	200	250
50402-207	Postag/Meter Ren	378	500	500
50402-922	Offic Furn & Equip	-	-	-
TOTAL SUPPLIES		\$ 1,894	\$ 2,700	\$ 1,850
<u>PURCHASED SERVICES</u>				
50403-401	Telecommunicatio	\$ 546	\$ 2,000	\$ 1,000
TOTAL PURCHASED SERVICES		\$ 546	\$ 2,000	\$ 1,000
<u>CONTRACTED SERVICES</u>				
50404-407	City Attorney	\$ 12,767	\$ 18,000	\$ 18,000
50404-413-00	Outside Services	288	-	3,000
TOTAL CONTRACTED SERVICES		\$ 13,055	\$ 18,000	\$ 21,000

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Municipal Court (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>EDUCATION & TRAINING</u>				
50405-505	Training/travel	\$ 513	\$ 1,500	\$ 1,200
TOTAL EDUCATION & TRAINING		\$ 513	\$ 1,500	\$ 1,200
<u>TECHNOLOGY</u>				
50406-803	Technology	\$ 4,258	\$ 5,000	\$ 5,000
TOTAL TECHNOLOGY		\$ 4,258	\$ 5,000	\$ 5,000
<u>REPAIRS & MAINTENANCE</u>				
50407-412	Equip Rep & Main	\$ -	\$ 200	\$ 200
TOTAL REPAIRS & MAINTENANCE		\$ -	\$ 200	\$ 200
<u>MISCELLANEOUS</u>				
50408-625	Misc Expen Refnd	\$ 375	\$ 750	\$ 750
50408-770	Jury & Court Cost	-	250	250
TOTAL MISCELLANEOUS		\$ 375	\$ 1,000	\$ 1,000
TOTAL MUNICIPAL COURT		\$ 95,779	\$ 113,738	\$ 117,950

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Community Development

The Community Development is responsible for planning and development in accordance with the Comprehensive Master Plan and adopted City development codes. Activities include facilitation of land subdivision, the Planning & Zoning Commission, the Zoning Board of Adjustment, Board of Appeals, the Historic Landmark Commission, construction permitting, signage permitting, and other community related issues. CDD staffs the Planning & Zoning Commission, the Zoning Board of Adjustment, Board of Appeals, the Historic Landmark Commission, and other pertinent Ad Hoc Committees such as the Impact Fee Advisory Committee that provides recommendations for zoning, platting and impact fees; and decisions on appeals, variances, and certificates of appropriateness.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
COMMUNITY DEVELOPMENT	1	2	2

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 40,113	\$ 122,750	\$ 135,795
OPERATIONS & MAINTENANCE	87,950	108,750	138,090
TOTAL	\$ 128,063	\$ 231,500	\$ 273,885

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Community Development (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
50601-101	Regular Salaries	\$ 30,098	\$ 90,000	\$ 96,000
50601-102	Overtime	-	-	500
50601-102	Social Security	1,823	5,400	6,000
50601-106	Medicare	426	1,300	1,400
50601-107	Retirement	2,773	8,700	9,000
50601-108	Health Insurance	3,486	15,200	16,300
50601-109	Life Insurance	110	275	420
50601-109	Vision Insurance	52	225	240
50601-109	Dental Insurance	201	900	840
50601-109	Long Term Disabilit	246	420	745
50601-112	Workers' Comp	246	330	1,950
50601-136	Longevity	201	-	-
50601-139	Car Allowance	-	-	2,400
50601-140	Phone Allowance	450	-	-
TOTAL PERSONNEL SERVICES		\$ 40,113	\$ 122,750	\$ 135,795
<u>SUPPLIES</u>				
50602-201	Office Supplies	\$ 813	\$ 2,500	\$ 3,500
50602-206	Classified Ads	-	300	150
50602-207	Postage	-	300	150
50602-212	Fuel & Oil	40	1,500	300
50602-214	Professional Books	-	500	800
TOTAL SUPPLIES		\$ 853	\$ 5,100	\$ 4,900
<u>PURCHASED SERVICES</u>				
50603-401	Telecommunicatio	\$ 1,422	\$ 2,500	\$ 3,000
50603-417	Uniform Expense	-	-	600
50603-418	Equipment Lease	2,061	2,900	1,800
50603-419	Mapping	-	3,000	3,000
TOTAL PURCHASED SERVICES		\$ 3,483	\$ 8,400	\$ 8,400

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Community Development (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>CONTRACTED SERVICES</u>				
50604-410	City Engineer	\$ 2,632	\$ -	\$ 40,000
50604-413	Outside Service	77,910	90,000	76,500
TOTAL CONTRACTED SERVICES		\$ 80,542	\$ 90,000	\$ 116,500
<u>EDUCATION & TRAINING</u>				
50605-503	Prof Assoc. Dues	\$ 235	\$ -	\$ 300
50605-505	Training/Travel	805	2,000	4,000
TOTAL EDUCATION & TRAINING		\$ 1,040	\$ 2,000	\$ 4,300
<u>TECHNOLOGY</u>				
50606-802	Comp Software	\$ 1,549	\$ 1,500	\$ 3,000
TOTAL TECHNOLOGY		\$ 1,549	\$ 1,500	\$ 3,000
<u>REPAIRS & MAINTENANCE</u>				
50607-602	Equip Purchases	\$ -	\$ 1,000	\$ 500
50607-604	Vehic Rep & Main	205	-	240
TOTAL REPAIRS & MAINTENANCE		\$ 205	\$ 1,000	\$ 740
<u>MISCELLANEOUS</u>				
50605-503	Prof Assoc Du/Fee	\$ 135	\$ 500	\$ -
50608-625	Misc Expenses	144	250	250
TOTAL MISCELLANEOUS		\$ 279	\$ 750	\$ 250
TOTAL COMMUNITY DEVELOPMENT		\$ 128,063	\$ 231,500	\$ 273,885

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary –Streets

The Street Division has various functions including street maintenance, which consists of removal and replacement of road surface failures, crack sealing, concrete replacement, and other preventive measures and street signs that includes mowing and vegetation management of City right-of-way's. Responsible for City property and drainage. Provides personnel when necessary for small maintenance and construction projects at City owned infrastructure.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
STREETS	3	2	3

BUDGET	ACTUAL FY 2019	ADOPTED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$95,692	\$ 149,540	\$ 196,150
OPERATIONS & MAINTENANCE	231,859	429,532	266,500
CAPITAL OUTLAY	89,837	150,000	257,000
TOTAL	\$ 417,388	\$ 729,072	\$ 719,650

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Streets

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
50801-101	Regular Salaries	\$ 67,480	\$ 100,000	\$ 132,000
50801-102	Overtime	364	1,000	2,500
50801-105	Social Security	4,091	6,300	8,200
50801-106	Medicare	957	1,600	2,000
50801-107	Retirement	6,038	9,900	12,500
50801-108	Health Insurance	12,201	23,000	28,500
50801-109	Life Insurance	192	310	740
50801-109	Vision Insurance	185	330	410
50801-109	Dental Insurance	704	1,300	1,500
50801-109	Long Term Disability	377	500	1,500
50801-112	Workers' Comp	3,105	5,200	6,200
50801-136	Longevity	-	100	100
TOTAL PERSONNEL SERVICES		\$ 95,692	\$ 149,540	\$ 196,150
SUPPLIES				
50802-205	General Supplies	\$ 338	\$ 200	\$ 500
50802-208	Chemicals	-	-	2,000
50802-212	Fuel & Oil	4,165	3,500	3,500
50802-250	Utilities Expense	127,998	110,000	110,000
TOTAL SUPPLIES		\$ 132,501	\$ 113,700	\$ 116,000
PURCHASED SERVICES				
50803-401	Telecommunicati	\$ -	\$ 300	\$ 2,000
50803-417	Uniform Expense	1,481	2,500	2,500
TOTAL PURCHASED SERVICES		\$ 1,481	\$ 2,800	\$ 4,500
CONTRACTED SERVICES				
50804-413	Outside Services	\$ 5,468	\$ 10,000	\$ -
50804-414	Street Swep Prog	-	-	20,000
TOTAL CONTRACTED SERVICES		\$ 5,468	\$ 10,000	\$ 20,000

CITY OF CASTROVILLE – GENERAL FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Streets

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
EDUCATION & TRAINING				
50805-505	Training / Travel	\$ -	\$ 1,500	\$ 1,500
TOTAL EDUCATION & TRAINING		\$ -	\$ 1,500	\$ 1,500
REPAIRS & MAINTENANCE				
50807-412	Equip Rep & Main	\$ 758	\$ 9,000	\$ 7,000
50807-601	Small Tools	304	500	500
50807-602	Equip Purchases	-	-	1,000
50807-604	Vehic Rep & Main	2,677	2,500	2,500
50807-605	Street Rep & Mai	51,942	83,832	60,000
50807-609	Safety Equip	19	200	500
50807-906	Street & Drainage	29,686	200,000	50,000
50807-918	Grounds Maint	173	1,000	-
TOTAL REPAIRS & MAINTENANCE		\$ 85,558	\$ 297,032	\$ 121,500
MISCELLANEOUS				
50808-708	Traffic Control	\$ 6,852	\$ 1,500	\$ 2,000
50808-708	Street Name Sign	-	3,000	1,000
TOTAL MISCELLANEOUS		\$ 6,852	\$ 4,500	\$ 3,000
CAPITAL OUTLAY				
50809-906	Capital Outlay	\$ 36,750	\$ 150,000	\$ -
50809-907	Capital Outlay	28,087	-	-
50809-908	Capital Outlay	25,000	-	-
50809-910	Vermeer Chipper	-	-	37,000
50809-911	Pave Rehab Prog	-	-	190,000
50809-912	Streets Truck	-	-	30,000
TOTAL CAPITAL OUTLAY		\$ 89,837	\$ 150,000	\$ 257,000
TOTAL STREETS		\$ 417,388	\$ 729,072	\$ 719,650

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary –Parks and Recreation

The Parks and Recreation Division of the Public Works Department is responsible for the development and maintenance of all city parks including the RV Campground at Regional Park, and the Steinbach Haus.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PARKS AND RECREATION	1	2	3.5

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 140,460	\$ 182,290	\$ 194,350
OPERATIONS & MAINTENANCE	129,124	117,691	116,561
CAPITAL OUTLAY	-	-	25,000
TOTAL	\$ 269,583	\$ 299,981	\$ 335,911

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Parks and Recreation

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
50901-101	Regular Salaries	\$ 92,860	\$ 126,000	\$ 130,000
50901-102	Overtime	2,614	2,000	2,500
50901-105	Social Security	5,794	7,900	8,200
50901-106	Medicare	1,355	1,950	2,000
50901-107	Retirement	8,761	12,800	12,300
50901-108	Health Insurance	20,913	23,100	29,000
50901-109	Life Insurance	442	400	700
50901-109	Vision Insurance	313	340	410
50901-109	Dental Insurance	1,173	1,300	1,500
50901-109	Long Term Disabili	883	650	1,300
50901-112	Workers' Comp	5,256	5,500	6,200
50901-136	Longevity	96	350	240
TOTAL PERSONNEL SERVICES		\$ 140,460	\$ 182,290	\$ 194,350
SUPPLIES				
50902-201	Office Supplies	\$ 513	\$ 250	\$ 250
50902-204	Janitorial Supplies	912	3,000	3,000
50902-205	General Supplies	2,667	1,500	1,500
50902-206	Classified Ads	-	400	-
50902-208	Chemicals	-	-	2,500
50902-212	Fuel & Oil	5,047	1,200	4,000
50902-236	Inform Handout	250	200	500
50902-250	Utilities Expense	35,695	38,000	38,000
TOTAL SUPPLIES		\$ 45,084	\$ 44,550	\$ 49,750
PURCHASED SERVICES				
50903-401	Telecommunicati	\$ 5,372	\$ 5,500	\$ 5,500
50903-417	Uniform Expense	1,660	700	1,500
50903-418	Equipment	8,156	8,161	8,161
TOTAL PURCHASED SERVICES		\$ 15,187	\$ 14,361	\$ 15,161
CONTRACTED SERVICES				
50904-413	Outside Service	\$ 1,815	\$ 7,000	\$ 7,000
50904-413	Janitorial Contract	31,662	-	-
50904-413	Tree Care Progra	-	5,000	3,000
50904-423	Laundry Equip Lea	729	-	-
TOTAL CONTRACTED SERVICES		\$ 34,206	\$ 12,000	\$ 10,000

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Parks and Recreation (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
EDUCATION & TRAINING				
50905-505	Training/Travel	\$ 3,158	\$ 2,000	\$ 2,000
TOTAL EDUCATION & TRAINING		\$ 3,158	\$ 2,000	\$ 2,000
TECHNOLOGY				
50906-802	Comp Software	\$ -	\$ -	\$ 1,500
50906-803	Comp Hardware	1,746	1,630	-
TOTAL TECHNOLOGY		\$ 1,746	\$ 1,630	\$ 1,500
REPAIRS & MAINTENANCE				
50907-412	Equip Rep& Maint	\$ 3,753	\$ 6,000	\$ 3,000
50907-433	Repairs & Maint	183	1,500	1,500
50907-601	Small Tools	1,315	250	750
50907-602	Equip Purchases	749	3,500	1,500
50907-604	Veh Rep & Maint	864	500	2,500
50907-609	Safety Equipment	190	500	1,000
50907-616	Misc. Park Improv	2,679	10,000	8,000
50907-790	Special Activities	2,030	-	-
50907-903	Bldg Rep & Maint	2,030	4,000	3,000
50907-918	Grounds Maint	6,447	6,500	6,500
TOTAL REPAIRS & MAINTENANCE		\$ 20,240	\$ 32,750	\$ 27,750
MISCELLANEOUS				
50908-625	Misc Ref &Reimb	\$ 9,502	\$ 9,000	\$ 9,000
50907-790	Special Activities	-	1,400	1,400
TOTAL MISCELLANEOUS		\$ 9,502	\$ 10,400	\$ 10,400
CAPITAL OUTLAY				
50909-906	Playgrnd Equip	\$ -	\$ -	\$ 25,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 25,000
TOTAL PARKS & RECREATION		\$ 269,584	\$ 299,981	\$ 335,911

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary - RV Park

The RV Park is a function within the Parks and Recreation Division and provides temporary housing to tenants and their RV's.

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
OPERATIONS & MAINTENANCE	\$ 7,143	\$ 29,250	\$ 30,511
CAPITAL OUTLAY	-	-	8,500
TOTAL	\$ 7,143	\$ 29,250	\$39,011

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures –RV Park

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>SUPPLIES</u>				
51102-201	Office Supplies	\$ 10	\$ 50	\$ -
51102-204	Janitorial Supplies	445	1,000	1,000
51102-205	General Supplies	3,230	500	500
51102-212	Fuel & Oil	14	300	-
51102-250	Utilities Expense	-	20,000	19,550
TOTAL SUPPLIES		\$ 3,699	\$ 21,850	\$ 21,050
<u>PURCHASED SERVICES</u>				
51103-401	Telecommunicati	\$ -	\$ 500	\$ 1,661
TOTAL PURCHASED SERVICES		\$ -	\$ 500	\$ 1,661
<u>CONTRACTED SERVICES</u>				
51104-413-00	Janitorial Contract	\$ -	\$ -	
51104-423	Laun Equip Lease	2,211	2,700	2,700
TOTAL CONTRACTED SERVICES		\$ 2,211	\$ 2,700	\$ 2,700
<u>TECHNOLOGY</u>				
51105-401	Comp Software	\$ -	\$ -	\$ 1,500
TOTAL TECHNOLOGY		\$ -	\$ -	\$ 1,500
<u>REPAIRS & MAINTENANCE</u>				
51107-412	Equip Rep & Maint	\$ -	\$ 600	\$ 600
51107-433	Repairs & Maint	97	500	500
51107-616	Misc. Park Improv	300	500	500
51107-903	Bldg Rep & Maint	836	1,000	1,000
51107-918	Grounds Maint	-	1,600	1,000
TOTAL REPAIRS & MAINTENANCE		\$ 1,233	\$ 4,200	\$ 3,600
<u>CAPITAL OUTLAY</u>				
51108-905	Site Improvement	\$ -	\$ -	\$ 8,500
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ 8,500
TOTAL RV PARK		\$ 7,143	\$ 29,250	\$ 39,011

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Swimming Pool

The Swimming Pool is a function within the Parks and Recreation Division and provides for open swimming, swimming lessons, private pool parties, and coordination of the swim team.

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 74,086	\$ 77,600	\$ 72,300
OPERATIONS & MAINTENANCE	58,357	60,020	56,465
CAPITAL OUTLAY	-	8,500	-
TOTAL	\$ 132,443	\$ 146,120	\$ 128,765

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Swimming Pool

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
51901-103	Pool Hourly	\$ 66,752	\$ 70,000	\$ 65,000
51901-105	Social Security	4,085	4,000	4,000
51901-106	Medicare	955	1,000	1,000
51901-112	Workers' Comp	2,293	2,600	2,300
TOTAL PERSONNEL SERVICES		\$ 74,086	\$ 77,600	\$ 72,300
<u>SUPPLIES</u>				
51902-201	Office Supplies	\$ 77	\$ 500	\$ 500
51902-204	Janitorial Supplies	1,029	500	500
51902-205	General Supplies	1,561	1,000	1,000
51902-206	Classified Ads	246	600	600
51902-210	Swim Team	11,788	9,500	9,500
51902-213	Pool Supplies	8,845	10,000	8,000
51902-215	Suppli-Vend Mach	2,091	2,200	1,200
51902-250	Utilities Expense	15,305	11,000	11,000
TOTAL SUPPLIES		\$ 40,942	\$ 35,300	\$ 32,300
<u>PURCHASED SERVICES</u>				
51903-401	Telecommunicati	\$ 1,382	\$ 1,522	\$ 1,522
51903-417	Uniform Expense	-	400	400
TOTAL PURCHASED SERVICES		\$ 1,382	\$ 1,922	\$ 1,922
<u>CONTRACTED SERVICES</u>				
51904-413	Outside Service	\$ 4,722	\$ 4,056	\$ 3,000
TOTAL CONTRACTED SERVICES		\$ 4,722	\$ 4,056	\$ 3,000
<u>EDUCATION & TRAINING</u>				
51905-505	Travel / Training	\$ 1,843	\$ 2,000	\$ 1,000
TOTAL EDUCATION & TRAINING		\$ 1,843	\$ 2,000	\$ 1,000

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Swimming Pool (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>TECHNOLOGY</u>				
50906-802	Comp Software	\$ -	\$ -	\$ 1,500
	TOTAL TECHNOLOGY	\$ -	\$ -	\$ 1,500
<u>REPAIRS & MAINTENANCE</u>				
51907-608	Pool Equipment	\$ 3,263	\$ 7,564	\$ 7,564
51907-609	Safety Equipment	1,467	1,500	1,500
51907-903	Bldg Rep & Maint	1,735	3,500	3,500
51907-918	Grounds Maint	4	923	923
	TOTAL REPAIRS & MAINTENANCE	\$ 6,468	\$ 13,487	\$ 13,487
<u>MISCELLANEOUS</u>				
51908-625	Misc. Refun/Reim	\$ 3,000	\$ 3,255	\$ 3,256
	TOTAL MISCELLANEOUS	\$ 3,000	\$ 3,255	\$ 3,256
<u>CAPITAL OUTLAY</u>				
51909-238	Pool Renovations	\$ -	\$ 8,500	\$ -
	TOTAL CAPITAL OUTLAY	\$ -	\$ 8,500	\$ -
	TOTAL SWIMMING POOL	\$ 132,443	\$ 146,120	\$ 128,765

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Police: Animal Control

The Animal Control Division of the Police Department is responsible for the enforcement of the Texas Health and Safety Code, which pertains to the control, care and regulation of animals. Primary functions of the Animal Control Division are to safeguard public health and safety and to ensure responsible supervision and humane treatment of all animals within its jurisdiction. This division is also responsible for code enforcement for the City as well as enforcement of animal control ordinances.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
ANIMAL CONTROL	1	1	1

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 40,898	\$ 55,228	\$ 56,939
OPERATIONS & MAINTENANCE	11,107	16,595	16,445
CAPITAL OUTLAY	29,022	-	-
TOTAL	\$81,027	\$ 71,823	\$ 73,384

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Police: Animal Control

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
51001-101	Regular Salaries	\$ 27,212	\$ 37,200	\$ 38,200
51001-102	Overtime	251	1,000	1,000
51001-105	Social Security	1,556	2,350	2,370
51001-106	Medicare	364	545	560
51001-107	Retirement	2,501	3,750	3,600
51001-108	Health Insurance	5,813	7,533	8,200
51001-109	Life Insurance	118	120	164
51001-109	Vision Insurance	78	110	115
51001-109	Dental Insurance	335	430	420
51001-109	Long Term Disabili	224	190	305
51001-112	Workers' Comp	2,341	2,000	2,005
51001-136	Longevity	105	-	-
TOTAL PERSONNEL SERVICES		\$ 40,898	\$ 55,228	\$ 56,939
<u>SUPPLIES</u>				
51002-201	Office Supplies	\$ 64	\$ 100	\$ 100
51002-205	General Supplies	-	200	200
51002-206	Classified Ads	-	100	100
51002-212	Fuel & Oil	2,551	2,837	2,837
51002-250	Utilities Expense	797	1,353	1,213
TOTAL SUPPLIES		\$ 3,412	\$ 4,590	\$ 4,450
<u>PURCHASED SERVICES</u>				
51003-401	Telecommunicati	\$ 1,654	\$ 1,755	\$ 1,755
51003-417	Uniform Expense	830	600	600
51002-711	Holding/Disposal	434	1,500	1,500
TOTAL PURCHASED SERVICES		\$2,918	\$ 3,855	\$ 3,855
<u>EDUCATION & TRAINING</u>				
51005-505	Training/Travel	\$ 594	\$ 1,000	\$ 1,500
TOTAL EDUCATION & TRAINING		\$ 594	\$ 1,000	\$ 1,500

CITY OF CASTROVILLE – GENERAL FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Police: Animal Control (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
REPAIRS & MAINTENANCE				
51007-412	Equip Rep & Main	\$ -	\$ 300	\$ 300
51007-601	Small Tools	-	150	150
51007-602	Equip Purchases	4,146	3,000	2,490
51007-604	Vehic Rep & Main	-	2,000	2,000
51007-609	Safety Equipment	-	100	100
51007-903	Bldg Repr & Main	36	1,500	1,500
TOTAL REPAIRS & MAINTENANCE		\$ 4,182	\$ 7,050	\$ 6,540
MISCELLANEOUS				
51008-503	Prof Assoc Due/Fe	\$ -	\$ 100	\$ 100
TOTAL MISCELLANEOUS		\$ -	\$ 100	\$ 100
CAPITAL OUTLAY				
51009-614	Capital Outlay	\$ 29,022	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 29,022	\$ -	\$ -
TOTAL ANIMAL CONTROL		\$ 81,027	\$ 71,823	\$ 73,384

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Information Technology

The Information Technology Division of the Finance Department is a contracted service and is responsible for providing communications and information system services and support to City departments.

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
OPERATIONS & MAINTENANCE	\$ 67,188	\$ 163,081	\$ 164,000
TOTAL	\$ 67,188	\$ 163,081	\$ 164,000

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Information Technology

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PURCHASED SERVICES</u>				
52304-413	Outside Service	\$ -	\$ 106,610	
52303-401	Telecommunication	9,495	15,000	\$ 15,000
TOTAL PURCHASED SERVICES		\$ 9,495	\$ 121,610	\$ 15,000
<u>CONTRACTED SERVICE</u>				
52304-413-00	Outside Services	\$ 32,222	-	\$ 107,000
TOTAL CONTRACTED SERVICES		\$ 32,222	-	\$ 107,000
<u>TECHNOLOGY</u>				
52306-802	Comp Software	\$ 23,543	\$ 4,100	\$ 4,000
52306-803	Comp Hardware	-	31,371	32,000
52306-806	Website	1,929	6,000	6,000
TOTAL TECHNOLOGY		\$ 25,471	\$ 41,471	\$ 42,000
TOTAL INFORMATION TECHNOLOGY		\$ 67,188	\$ 163,081	\$ 164,000

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Non-Departmental

The Non-Departmental Division under the Finance Department is used to record those expenditures that cannot be readily identified to a specific department but benefit all City departments.

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 1,078	\$ 5,000	\$ 1,500
OPERATIONS & MAINTENANCE	22,204	50,000	38,040
TOTAL	\$ 23,282	\$ 55,000	\$ 39,540

CITY OF CASTROVILLE – GENERAL FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Non- Departmental

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
52901-111	Unemploy Insuranc	\$ 1,078	\$ 5,000	\$ 1,500
TOTAL PERSONNEL SERVICES		\$ 1,078	\$ 5,000	\$ 1,500
<u>SUPPLIES</u>				
52902-250	Utilities Expenses	\$ 13,158	\$ 12,000	\$ 15,000
TOTAL SUPPLIES		\$ 13,158	\$ 12,000	\$ 15,000
<u>PURCHASED SERVICES</u>				
52903-414	Postage Rental	\$ -	\$ -	\$ 2,940
52903-415	Copier Lease	9,047	13,000	17,600
TOTAL PURCHASED SERVICES		\$ 9,047	\$ 13,000	\$ 20,540
<u>MISCELLANEOUS</u>				
52908-625	Miscellaneous	\$ -	\$ -	\$ 2,500
TOTAL MISCELLANEOUS		\$ -	\$ -	\$ 2,500
<u>TRANSFERS OUT</u>				
59909-910	Trans out Hot Fnd	\$ 21,223	\$ 21,223	\$ 25,000
TOTAL TRANSFERS OUT		\$ 21,226	\$ 21,223	\$ 25,000
TOTAL NON-DEPT & TRANSFER OUTS		\$ 23,283	\$ 55,000	\$ 39,540

UTILITY FUNDS



CITY OF CASTROVILLE – UTILITY FUND SUMMARY

FY 2021 PROPOSED Annual Operating & Capital Budget

	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY2021
BEGINNING BALANCE	\$ 1,099,788	\$ 1,554,002	\$ 1,554,002
REVENUE:			
UTILITY SALES	6,774,922	6,113,200	6,241,362
UTILITY SERVICES	61,897	60,500	60,000
OTHER REVENUE	212,500	75,300	46,800
USE OF FUND BALANCE	-	2,720,090	3,857,848
TOTAL REVENUES	7,049,319	8,969,090	10,206,010
TOTAL AVAILABLE REVENUES	8,149,107	10,523,092	11,760,012
EXPENDITURES:			
UTILITY ADMINISTRATION			
PERSONAL SERVICES	384,034	503,050	554,250
OPERATIONS & MAINTENANCE	281,349	227,011	231,066
DEBT SERVICE	-	142,023	140,470
CAPITAL OUTLAY	263,345	90,214	150,000
TRANSFERS OUT	8,388	-	-
UTILITY ADMINISTRATION TOTAL	937,116	962,298	1,075,786
GAS DEPARTMENT			
PERSONAL SERVICES	-	-	-
OPERATIONS & MAINTENANCE	291,590	296,240	411,974
CAPITAL OUTLAY	-	-	-
TRANSFERS OUT	147,624	147,623	147,623
GAS DEPARTMENT TOTAL	139,214	443,863	559,597
SEWER DEPARTMENT			
PERSONAL SERVICES	135,085	171,200	195,600
OPERATIONS & MAINTENANCE	460,992	868,475	915,407
CAPITAL OUTLAY	-	643,750	1,355,000
DEBT SERVICE PAYMENTS	-	661,474	623,604
TRANSFERS OUT	209,562	73,700	73,700
SEWER DEPARTMENT TOTAL	805,640	2,418,599	3,163,311
ELECTRIC DEPARTMENT			
PERSONAL SERVICES	158,246	230,840	250,250
OPERATIONS & MAINTENANCE	1,838,865	2,664,651	2,382,574
CAPITAL OUTLAY	-	215,000	290,000
TRANSFERS OUT	334,649	334,650	334,650
ELECTRIC DEPARTMENT TOTAL	2,331,760	3,445,141	3,257,474

CITY OF CASTROVILLE – UTILITY FUND SUMMARY

FY 2021 PROPOSED Annual Operating & Capital Budget (Continued)

	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY2021
WATER DEPARTMENT			
PERSONAL SERVICES	143,636	178,910	252,400
OPERATIONS & MAINTENANCE	262,427	424,903	370,766
CAPITAL OUTLAY	(205,000)	5,000	477,000
DEBT SERVICE	-	243,002	241,102
TRANSFERS OUT	559,142	317,374	317,374
WATER DEPARTMENT TOTAL	760,204	1,169,189	1,658,642
REFUSE			
OPERATIONS & MAINTENANCE	429,643	460,000	491,200
REFUSE DEPARTMENT TOTAL	429,643	460,000	491,200
NON-DEPARTMENTAL			
PERSONAL SERVICES	-	-	-
OPERATIONS & MAINTENANCE	17,379	70,000	-
NON-DEPARTMENTAL TOTAL	17,378	70,000	-
TOTAL EXPENDITURES	5,720,956	8,969,090	10,206,010
AVAILABLE FOR OPERATIONS	\$ 1,554,002	\$ 1,554,002	\$ 1,554,002
ENDING BALANCE	\$ 1,554,002	\$ 1,554,002	\$ 1,554,002

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 ADOPTED Annual Operating & Capital Budget
REVENUES

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
REVENUES				
UTILITY SALES				
4005-501	GARBAGE COLLECTION	\$ 479,384	\$ 450,000	\$ 450,000
4005-503	WATER SALES	992,179	1,100,000	1,100,000
4005-504	ELECTRIC SALES	3,623,547	2,900,000	2,900,000
4005-505	WASTE-WATER SALES	601,458	720,000	720,000
4005-506	GAS SALES	622,590	650,000	650,000
4005-555	CITY UTILITIES - ELECTRIC	266,518	195,000	195,000
4005-556	CITY UTILITIES - WATER	46,019	25,000	25,000
4005-557	CITY UTILITIES - GAS	2,214	2,000	2,000
4005-558	CITY UTILITIES - SEWER	-	-	-
4005-558	PENALTIES - UTILITIES	(8)	100	100
4005-600	PENALTIES - WATER	10,958	12,000	12,000
4005-602	PENALTIES - GAS	7,521	8,800	8,800
4005-603	PENALTIES - SEWER	7,672	8,000	8,000
4005-604	PENALTIES - GARBAGE	4,921	5,300	5,300
4005-605	PENALTIES - ELECTRIC	40,479	37,000	37,000
	TOTAL UTILITY SALES	6,705,452	6,113,200	6,113,200
UTILITY SERVICES				
4006-512	ELECTRIC SERVICE	12,874	30,000	30,000
4006-513	GAS SERVICE	2,387	4,000	4,000
4006-514	WATER SERVICE	2,800	14,500	14,500
4006-515	WASTE-WATER SERVICE	8,090	12,000	12,000
	TOTAL UTILITY SERVICES	26,151	60,500	60,500
OTHER REVENUE				
4009-307	UTILITY DISCONNECT/RECONNECT	12,000	12,000	12,000
4009-509	STREET LIGHTS	2,378	1,800	1,800
4009-811	NSF CHECK CHARGE	800	400	400
4009-813	MISCELLANEOUS REVENUE	6,960	30,000	30,000
4009-815	MISC. REFUNDS & REIMB	(75)	100	100
4009-817	JOBGING	2,975	1,000	1,000
4009-830	INTEREST INCOME	38,088	30,000	30,000
4009-8XX	USE OF FUND BALANCE	-	2,720,090	2,720,090
	TOTAL OTHER REVENUE	63,126	2,795,390	2,795,390
	TOTAL REVENUES	6,794,729	8,969,090	8,969,090

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Budget Summary – Public Works: Utility Administration

The Utility Administration Division of the Public Works Department is responsible for administrative support, technical, and direct support for Electric, Gas, Refuse, Water, and Wastewater functions. Utility Administration provides a variety of services including inspection of new infrastructure, reviewing plat and subdivision plans as well as water and wastewater construction plans.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
UTILITY ADMINISTRATION	6	7	8

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 384,033	\$ 503,216	\$ 554,250
OPERATIONS & MAINTENANCE	281,349	227,011	231,066
DEBT SERVICE	8,388	142,023	140,470
CAPITAL OUTLAY	263,345	90,214	150,000
TOTAL	\$ 937,115	\$ 962,298	\$ 1,075,786

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Public Works: Utility Administration

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>PERSONNEL SERVICES</u>				
50101-101.01	Regular Salaries	\$276,339	\$ 365,000	\$ 397,000
50101-101.90	Public Works Secretary	-	1,500	-
50101-102	Overtime	3,015	1,000	2,000
50101-103	Part-Time	1,415	-	-
50101-105.00	Social Security	15,741	23,000	25,000
50101-106.00	Medicare	3,681	5,800	5,800
50101-107.00	Retirement	29,979	37,000	38,000
50101-108.00	Health Insurance	35,541	53,000	57,500
50101-109.00	Life Insurance	542	1,200	1,600
50101-109.01	Vision Insurance	523	800	900
50101-109.02	Dental Insurance	1,842	3,000	3,000
50101-109.03	Long Term Disability	1,697	1,900	2,900
50101-111	Unemployment Insurance	4,142	-	5,000
50101-112	Workers' Compensation	9,438	5,500	800
50101-136	Longevity	138	350	350
50101-138	Certificate Pay	-	-	14,400
	TOTAL PERSONNEL SERVICES	\$ 384,033	\$ 503,216	\$ 554,250
<u>SUPPLIES</u>				
50102-201	Office Supplies	5,535	8,125	7,125
50102-202	Dues & Subscriptions	970	1,500	5,125
50102-204	Janitorial Supplies	843	975	1,975
50102-205	General Supplies	3,775	5,500	4,625
50102-206	Classified Advertisements	60	1,200	800
50102-207	Postage/Meter Rental	13,243	12,500	12,500
50102-212	Fuel & Oil	16,047	6,000	3,500
50102-214	Professional Books	-	100	126
50102-250	Utilities Expense	2,758	8,500	6,500
	TOTAL SUPPLIES	\$ 43,231	\$ 44,400	\$ 42,276
<u>PURCHASED SERVICES</u>				
50103-307	TML Insurance	26,830	25,000	27,000
50103-401	Telecommunications	17,093	25,000	25,000
50103-415	Copier Lease	2,678	5,000	5,000
50103-417	UNIFORM EXPENSE	8,144	750	1,150
50103-781	UTILITY MAPPING	-	-	-
	TOTAL PURCHASED SERVICES	\$ 54,745	\$ 55,750	\$ 58,150

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Utility Administration (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>CONTRACTED SERVICES</u>				
50104-229	Collection Agency	\$ 405	\$ 500	\$ 515
50104-407	City Attorney	1,461	2,200	12,150
50104-408	Audit Service	20,111	24,200	19,350
50104-410	City Engineer	17,051	9,474	12,000
50104-413.00	Outside Service/Contract Labor	91,420	8,300	8,300
50104-413.01	Utility Rate Study	-	-	-
50104-701	Employee Exam/Drug Screen	-	5,000	4,000
	TOTAL CONTRACTED SERVICES	\$130,448	\$ 49,674	\$ 56,315
<u>EDUCATION & TRAINING</u>				
50105-505	Travel/Travel/Perdiem	\$ 7,768	\$ 9,000	\$ 8,300
	TOTAL EDUCATION & TRAINING	\$ 7,768	\$ 9,000	\$ 8,300
<u>TECHNOLOGY</u>				
50106-801	Software Maintenance	\$ 1	\$ 1,325	\$ 1,325
50106-803	Computer Hardware	(56)	1,575	4,500
50106-805	Computer Maintenance	20,813	32,123	32,000
	TOTAL TECHNOLOGY	\$ 20,758	\$ 35,023	\$ 37,825
<u>REPAIRS & MAINTENANCE</u>				
50107-412	Equipment Repairs & Maintenance	\$ -	\$ 1,200	\$ 1,100
50107-601	Small Tools	89	500	200
50107-602	Equipment Purchases	-	5,524	2,500
50107-604	Vehicle Repairs & Maint	4,077	10,000	5,300
50107-609	Safety Equipment	5,847	7,564	6,000
50107-903	Building Repair/Maintenance	6,068	7,675	7,600
	TOTAL REPAIRS & MAINTENANCE	\$ 16,081	\$ 32,464	\$ 22,700
<u>MISCELLANEOUS</u>				
50108-218	Over/Short Cash	\$ 89	\$ -	\$ -
50108-503	Prof Dues / Fees	3,442	-	-
50108-701	Emp Exam/Drug Scr	4,610	-	-
50108-790	Special Activities	26	-	-
50108-800	Bank Fees	152	500	5,000
50108-810	Paying Agent Fees	-	200	500
	TOTAL MISCELLANEOUS	\$ 8,319	\$ 700	\$ 5,500

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Utility Administration (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>DEBT SERVICE</u>				
50110-799	Debt Service Interest Tax Note	8,388	7,023	5,470
50110-801	Debt Service Principal Tax Note	-	135,000	135,000
	TOTAL DEBT SERVICE	8,388	\$ 142,023	\$ 140,470
<u>CAPITAL OUTLAY</u>				
50109-965	Smart Meter Consultant	-	-	35,000
50106-966	Vehicles & Equipment	-	-	52,000
50109-967	Generator For Public Works	-	-	63,000
50109-915	Acquisition Costs	-	-	-
50109-995	Capital Outlay	-	90,214	-
50109-999	Depreciation	263,345	-	-
	TOTAL CAPITAL OUTLAY	\$ 263,345	\$ 90,214	150,000
	TOTAL UTILITY ADMINISTRATION	\$ 937,116	\$ 962,298	\$ 1,075,786

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Public Works: Gas

The Gas Division of the Public Works Department is responsible for the purchase of natural gas and coordinating the operations and maintenance (OM) contract between the City and CPS Energy.

BUDGET	ACTUAL FY 2019	ADOPTED FY 2020	PROPOSED FY 2021
OPERATIONS & MAINTENANCE	\$291,590	\$ 296,240	\$ 411,974
CAPITAL OUTLAY	-	-	-
TRANSFERS OUT	147,624	147,623	147,623
TOTAL	\$ 439,214	\$ 443,863	\$ 559,597

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Public Works: Gas

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>SUPPLIES</u>				
51102-250	Utility Expense	\$ 4,897	\$ 4,000	\$ 4,000
51102-403	Gas - West Texas Gas	176,478	175,000	180,250
	TOTAL SUPPLIES	\$181,375	\$ 179,000	\$184,250
<u>CONTRACTED SERVICES</u>				
51104-413.00	Outside Service/Contract Labor	\$ 976	\$ 1,200	\$ 500
51104-413.01	City Public Service Contract	102,840	100,840	105,924
51104-413.02	Repairs to Existing Service	4,094	6,000	15,000
51104-413.03	New Service Install	-	2,,000	1,000
	TOTAL CONTRACTED SERVICES	\$107,910	\$ 110,040	\$ 122,424
<u>EDUCATION & TRAINING</u>				
51105-503	Professional Assoc Dues/Fees	\$ 1,938	\$ 1,500	\$ 1,600
	TOTAL EDUCATION & TRAINING	\$ 1,938	\$ 1,500	\$ 1,600
<u>REPAIRS & MAINTENANCE</u>				
51107-412	Equipment Repairs & Maint	-	5,000	5,000
51107-730	Utility System Maintenance	367	700	98,700
	TOTAL REPAIRS & MAINTENANCE	367	5,700	103,700
<u>MISCELLANEOUS</u>				
51110-915	Trans to GF for Row Ma	\$ 27,129	\$ 27,128	\$ 27,128
51110-925	Trans to GF for Admin	120,495	120,495	120,495
	TOTAL TRANSFER OUT	\$ 147,624	\$ 147,623	\$ 147,623
	TOTAL GAS DIVISION	\$ 439,214	\$ 443,863	\$ 559,597

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Public Works: Wastewater

The Wastewater Division of the Public Works Department is responsible for the operation and maintenance of the wastewater treatment plant and collection system of the City.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
WASTEWATER	2	3	3

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 135,085	\$ 171,200	\$ 195,600
OPERATIONS & MAINTENANCE	460,992	868,475	915,407
CAPITAL OUTLAY	-	643,750	1,355,000
DEBT SERVICE PAYMENTS	135,863	661,474	623,604
TRANSFER OUT	73,700	73,700	73,700
TOTAL	\$ 805,640	\$ 2,418,599	\$ 3,163,311

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Wastewater

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2109	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
51201-101-01	Regular Salaries	\$ 90,344	\$ 113,000	\$ 121,000
5122-102	Overtime	7,101	8,000	10,000
51209-908	Social Security	5,883	7,200	7,800
51209-909	Medicare	1,376	1,800	2,000
51201-107-00	Retirement	12,474	11,200	11,800
51201-108-00	Health Insurance	15,104	22,900	25,000
51201-109-00	Life Insurance	318	400	600
51201-109-01	Vision Insurance	218	350	400
51201-109-02	Dental Insurance	838	1,300	1,300
51202-109-03	Long Ter Disability	626	600	1,000
51201-112	Workers' Comp	427	4,200	3,600
51201-136	Longevity	177	250	300
51201-138	Certificate Pay	200		10,800
TOTAL PERSONNEL SERVICES		\$ 135,085	\$ 171,200	\$ 195,600
SUPPLIES				
51202-205	General Supplies	\$ 3,160	\$ 3,800	\$ 3,800
51202-208	Chemicals	37,166	48,000	150,000
51202-212	Fuel & Oil	-	6,000	5,500
51202-230	Bench Stock	7,440	5,500	5,000
51202-250	Utilities Expense	14,280	150,000	120,100
51202-714	TCEQ Fees	1,250	75,000	75,000
TOTAL SUPPLIES		\$ 63,296	\$ 288,300	\$ 359,400
PURCHASED SERVICES				
51203-417	Uniform Expense	\$ -	\$ 2,450	\$ 3,300
51203-781	Utility Mapping	-	3,875	2,000
TOTAL PURCHASED SERVICES		\$ -	\$ 6,325	\$ 5,300
CONTRACTED SERVICES				
51204-410	City Engineer	\$ 1,098	\$ 45,000	\$ 32,100
51204-413	Outside Service	16,713	293,425	199,022
51204-413-00	Outside Service	-	-	-
51204-414	TCEQ-Permit	-	7,000	5,000
51204-415	Testing Sampling	-	30,000	25,700
51204-717	Sludge Disposal	274,640	110,000	110,000
TOTAL CONTRACTED SERVICES		\$ 292,451	\$ 431,425	\$ 371,822

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Wastewater (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2109	APPROVED FY 2020	PROPOSED FY 2021
EDUCATION & TRAINING				
51205-505	Training/Travel	\$ 144	\$ 3,200	\$ 3,200
TOTAL EDUCATION & TRAINING		\$ 144	\$ 3,200	\$ 3,200
REPAIRS & MAINTENANCE				
51207-412	Equip Rep & Mai	\$ 8,435	\$ 30,000	\$ 30,000
51207-601	Small Tools	4,068	5,225	5,225
50207-602	Equip Purchases	270	10,000	10,000
51207-604	Veh Rep & Mai	3,036	9,000	5,125
51207-609	Safety Equip	189	10,000	10,000
51207-730	Utilities Sys Mai	89,105	75,000	115,000
TOTAL REPAIRS & MAINTENANCE		\$ 105,102	\$ 139,225	\$ 175,350
MISCELLANEOUS				
51208-810	Paying Agent Fee	-	-	\$ 335
TOTAL MISCELLANEO		-	-	\$ 335
CAPITAL OUTLAY				
51209-906	TECQ Ponds	\$ -	\$ -	\$ 500,000
51209-907	Tree Rem fr Pond	-	-	200,000
51209-908	SCADA at WWTP	-	-	95,000
51209-909	Sew Coll Line R&R	-	-	350,000
1209-910	Main Lift St Fenci	-	-	-
51209-911	Lift Stat Repair/CV	-	-	75,000
51209-912	Lift Stat Rep/River	-	-	-
51209-913	Lift Stat SecPump	-	-	-
51029-914	Gen CV Lift Stati	-	-	58,000
51209-915	Vehicles & Equip	-	-	27,000
51209-941-00	CCTV-CI&Test Sew	-	\$ 643,750	50,000
TOTAL CAPITAL OUTLAY		\$ -	\$ 643,750	\$ 1,355,000
TRANSFERS OUT				
51210-915	Trans to GF Row MA	\$ 27,129	\$ 27,128	\$ 27,128
51010-925	Trans to GF for Adm	46,571	46,572	46,572
TOTAL TRANSFERS OUT		\$ 73,700	\$73,700	\$ 73,700

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Wastewater (continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2109	APPROVED FY 2020	PROPOSED FY 2021
DEBT SERVICES				
51210-799	Interest Exp Pad	\$ 2,072	\$ 2,072	\$ 1,360
51210-799-01	Int Exp CWSRF	21,947	21,947	21,947
51210-799-03	2015B Interest	110,445	134,155	97,297
51210-801	2013A Principal	-	40,000	40,000
51210-801-01	2015 Principal	-	145,000	145,000
51210-801-02	2015B Principal	-	270,000	270,000
51210-801-03	2017 Principal	-	45,000	45,000
51210-810	Paying Agent	1,400	3,300	3,000
TOTAL DEBT SERVICES		\$ 135,863	\$ 661,474	\$ 623,604
TOTAL WASTEWATER DIVISION		\$ 805,640	\$ 2,418,599	\$ 3,163,311

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Public Works: Electric

The Electric Division of the Public Works Department is responsible for maintaining overhead and underground electric distribution lines along with electric meters. The Division is also responsible for coordinating with CPS Energy on all electrical issues.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
ELECTRIC	4	4	4

BUDGET	ACTUAL FY 2018	APPROVED FY 2019	PROPOSED FY 2020
PERSONNEL SERVICES	\$ 158,246	\$ 230,840	\$ 250,250
OPERATIONS & MAINTENANCE	1,838,865	2,664,651	2,382,574
CAPITAL OUTLAY	-	215,000	290,000
TRANSFERS OUT	334,649	334,650	334,650
TOTAL	\$2,331,760	\$ 3,445,141	\$ 3,257,474

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Electric

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2109	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
51301-101-01	Regular Salaries	\$ 107,346	\$ 151,000	\$ 156,000
51301-102	Overtime	6,305	10,000	10,000
51301-105-00	Social Security	6,897	9,800	9,700
51301-106-00	Medicare	1,613	2,500	2,400
51301-107-00	Retirement	14,575	14,800	15,000
51301-108-00	Health Insurance	18,009	30,400	33,000
51301-109-00	Life Insurance	386	590	700
51301-109-01	Vision Insurance	296	490	500
51301-109-02	Dental Insurance	972	1,750	1,750
51301-109-03	Long Term Disab	733	1,115	1,300
51301-112	Workers' Comp	915	7,395	4,500
51301-136	Longevity	198	1,000	1,000
51301-138	Certificate Pay	-	-	14,400
TOTAL PERSONNEL SERVICES		\$ 158,246	\$ 230,840	\$ 250,250
SUPPLIES				
51302-205	General Supplies	\$ 775	\$ 2,000	\$ 1,200
51302-212	Fuel & Oil	-	-	5,500
51302-230	Bench Stock	29,013	125,500	106,089
51302-250	Utilities Expense	3,494	-	-
51302-402	Electricity – CPS	1,751,139	2,234,826	2,000,000
TOTAL SUPPLIES		\$ 1,784,421	\$ 2,362,326	\$ 2,112,789
PURCHASED SERVICES				
51303-417	Uniform Expense	\$ -	\$ 2,600	\$ 3,300
51303-781	Utilities Mapping	-	3,875	3,875
TOTAL PURCHASED SERVICES		\$ -	\$ 6,475	\$ 7,175
CONTRACTED SERVICES				
51304-413-00	Outside Service	\$ 7,016	\$ 180,000	\$ 142,750
51304-611	Hazard Mat Disp	-	-	-
TOTAL CONTRACTED SERVICES		\$ 7,016	\$ 180,000	\$ 142,750

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Public Works: Electric (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2109	APPROVED FY 2020	PROPOSED FY 2021
EDUCATION & TRAINING				
51305-505	Training / Travel	\$ -	\$ 16,350	\$ 16,350
TOTAL EDUCATION & TRAINING		\$ -	\$ 16,350	\$ 16,350
REPAIRS & MAINTENANCE				
51307-412	Equip Rep & Maint	\$ 245	\$ 12,000	\$ 12,000
51307-601	Small Tools	2,246	3,500	4,250
51307-602	Equip Purchases	2,148	-	6,000
51307-604	Vehic Rep & Maint	5,429	9,000	9,000
51307-609	Safety Equipment	-	-	11,000
51307-730	Utilities Sys Maint	37,360	72,780	61,260
TOTAL REPAIRS & MAINTENANCE		\$ 47,428	\$ 99,500	\$ 103,510
CAPITAL OUTLAY				
51309-906	Assess/Repairs	\$ -	\$ 215,000	\$ 80,000
51309-907	Vehicles & Equip	-	-	130,000
51309-908	Tree Trim & Remov	-	-	80,000
TOTAL CAPITAL OUTLAY		\$ -	\$ 215,000	\$ 290,000
TRANSFER OUT				
51310-915	Trans to GF for row	\$ 27,129	\$ 27,128	\$ 27,128
51310-925	Trans to GF for Adr	307,520	307,522	307,522
TOTAL TRANSFERS OUT		\$ 334,649	\$ 334,650	\$ 334,650
TOTAL ELECTRIC DEPARTMENT		\$ 2,331,760	\$ 3,445,141	\$ 3,257,474

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Public Works: Water

The Water Division of the Public Works Department is responsible for operation and maintenance of the water production, storage and distribution systems.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
WATER	2	3	3

BUDGET	ACTUAL FY 2019	ADOPTED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 143,636	\$ 178,910	\$ 252,400
OPERATIONS & MAINTENANCE	262,427	424,703	370,766
CAPITAL OUTLAY	(205,000)	5,000	477,000
DEBT SERVICE	559,142	243,002	241,102
TRANSFER OUT	-	317,374	317,374
WATER DEPARTMENT TOTAL	\$ 965,205	\$1,169,189	\$ 1,658,642

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Water

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2109	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICE				
51401-101-01	Regular Salaries	\$ 88,677	\$ 116,500	\$ 155,000
51401-102	Overtime	14,039	10,000	15,000
51401-105-00	Social Security	6,341	7,300	9,600
51401-106-00	Medicare	1,483	1,800	2,300
51401-107-00	Retirement	13,628	11,600	15,000
51401-108-00	Health Insurance	15,104	23,000	33,000
51401-109-00	Life Insurance	307	360	750
51401-109-01	Vision Insurance	218	350	500
51401-109-02	Dental Insurance	872	1,400	1,750
51401-109-03	Long Term Disabi	566	600	1,300
51401-112	Workers' Comp	1,823	5,400	6,800
51401-136	Longevity	378	600	600
51401-138	Certificate Pay	200	-	10,800
TOTAL PERSONNEL SERVICES		\$ 143,636	\$ 183,110	\$ 252,400
SUPPLIES				
51402-205	General Supplies	\$ 1,193	\$ 1,400	\$ 1,400
51402-206	Classified Adverti	230	-	-
51402-208	Chemical	11,279	15,000	15,000
51402-212	Fuel & Oil	\$ -	6,700	6,901
51402-230	Bench Stock	44,723	56,200	56,200
51402-250	Utilities Expense	45,544	62,500	50,200
51402-714	TCEQ fees	3,512	6,200	6,200
TOTAL SUPPLIES		\$ 106,480	\$ 148,000	\$ 135,901
PURCHASED SERVICES				
51403-417	Uniform Expense	\$ 20	\$ 2,450	\$ 3,200
51403-781	Utility Mapping	-	\$ 3,875	\$ 2,000
51403-800	Water Lease	-	\$ 9,528	\$ 9,814
TOTAL PURCHASE SERVICES		\$ 20	\$ 15,853	\$ 15,014
CONTRACTED SERVICES				
51404-410	City Engineer	\$ -	\$ 35,000	\$ 28,100
51404-413-00	Outside Service	\$ 60,907	100,000	\$ 80,000
51404-717	Testing/Sampling	\$ 5,313	12,000	\$ 12,360
TOTAL CONTRACTED SERVICES		\$ 66,220	\$ 147,000	\$ 120,460

CITY OF CASTROVILLE – UTILITY FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Public Works: Water (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSE FY 2021
EDUCATION & TRAINING				
51405-505	Training/Travel	\$ 32	\$ 2,850	\$ 5,325
51405-506	Public Education	\$ 307		\$ 300
TOTAL EDUCATION & TRAINING		\$ 339	\$ 4,350	\$ 5,625
REPAIRS & MAINTENANCE				
51407-412	Equip Rep & Mai	\$ 10,191	\$ 17,500	\$ 12,500
51407-601	Small Tools	1,056	500	1,500
50407-602	Equip Purchases	4,367	10,000	10,000
51407-609	Veh Rep & Maint	3,037	5,000	5,000
51407-609	Safety Equip	449	1,000	2,500
51407-730	Utilities Sys Main	\$ 69,617	75,000	75,000
TOTAL REPAIRS & MAINTENANCE		\$ 88,718	\$ 109,000	\$ 106,500
MISCELLANEOUS				
51408-810	Pay Agent Fee DWSRF	\$ 650	\$ 2,200	\$ 2,266
TOTAL MISCELLANEOUS		\$ 650	\$ 2,200	\$ 2,266
CAPITAL OUTLAY				
51409-906	Inserta-Valves	\$ -	\$ -	\$ 160,000
51409-907	FM471 Water Lin ext	-	-	230,000
51409-908	Vehicles & Equip	-	-	87,000
51409-941-01	Capital Outlay	-	5,000	-
TOTAL CAPITAL OUTLAY		\$ -	\$ 5,000	\$ 477,000
DEBT SERVICE				
51410-799	Interest Expense	\$ 1,341	\$ 1,176	\$ 928
51410-799-01	Interest Exp Cons	34,626	34,626	34,524
51410-801	2013 Principal	(35,000)	35,000	35,000
51410-801-01	2015A Principal	(170,000)	170,000	170,000
51409-810	Pay Agent Fee DWSRF	-	2,200	\$ 650
TOTAL DEBT SERVICE		\$ 240,967	\$ 243,002	\$ 241,102

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Public Works: Water (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
TRANSFERS OUT				
51410-915	Tran to GF RowMA	\$ 27,129	\$ 27,128	\$ 27,128
51410-925	Trans to GF Adm	264,644	264,646	264,646
51410-926	Trans Dt SVC2004	26,402	25,600	25,600
TOTAL DEBT SERVICE		\$ 318,175	\$ 558,176	\$ 558,476
TOTAL WATER DIVISION		\$ 965,205	\$1,169,189	\$1,658,642

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Public Works: Refuse

The Refuse Division of the Public Works Department is responsible for refuse collection, monitoring the City contract with a local refuse collector and changes out trash roll-out container for citizens as needed.

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
OPERATIONS & MAINTENANCE	\$ 429,643	\$ 460,000	\$ 491,200
REFUSE DEPARTMENT TOTAL	\$ 429,643	\$ 460,000	\$ 491,200

CITY OF CASTROVILLE – UTILITY FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Expenditures – Public Works: Refuse

<u>GL CODE</u>	<u>BUDGET DESCRIPTION</u>	<u>ACTUAL FY 2019</u>	<u>APPROVED FY 2020</u>	<u>PROPOSED FY 2021</u>
<u>CONTRACTED SERVICES</u>				
51504-716	Brush Disposal	\$ 880	\$ 15,000	\$ 16,200
51504-718	Garbage (Refuse)	\$ 428,763	\$ 445,000	\$ 475,000
TOTAL CONTRACTED SERVICES		\$ 429,643	\$ 460,000	\$ 491,200
TOTAL REFUSE		\$ 429,643	\$ 460,000	\$ 491,200

OTHER UTILITY



CITY OF CASTROVILLE – OTHER UTILITY FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Water Acquisition – Fund 24

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 469,404	\$ 499,045	\$ 493,989
REVENUES				
4005-601	PENALTIES WATER	\$ 295	\$ 331	\$ 341
4009-507	WATER SURCHARGE FEE	25,618	33,100	34,093
4009-830	INTEREST INCOME	3,808	1,400	1,442
4009-849	WATER LEASE PAYMENT	-	12,713	12,713
TOTAL REVENUES		\$ 29,721	\$ 47,544	\$ 48,589
TOTAL AVAILABLE FUNDS		\$ 499,125	\$ 546,589	\$ 542,578
EXPENDITURE				
51404-424	PROFESSIONAL SERVICES	\$ -	\$ 2,500	\$ 2,500
51404-700	WATER RIGHT PURCHASE	-	50,000	50,000
51408-800	BANK FEES	80	100	100
TOTAL EXPENDITURES		\$ 80	\$ 52,600	\$ 52,600
ENDING BALANCE		\$ 499,045	\$ 493,989	\$ 489,978

Repayment of loan from the
 UF of \$8,614/yr for five
 years. Starting in FY 2019
 Repayment of loan from the
 AF of \$4,099/year for five
 years. Starting in FY 2019

CITY OF CASTROVILLE – OTHER UTILITY FUNDS

FY 2021 PROPOSED Annual Operating & Capital Budget

Water Impact Fees – Fund 25

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 325,820	\$ 361,882	\$ 411,926
REVENUES				
4009-520	WATER IMPACT FEES	32,249	50,000	50,000
4009-830	INTEREST INCOME	3,813	1,124	1,146
TOTAL REVENUES		36,062	51,124	51,146
TOTAL AVAILABLE FUNDS		\$ 361,882	\$ 413,006	\$ 463,072
EXPENDITURES				
51404-410	CITY ENGINEER	\$ -	\$ 1,000	\$1,000
51408-800	BANK FEES	-	80	80
TOTAL EXPENDITURES		-	1,080	1,080
ENDING BALANCE		\$ 361,882	\$ 411,926	\$ 461,992

CITY OF CASTROVILLE – OTHER UTILITY FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Sewer Impact Fees – Fund 26

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 251,138	\$ 312,919	\$ 312,952
REVENUES				
4009-521	SEWER IMPACT FEES	58,978	50,000	50,000
4009-830	INTEREST INCOME	2,803	1,113	1,135
	TOTAL REVENUES	61,781	51,113	51,135
	TOTAL AVAILABLE FUNDS	\$ 312,919	\$ 364,032	\$ 364,087
EXPENDITURES				
51204-410	CITY ENGINEER	\$ -	\$ 1,000	\$ 1,000
51208-800	BANK FEES	-	80	80
51209-976	SEWER SYS. IMPROVEMENTS	-	50,000	50,000
	TOTAL EXPENDITURES	-	51,080	51,080
	ENDING BALANCE	\$ 312,919	\$ 312,952	\$ 313,007

AIRPORT FUND



CITY OF CASTROVILLE – AIRPORT FUND SUMMARY
FY 2021 PROPOSED Annual Operating & Capital Budget

	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY2021
BEGINNING FUND BALANCE	\$ 8,314,354	\$ 8,248,901	\$ 8,248,901
REVENUE:			
FACILITY RENTALS	263,629	320,838	319,792
FUEL SALES	171,639	174,000	168,251
OTHER REVENUE	107,114	210,334	83,700
TOTAL OPERATING REVENUES	542,382	705,172	571,743
TOTAL AVAILABLE REVENUES	\$ 8,856,736	\$ 8,954,073	\$ 8,820,644
EXPENDITURES:			
PERSONNEL SERVICES	\$ 74,109	\$ 122,595	\$ 144,000
OPERATIONS & MAINTENANCE	234,030	451,469	397,644
DEBT SERVICES	-	66,009	-
CAPITAL OUTLAY	235,546	55,000	20,000
TRANSFERS OUT	64,150	10,091	10,099
TOTAL EXPENDITURES	607,835	705,172	571,743
ENDING BALANCE	\$ 8,248,901	\$ 8,248,901	\$ 8,248,901

CITY OF CASTROVILLE – AIRPORT FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Revenues - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
REVENUES				
<u>FACILITY RENTALS</u>				
4007-508	TERMINAL BLDG LEASES	\$ 9,059	\$ 11,008	\$ 9,288
4007-511	UNIT 'A' HANGARS	24,593	24,593	24,593
4007-516	UNIT 'B' HANGARS	24,334	24,593	24,593
4007-517	UNIT 'C' HANGARS	37,531	38,696	38,695
4007-518	UNIT 'D' HANGARS	38,695	38,696	38,695
4007-519	OPEN 'T' HANGARS	14,507	15,869	15,870
4007-522	UNIT 'E' HANGARS	34,540	34,904	34,903
4007-526	COMMERCIAL HANGAR 2	8,166	11,427	18,432
4007-527	LASHER HANGAR	6,263	6,450	6,262
4007-528	ALMOND HANGAR	2,874	2,959	2,874
4007-529	COMMERCIAL HANGAR 1	22,936	22,936	22,936
4007-530	RAMP TIE DOWN FEES	30	500	100
4007-531	COMMERCIAL HANGAR 4	4,423	4,423	4,422
4007-544	DRYLAND FARMLAND	2,729	5,457	4,997
4007-545	IRRIGATED FARMLAND	21,358	42,716	42,716
4007-552	MV YOUTH BASEBALL	8,156	8,156	8,156
4007-553	COMMERCIAL HANGAR 3	3,436	23,229	21,600
4007-554	SKYDIVE LANDING AREA	-	-	660
			\$	
	TOTAL FACILITY RENTALS	\$ 263,629	316,612	\$ 319,792
<u>FUEL SALES</u>				
4008-615	FUEL SALES - AVGAS	148,940	183,482	147,125
4008-616	FUEL SALES - JET 'A'	22,699	39,661	21,126
	TOTAL FUEL SALES	171,639	223,143	168,251
<u>OTHER REVENUE</u>				
4009-600	PENALTIES - LATE PAY	1,116	1,500	1,200
4009-812	SALE OF ASSETS	-	-	-
4009-813	Misc. Revenue	-531		
4009-830	INTEREST INCOME	2,989	800	2,500
4009-900	CAPITAL CONTRIBUTIONS	-	-	
4009-901	CARES ACT	-	-	30,000
4009-950	RAMP GRANT - TXDOT	46,595	50,000	50,000
4999-920	TRANSFER IN	2,000	-	-
4009-9XX	USE OF FUND BALANCE	-	-	-
	TOTAL OTHER REVENUE	107,114	52,300	83,700
	TOTAL REVENUE	542,382	592,055	571,743

CITY OF CASTROVILLE – AIRPORT FUND
FY 2021 PROPOSED Annual Operating & Capital Budget
Budget Summary – Airport

The Airport Department is responsible for providing general aviation services for regional air transportation at the Airport. The Airport accommodates general aviation activity including all types of small to medium propeller and jet powered aircraft.

STAFFING	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
AIRPORT	1.5	1.5	2

BUDGET	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES	\$ 74,105	\$ 133,970	\$ 144,000
OPERATIONS & MAINTENANCE	234,030	436,999	397,644
DEBT SERVICES	-	66,009	-
CAPITAL OUTLAY	235,546	55,000	20,000
TRANSFERS OUT	64,150	6,000	10,099
TOTAL EXPENDITURES	\$ 607,835	\$ 697,978	\$ 571,743

CITY OF CASTROVILLE – AIRPORT FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Airport

GL CODE	BUDGET DESCRIPT	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES				
50101-101-01	Regul Salaries	\$ 56,279	\$ 96,000	\$ 102,000
50101-102	Overtime	486	800	800
50101-105-00	Social Security	3,373	6,000	6,300
50101-106	Medicare	789	1,400	1,500
50101-107	Retirement	3,163	9,600	9,500
50101-108	Health Insura	6,971	15,200	17,000
50101-109-00	Life Insurance	91	300	350
50101-109-01	Vision Insuran	104	220	300
50101-109-02	Dental Insuran	402	900	900
50101-109-03	Long Term	268	500	800
50101-112	Workers Cmp	2,030	2,200	3,700
50101-136	Longevity	150	250	250
50101-139	Car Allowance	-	-	-
50101-140	Phone Allowa	-	600	600
TOTAL PERSONNEL SERVICE		\$ 74,109	\$ 133,970	\$ 144,000
SUPPLIES				
50102-201	Office Supplies	\$ 611	\$ 800	\$ 800
50102-202	Dues & Subscript	2,433	3,320	3,200
50102-204	Janitorial Suppli	271	500	500
50102-205	General Supplies	1,205	1,500	1,500
50102-206-01	Advertise Promo	1,036	1,000	1,500
50102-207	Postage	345	350	350
50102-212-01	Fuel & Oil Truck	3,049	3,000	3,000
50102-250	Utilities Expense	17,103	18,000	18,000
50102-309	Aviation Fuel	107,714	125,500	115,000
50102-309-01	Jet Fuel	31,204	40,000	30,000
TOTAL SUPPLIES		\$ 164,970	\$ 193,970	\$ 173,850
PURCHASED SERVICES				
50103-307	TML Insurance	\$ 13,446	\$ 13,500	\$ 15,500
50103-401-00	Telecommunicatio	4,518	4,900	2,500
50103-401-02	AWOS Line	-	930	930
50103-415	Copier Lease	152	-	1,820
50103-417	Uniform Expense	831	300	300
TOTAL PURCHASED SERVICES		\$ 18,947	\$ 19,630	\$ 21,050

CITY OF CASTROVILLE – AIRPORT FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Airport (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
<u>CONTRACTED SERVICES</u>				
50104-407-00	City Attorney	\$ 1,693	\$ 4,500	\$ 2,700
50104-408	Audit Service	3,657	2,000	2,000
50104-410	City Engineer	7,815	2,300	2,500
50104-413-00	Outside Service	409	1,000	12,000
50104-413-01	Custodial Services	5,372	5,950	6,000
50104-413-02	Lease for Refueler	0	16,949	16,494
50104-964	AWOS Maint Cont	6,400	6,400	6,400
TOTAL CONTRACTED SERVICES		\$ 25,344	\$ 39,099	\$ 48,094
<u>EDUCATION & TRAINING</u>				
50105-505	Training/Travel	\$ 1,042	\$ 2,000	\$ 2,000
TOTAL EDUCATION & TRAINING		\$ 1,042	\$ 2,000	\$ 2,000
<u>TECHNOLOGY</u>				
50106-802	Comp Software	\$ 1,601	\$ 1,200	\$ 500
50106-803	Comp Hardware		-	1,000
50106-805	Comp Maint	200	500	500
TOTAL TECHNOLOGY		\$ 1,801	\$ 1,700	\$ 2,000
<u>REPAIRS & MAINTENANCE</u>				
50107-412	Equip Rep & Mai	\$ 5,407	\$ 7,000	\$ 7,000
50107-601	Small Tools	-	-	1,500
50107-602	Equip Purchases	(73)	1,000	4,000
50107-604	Vehic Rep & Mai	1,123	1,500	2,000
50107-609	Safety Equip	25	750	750
50107-903	Bldg Rep & MaiN	13,048	20,000	20,000
50107-903-01	Ramp Grant Eligi	59,096	100,000	100,000
50107-911	Runway Maint	-	45,000	10,000
50107-918	Grounds Maint	376	5,000	5,000
TOTAL REPAIRS & MAINTENANCE		\$ 79,001	\$ 180,250	\$ 150,250

CITY OF CASTROVILLE – AIRPORT FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures – Airport (Continued)

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
MISCELLANEOUS				
50108-225	Bad Debt	\$ -	\$ 200	\$ 200
50108-799	Interest Expense	1,018		
50108-800	Bank Fees	42	50	100
50108-810	Paying Agent	100	100	100
50108-821-02	Note Pymt Ent I	5,195		
TOTAL MISCELLANEOUS		\$ 6,356	\$ 350	\$ 400
CAPITAL OUTLAY				
50109-905	Brask Apron Ext	\$	\$ 40,000	
50109-906	TXDOT Airpt Ext		15,000	\$ 20,000
50109-907	Runway Crk/Seal		-	
50109-998	Pilot Lounge		-	
50109-998	Amortization	873		
50109-999	Depreciation	234,674	-	
TOTAL CAPITAL OUTLAY		\$ 235,546	\$ 55,000	\$ 20,000
DEBT SERVICE				
50110-799	Interest Expense	\$ 800	\$ 1,500	
50110-820	Debt Service Princ	40,000	40,000	
50110-821	Loan Pymt TXDOT Prin	21,363	22,009	
50110-821-01	Loan Pymt TXDOT Int	1,981	2,500	
TOTAL TRANSFERS OUT		\$ 64,150	\$ 66,009	
TRANSFER OUT				
59909-910	Trans Out-GF (Adm	\$ 6,000	\$ 6,000	\$ 6,000
59909-912	Trans Out-water fr			4,099
TOTAL TRANSFERS OUT		\$ 6,000	\$ 6,000	\$ 10,099
TOTAL EXPENDITURES		\$ 607,835	\$ 697,978	\$ 571,743

CAPITAL FUNDS



CITY OF CASTROVILLE – CAPITAL PROJECTS
FY 2021 PROPOSED Annual Operating & Capital Budget
Drainage Utility – Fund 16

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 254,122	\$ 272,796	\$ 302,428
REVENUES				
4005-601	PENALTIES WATER	253	300	200
4009-815	MISC. REFUNDS	-	-	-
4009-830	INTEREST INCOME	2,259	1,040	2,000
4009-925	DRAINAGE FEES	104,192	118,421	105,000
	TOTAL REVENUES	106,704	119,762	107,200
	TOTAL AVAILABLE FUNDS	\$ 360,826	\$ 392,558	\$ 409,628
EXPENDITURES				
52008-800	BANK FEES	\$ 113	\$ 130	\$ 350
	TOTAL	113	130	350
TRANSFER OUT				
59909-991	TRAN GF DEBT SERV 2003 CO	87,917	90,000	90,000
	TOTAL EXPENDITURES	88,030	90,130	90,350
	ENDING BALANCE	\$ 272,796	\$ 302,428	\$ 319,278

CITY OF CASTROVILLE – CAPITAL PROJECTS
FY 2021 PROPOSED Annual Operating & Capital Budget
Capital Improvement – Fund 70

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 11,726,527	\$11,987,226	\$ 11,794,654
REVENUES				
4009-917	TWDB CWSRF WWTP	-	-	
4009-830	INTEREST INCOME	4,497	3,500	2,500
4999-920	TRANSFERS FROM UTILITY FUND	256,202	-	
	TOTAL REVENUES	260,699	3,500	2,500
	TOTAL AVAILABLE FUNDS	\$ 11,987,226	\$ 11,990,726	\$ 11,797,154
EXPENDITURES STREETS				
50808-80	BANK FEES	\$ -	10	\$ 350
	TOTAL FEES	-	10	350
CWSRF - WASTEWATER TREATMENT PLANT				
54409-901	ENGINEERING	-	196,062	-
	TOTAL CWSRF - WWTP	-	196,062	-
	TOTAL EXPENDITURES	-	196,072	350
	ENDING BALANCE	\$ 11,987,226	\$11,794,654	\$ 11,796,804

SPECIAL REVENUE FUNDS

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS

FY 2021 PROPOSED Annual Operating & Capital Budget

Police Department Training – Fund 40

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
	BEGINNING BALANCE	\$ 4,610	\$ 5,863	\$ 6,013
	REVENUES			
4009-995	LEOSE ALLOTMENT	\$ 1,253	\$ 1,150	\$ 1,150
	TOTAL REVENUES	\$ 1,253	\$ 1,150	\$ 1,150
	TOTAL AVAILABLE FUNDS	\$ 5,863	\$ 7,013	\$ 7,163
	EXPENDITURES			
50305-505	TRAVEL & TRAINING	\$ -	\$ 1,000	\$ 1,000
50309-607	SPECIAL EQUIPMENT	-	-	-
	TOTAL EXPENDITURES	\$ -	\$ 1,000	\$ 1,000
	ENDING BALANCE	\$ 5,863	\$ 6,013	\$ 6,163

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
DEA Drug Forfeiture – Fund 42

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 363	\$ 918	\$ 918
REVENUES				
4009-830	INTEREST INCOME	555	50	52
	TOTAL REVENUES	555	50	52
	TOTAL AVAILABLE FUNDS	\$ 918	\$ 968	\$ 970
EXPENDITURES				
50302-205	GENERAL SUPPLIES	\$ -	\$ 50	\$ 50
50302-217	LAW ENF. SUPPLIES	-	-	-
50302-602	EQUIPMENT PURCHASES	-	-	-
50302-800	BANK FEES	-	-	50
50306-807	SPECIAL ACTIVITIES	-	-	-
	TOTAL EXPENDITURES	-	50	50
	ENDING BALANCE	\$ 918	\$ 918	\$ 920

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Municipal Court Building Security – Fund 48

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 31,221	\$ 35,402	\$ 24,362
REVENUES				
4003-609	SECURITY FEE	4,903	4,800	4,800
4009-830	INTEREST INCOME	247	60	62
TOTAL REVENUES		5,150	4,860	4,862
TOTAL AVAILABLE FUNDS		\$ 36,371	\$ 40,262	\$ 29,224
EXPENDITURES				
50408-765	ADT SECURITY SYSTEM	\$ 969	\$ 900	\$ 900
50408-800	BANK FEES			50
50408-903	BLDG REPAIR & MAINT.	-	5,000	2,500
50408-960	COURT SECURITY	-	10,000	5,000
TOTAL EXPENDITURES		969	15,900	8,450
ENDING BALANCE		\$ 35,402	\$ 24,362	\$ 20,774

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Municipal Court Technology – Fund 49

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 6,242	\$ 12,319	\$ 15,319
REVENUES				
4003-610	TECHNOLOGY FEE	6,537	5,200	6,242
4009-830	INTEREST INCOME	67	100	1,124
4999-920	TRANSFER IN	-	-	-
	TOTAL REVENUES	6,604	5,300	7,366
	TOTAL AVAILABLE	\$ 12,846	\$ 17,619	\$ 22,685
EXPENDITURES				
50406-802	COMPUTER SOFTWARE	\$ 527	\$ 500	\$ 1,500
50406-805	COMPUTER MAINT.		1,800	1,800
50408-800	BANK FEES			50
	TOTAL EXPENDITURES	527	2,300	3,350
	ENDING BALANCE	\$ 12,319	\$ 15,319	\$ 19,335

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Library Memorial – Fund 60

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 1,999	\$ 2,014	\$ 1,524
REVENUES				
4009-830	INTEREST INCOME	15	10	5
TOTAL REVENUES		15	10	5
TOTAL AVAILABLE		\$ 2,014	\$ 2,024	\$ 1,529
EXPENDITURES				
50207-903	BLDG REPAIRS & MAINT	\$ -	500	\$ 500
50208-800	BANK FEE			50
TOTAL EXPENDITURES		-	500	550
ENDING BALANCE		\$ 2,014	\$ 1,524	\$ 979

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Alsatian House Project – Fund 80

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 12,830	\$ 9,437	\$ 4,487
REVENUES				
4009-813	MISCELLANEOUS	5,899	3,000	2,000
4009-830	INTEREST INCOME	64	50	40
TOTAL REVENUES		5,963	3,050	2,040
TOTAL AVAILABLE		\$ 18,793	\$ 12,487	\$ 6,527
EXPENDITURES				
50108-709	ALSATIAN HOUSE	\$ 9,356	\$ 8,000	\$ 8,000
50108-800	BANK FEES			50
TOTAL EXPENDITURES		9,356	8,000	8,050
ENDING BALANCE		\$ 9,437	\$ 4,487	\$ -1,523

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Biry House – Fund 81

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCES		\$ 9,169	\$ 8,305	\$ 6,306
REVENUES				
4009-813	MISCELLANEOUS	-	1	1
	TOTAL REVENUES	-	1	1
	TOTAL AVAILABLE	\$ 9,169	\$ 8,306	\$ 6,307
EXPENDITURES				
50103-4001	TELECOMMUNICATION	\$ 864		3,000
50108-424	PROFESSIONAL SERVICES	-	\$ 500	\$ 750
50107-903	BLDG REPAIRS & MAINT.	-	1,500	-
50008-800	BANK FEES			-
	TOTAL EXPENDITURES	864	2,000	3,750
	ENDING BALANCE	\$ 8,305	\$ 6,306	\$ 2,557

CITY OF CASTROVILLE – SPECIAL REVENUE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
Hotel Occupancy Tax – Fund 90

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 39,014	\$ 82,425	\$ 85,048
REVENUES				
4009-801	HOTEL/MOTEL TAX	52,579	40,000	40,068
4009-830	INTEREST INCOME	404	200	200
4999-920	TRANSFER FR GEN FUND	21,223	21,223	21,223
	TOTAL REVENUES	74,206	61,423	61,423
	TOTAL AVAILABLE	\$ 113,220	\$ 143,848	\$ 146,471
EXPENDITURES				
50101-103	PART TIME	15,022	\$ 36,000	\$ 36,000
50101-105	SOCIAL SECURITY	934	1,500	1,500
50101-106	MEDICARE	218	400	400
50101-107	RETIREMENT	122	850	850
50101-112	WORKERS' COMP	192	300	300
50102-201	OFFICE SUPPLIES	156	200	200
50102-202	DUES & SUBSCRIPTIONS	156	-	500
50102-204	JANITORIAL SUPPLIES	16	150	200
50102-206	ADVERTISING	1,377	1,500	2,000
50102-206	WEB	500	-	-
50102-206	SIGNAGE	-	400	400
50102-207	POSTAGE	-	100	100
50102-222	PRINTING	-	350	350
50102-401	TELECOMMUNICATIONS	2,641	2,700	2,700
50102-413	OUTSIDE SERVICES	4,113	4,000	5,000
50102-505	TRAVEL & TRAINING	-	250	250
50106-802	COMPUTER SOFTWARE	1,154	1,100	1,100
50107-903	BLDG REPAIRS & MAINT.	1,305	4,000	15,000
50108-790	4TH OF JULY WEEKEND	2,889	5,000	5,000
50108-791	MISC EXPENSE COV	-	-	2,000
50108-800	BANK FEES	-	-	100
	TOTAL EXPENDITURES	30,795	58,800	73,950
	ENDING BALANCE	\$ 82,425	\$ 85,048	\$ 72,521

DEBT SERVICE FUND



CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
2012 Refunding (2003 Certificate of Obligation) I & S – Fund 51

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 21,135	27,860	\$ 34,887
REVENUES				
4002-101	CURRENT AD VALOREM TAX	18,758	15,640	15,952
4002-102	DELINQUENT AD VALOREM TAX	1812	104	106
4002-103	PENALTY & INTEREST TAXES	204	156	159
4009-830	INTEREST INCOME	1,184	52	53
4999-916	TRANSFER FR DRAINAGE UTILITY	87,917	89,675	91,469
	TOTAL REVENUES	109,875	105,627	107,739
	TOTAL AVAILABLE FUNDS	\$ 131,010	\$ 133,487	\$ 142,626
EXPENDITURE				
50108-810	PAYING AGENT FEE	\$ 100	\$ 200	\$ 200
50108-820	BOND PRINCIPLE	92,000	90,000	90,000
50108-821	BOND INTEREST	7,855	8,400	8,400
59909-910	TRANSFER OUT	3,195	-	-
	TOTAL EXPENDITURES	103,150	98,600	98,600
	ENDING BALANCE	\$ 27,860	\$ 34,887	\$ 44,026

CITY OF CASTROVILLE – DEBT SERVICE FUNDS
FY 2021 PROPOSED Annual Operating & Capital Budget
2012 Refunding (2004 Certificate of Obligation Bonds) I & S – Fund 53

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2019	APPROVED FY 2020	PROPOSED FY 2021
BEGINNING BALANCE		\$ 25,955	\$ 41,651	\$ 42,481
REVENUES				
4002-101	AD VALOREM	64,023	55,848	58,104
4002-102	DELINQUENT AD VALOREM	6,184	425	442
4002-103	PENALTY & INTEREST	705	365	380
4009-830	INTEREST INCOME	532	40	42
4999-911	TRANSFER FR UTILITY FUND	26,402	26,402	28,010
	TOTAL REVENUES	97,846	83,080	86,978
	TOTAL AVAILABLE FUNDS	\$ 123,801	\$ 124,731	\$ 129,459
EXPENDITURES				
50108-810	PAYING AGENT FEE	\$ 100	\$ 200	\$ 200
50108-820	BOND PRINCIPAL	65,000	65,000	70,000
50108-821	BOND INTEREST	17,050	17,050	13,800
	TOTAL EXPENDITURES	82,150	82,250	84,000
	ENDING BALANCE	\$ 41,651	\$ 42,481	\$ 45,459

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET
COMBINED DEBT SERVICE

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	1,022,669.68	204,659.59	1,227,329.27
9/30/2021	1,000,000.00	202,342.50	1,337,342.50
9/30/2022	1,140,000.00	189,116.00	1,194,116.00
9/30/2023	1,030,000.00	179,762.00	1,209,762.00
9/30/2024	725,000.00	169,139.50	894,139.50
9/30/2025	730,000.00	162,827.50	892,827.50
9/30/2026	730,000.00	155,620.00	885,620.00
9/30/2027	655,000.00	147,610.00	802,610.00
9/30/2028	660,000.00	141,140.50	801,140.50
9/30/2029	670,000.00	133,894.00	803,894.00
9/30/2030	680,000.00	125,916.50	805,916.50
9/30/2031	690,000.00	117,230.50	807,230.50
9/30/2032	700,000.00	107,924.50	807,924.50
9/30/2033	705,000.00	98,049.50	803,049.50
9/30/2034	720,000.00	87,749.50	807,749.50
9/30/2035	730,000.00	76,864.50	806,864.50
9/30/2036	365,000.00	65,464.50	430,464.50
9/30/2037	370,000.00	59,982.00	429,982.00
9/30/2038	375,000.00	54,279.00	429,279.00
9/30/2039	385,000.00	48,351.50	433,351.50
9/30/2040	390,000.00	42,164.00	432,164.00
9/30/2041	395,000.00	35,810.00	430,810.00
9/30/2042	400,000.00	29,293.00	429,293.00
9/30/2043	405,000.00	22,611.00	427,611.00
9/30/2044	410,000.00	15,797.00	425,797.00
9/30/2045	420,000.00	8,855.50	428,855.50
9/30/2046	60,000.00	1,698.00	61,698.00
9/30/2047	\$60,000.00	\$852.00	\$60,852.00
TOTAL	\$17,674,679.07	\$2,896,061.47	\$20,570,740.54

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET
 General Obligation Refunding Bonds, Series 2012
 Refunding Series 2003 Certificates of Obligation

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	95,000.00	11,250.00	106,250.00
9/30/2021	90,000.00	8,400.00	98,400.00
9/30/2022	95,000.00	5,700.00	100,700.00
9/30/2023	95,000.00	2,850.00	97,850.00
TOTAL	\$465,000.00	\$41,250.00	\$506,250.00

Original issue amount \$1,515,000; \$225,000 for Street Projects
 and \$1,290,000 for Drainage Projects.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET
 General Obligation Refunding Bonds, Series 2012
 Refunding Series 2004 Certificates of Obligation

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	65,000.00	15,750.00	80,750.00
9/30/2021	70,000.00	13,800.00	83,800.00
9/30/2022	70,000.00	11,700.00	81,700.00
9/30/2023	75,000.00	9,600.00	84,600.00
9/30/2024	80,000.00	7,350.00	87,350.00
9/30/2025	85,000.00	4,950.00	89,950.00
9/30/2026	80,000.00	2,400.00	82,400.00
TOTAL	\$590,000.00	\$82,600.00	\$672,600.00

Original issue amount \$1,135,000; \$770,665 for street projects and \$364,335 for water projects.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET

TxDOT Loan - Airport
 Original Loan Amount \$278,748

<u>PERIOD ENDING</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>ANNUAL DEBT SERVICE</u>
9/30/2020	22,669.68	680.09	23,349.77
TOTAL	\$44,679.07	\$2,020.47	\$46,699.54

Original issue amount \$278,748; TXDOT Loan for Maintenance Hangar.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET

DWSRF PAD Loan - Enterprise
 Original Loan Amount \$350,000 Series 2013

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	35,000.00	1,176.00	36,176.00
9/30/2021	35,000.00	927.50	35,927.50
9/30/2022	35,000.00	605.50	35,605.50
9/30/2023	35,000.00	213.50	35,213.50
TOTAL	\$175,000.00	\$4,263.00	\$179,263.00

NOTE: Original issue amount \$350,000; TWDB DWSRF for planning and design of the Waterline Replacement Project.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET

CWSRF PAD Loan - Enterprise
 Original Loan Amount \$375,000 Series 2013A

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	40,000.00	1,764.00	41,764.00
9/30/2021	40,000.00	1,360.00	41,360.00
9/30/2022	40,000.00	872.00	40,872.00
9/30/2023	40,000.00	304.00	40,304.00
TOTAL	\$200,000.00	\$6,372.00	\$206,372.00

NOTE: Original loan amount \$375,000; TWDB CWSRF planning and design funds for the East Side Sanitary Sewer Regional Lift Station.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET

CWSRF Lift Station Construction Loan - Enterprise
 Original Loan Amount \$3,050,000 Series 2015

PERIOD ENDING	PRINICIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	145,000.00	21,946.50	166,946.50
9/30/2021	145,000.00	21,946.50	166,946.50
9/30/2022	145,000.00	21,946.50	166,946.50
9/30/2023	150,000.00	21,671.00	171,671.00
9/30/2024	150,000.00	21,041.00	171,041.00
9/30/2025	150,000.00	20,201.00	170,201.00
9/30/2026	150,000.00	19,196.00	169,196.00
9/30/2027	150,000.00	17,981.00	167,981.00
9/30/2028	155,000.00	16,586.00	171,586.00
9/30/2029	155,000.00	14,974.00	169,974.00
9/30/2030	155,000.00	13,222.50	168,222.50
9/30/2031	160,000.00	11,331.50	171,331.50
9/30/2032	160,000.00	9,267.50	169,267.50
9/30/2033	160,000.00	7,107.50	167,107.50
9/30/2034	165,000.00	4,867.50	169,867.50
9/30/2035	165,000.00	2,475.00	167,475.00
TOTAL	\$2,605,000.00	\$267,707.50	\$2,872,707.50

Original loan amount \$3,050,000; TWDB CWSRF Project #73646
 construction funds for the East Side Sanitary Sewer Regional Lift Station.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET

DWSRF Water Line Construction Loan - Enterprise
 Original Loan Amount \$3,500,000 Series 2015A

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	170,000.00	34,626.00	204,626.00
9/30/2021	170,000.00	34,524.00	204,524.00
9/30/2022	170,000.00	34,065.00	204,065.00
9/30/2023	175,000.00	33,232.00	208,232.00
9/30/2024	175,000.00	31,972.00	206,972.00
9/30/2025	175,000.00	30,467.00	205,467.00
9/30/2026	175,000.00	28,769.50	203,769.50
9/30/2027	180,000.00	26,827.00	206,827.00
9/30/2028	180,000.00	24,613.00	204,613.00
9/30/2029	185,000.00	22,201.00	207,201.00
9/30/2030	185,000.00	19,555.50	204,555.50
9/30/2031	190,000.00	16,743.50	206,743.50
9/30/2032	195,000.00	13,722.50	208,722.50
9/30/2033	195,000.00	10,505.00	205,505.00
9/30/2034	200,000.00	7,190.00	207,190.00
9/30/2035	205,000.00	3,690.00	208,690.00
TOTAL	\$3,095,000.00	\$407,329.00	\$3,502,329.00

Original loan amount \$3,500,000; TWDB DWSRF Project #62534
 construction funds for the Water Line Replacement Project.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET

CWSRF WWTP Construction Loan - Enterprise
 Original Loan Amount \$9,050,000 Series 2015B

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	270,000.00	97,296.50	367,296.50
9/30/2021	270,000.00	97,296.50	367,296.50
9/30/2022	270,000.00	97,296.50	367,296.50
9/30/2023	275,000.00	96,783.50	371,783.50
9/30/2024	275,000.00	95,628.50	370,628.50
9/30/2025	275,000.00	94,088.50	369,088.50
9/30/2026	280,000.00	92,246.00	372,246.00
9/30/2027	280,000.00	89,978.00	369,978.00
9/30/2028	280,000.00	87,374.00	367,374.00
9/30/2029	285,000.00	84,462.00	369,462.00
9/30/2030	290,000.00	81,241.50	371,241.50
9/30/2031	290,000.00	77,703.50	367,703.50
9/30/2032	295,000.00	73,962.50	368,962.50
9/30/2033	300,000.00	69,980.00	369,980.00
9/30/2034	305,000.00	65,780.00	370,780.00
9/30/2035	310,000.00	61,357.50	371,357.50
9/30/2036	315,000.00	56,707.50	371,707.50
9/30/2037	320,000.00	51,825.00	371,825.00
9/30/2038	325,000.00	46,737.00	371,737.00
9/30/2039	330,000.00	41,439.50	371,439.50
9/30/2040	335,000.00	35,961.50	370,961.50
9/30/2041	340,000.00	30,333.50	370,333.50
9/30/2042	345,000.00	24,553.50	369,553.50
9/30/2043	350,000.00	18,619.50	368,619.50
9/30/2044	355,000.00	12,564.50	367,564.50
9/30/2045	365,000.00	6,387.50	371,387.50
TOTAL	\$8,200,000.00	\$1,784,900.50	\$9,984,900.50

Original loan amount \$9,050,000; TWDB CWSRF Project #73707
 Construction funds for the expansion of the Wastewater Treatment Plant.

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET
 2019 TAX Note Schedule

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	135,000.00	7,022.50	142,022.50
9/30/2021	135,000.00	5,470.00	140,470.00
9/30/2022	135,000.00	3,782.50	138,782.50
9/30/2023	140,000.00	1,960.00	141,960.00
TOTAL	\$675,000.00	\$26,622.50	\$701,622.50

CITY OF CASTROVILLE - DEBT SERVICE FUNDS
FY 2021 PROPOSED ANNUAL OPERATING & CAPITAL BUDGET

CWSRF WWTP Construction Loan - Enterprise
 Original Loan Amount \$1,500,000 Series 2017

PERIOD ENDING	PRINCIPAL	INTEREST	ANNUAL DEBT SERVICE
9/30/2020	45,000.00	13,148.00	58,148.00
9/30/2021	45,000.00	13,148.00	58,148.00
9/30/2022	45,000.00	13,148.00	58,148.00
9/30/2023	45,000.00	13,148.00	58,148.00
9/30/2024	45,000.00	13,148.00	58,148.00
9/30/2025	45,000.00	13,121.00	58,121.00
9/30/2026	45,000.00	13,008.50	58,008.50
9/30/2027	45,000.00	12,824.00	57,824.00
9/30/2028	45,000.00	12,567.50	57,567.50
9/30/2029	45,000.00	12,257.00	57,257.00
9/30/2030	50,000.00	11,897.00	61,897.00
9/30/2031	50,000.00	11,452.00	61,452.00
9/30/2032	50,000.00	10,972.00	60,972.00
9/30/2033	50,000.00	10,457.00	60,457.00
9/30/2034	50,000.00	9,912.00	59,912.00
9/30/2035	50,000.00	9,342.00	59,342.00
9/30/2036	50,000.00	8,757.00	58,757.00
9/30/2037	50,000.00	8,157.00	58,157.00
9/30/2038	50,000.00	7,542.00	57,542.00
9/30/2039	55,000.00	6,912.00	61,912.00
9/30/2040	55,000.00	6,202.50	61,202.50
9/30/2041	55,000.00	5,476.50	60,476.50
9/30/2042	55,000.00	4,739.50	59,739.50
9/30/2043	55,000.00	3,991.50	58,991.50
9/30/2044	55,000.00	3,232.50	58,232.50
9/30/2045	55,000.00	2,468.00	57,468.00
9/30/2046	60,000.00	1,698.00	61,698.00
9/30/2047	60,000.00	852.00	60,852.00
	<u>\$1,450,000.00</u>	<u>\$266,726.50</u>	<u>\$1,716,726.50</u>

**Additional loan amount \$1,500,000; TWDB CWSRF Project #73707
 construction funds for the expansion of the Wastewater Treatment Plant.**

FIVE-YEAR CAPITAL IMPROVEMENT



CITY OF CASTROVILLE – FIVE YEAR CAPITAL IMPROVEMENT PLAN

FY 2021 PROPOSED Annual Operating & Capital Budget

PROJECT COSTS	FUNDING	2021	2022	2023	2024	2025	TOTAL BY PROJECT
UTILITIES ADMINISTRATION							
Smart Meter Program Consultant	Utility Fund Revenues	35,000					35,000
Generator for Public Works Building	Utility Fund Revenues	63,000					63,000
Vehicles	Utility Fund Revenues	52,000					52,000
Total Utilities Admin CIP		150,000					150,000
WASTEWATER PROJECTS							
TCEQ Ponds	Under City Engineer Rvw	500,000	600,000				1,100,000
Tree Removal from ponds	Under City Engineer Rvw	200,000	425,000				625,000
SCADA at WWTP	PENDING RFP	95,000					95,000
Grit Remove Installation			400,000				400,000
Spillway (discharge)				758,000			758,000
Bed & Banks Application	Under City Engineer Rvw				48,750		48,750
Rehab Existing OR Abandoned Wet Well				19,610			19,610
Catwalk for Digester				25,000			25,000
Catwalk for Contact Chamber			25,000				25,000
Overhaul Clarifier and Replace Catwalk				450,000			450,000
New road to WWTP					162,000		162,000
Sludge roll-off boxes					75,000		75,000
Sewer Collection Lines - Repair & Replace	Utility Fund Revenues	350,000	200,000	400,000	300,000		1,250,000
CCTV - Test and Repair	Utility Fund Revenues	50,000	75,000			75,000	200,000
Country Village Lift Station Repair (completion)	Utility Fund Revenues	75,000					75,000
Riverside Lift Station Repair (completion)	Utility Fund Revenues		60,000				60,000
Country Village Lift Station - Generator	Utility Fund Revenues	58,000					58,000
Sewer Jetter			64,781				64,781
Lift Station - Secondary Pump			26,000				26,000
Riverside Lift Station - Generator			58,000				58,000
Koenig Park Lift Station - Generator			58,000				58,000
Old East Side Lift Station - Generator						59,970	59,970
Vehicle & Equipment	Utility Fund Revenues	27,000					27,000
Total Wastewater CIP		1,355,000	1,991,781	1,652,610	585,750	134,970	5,720,111
WATER PROJECTS							
Well 3 Generator	Utility Fund Revenues		200,000				200,000
Inserta-valves (10 @ \$8,000 each)	Utility Fund Revenues	160,000	80,000	60,000			300,000
FM 471 Water Line Extension (service & fire plug replacements) / 1800 linear feet	Utility Fund Revenues	230,000					230,000
Lafayette Street Water Line Replacement	New Bond	628,000					628,000
Well 1 Replacement				2,200,000			2,200,000
Cross Hill Tank Distribution	New Bond				3,300,000		3,300,000
Cross Hill Tank fencing	Pending Cpst						0
Cross Hill Tank Road Construction and Repair				78,000			78,000
JCB 4-wheel drive Extend-A-Hoe plus hydraulic accessories package	Utility Fund Revenues	75,000					75,000
Airport Plant/Distribution	New Bond			1,000,000		1,000,000	2,000,000
Vehicles & Equipment	Utility Fund Revenues	12,000					12,000
Total Water CIP		1,105,000	280,000	3,338,000	3,300,000	1,000,000	9,011,000
ELECTRICAL PROJECTS							
Infrastructure Assessment/Repairs	Utility Fund Revenues	80,000	80,000	80,000	80,000		320,000
River Bluff Improvements	New Bond/pending cost	640,000	640,000	640,000	640,000	640,000	3,200,000
Country Village Improvements	New Bond			1,905,296			1,905,296
Vehicles & Equipment	Utility Fund Revenues	404,000					404,000
Tree Trimming & Removal	RFP IN PROGRESS	80,000	80,000	80,000	80,000	80,000	400,000
Total Electric CIP		1,204,000	800,000	2,705,296	800,000	720,000	6,229,296

Total by Year \$3,814,000 \$3,071,781 \$7,695,906 \$4,685,750 \$1,854,970
New Bond \$1,268,000
TOTAL 2021 CIP \$2,546,000

**CITY OF CASTROVILLE – VEHICLE REPLACEMENT
FY 2021 PROPOSED Annual Operating & Capital Budget**

Year	Make	Model	Condition	2021	2022	2023	2024	2025		Replacement Cost
Electric										
1992	Chevrolet	Kodiak Caterpillar Diesel 6-ton Digger	Fair	X					CIP	\$237,000
2002	Ford	F-550 Sm Bucket Trk	Poor	X					CIP	\$130,000
2009	International	Terex Lrg. Bucket Truck	Fair		X					
2012	Dodge	RAM 2500 REG Cab ¼-Ton	Poor		X					
2016	Chevrolet	Silverado	Good					X		
WWTP										
2014	Dodge	RAM 2500 3/4-ton Crew Cab PU	Good			X				
Water										
2013	Dodge	RAM 1500 ½-ton	Fair		X					
2011	Ford	F-150 XL Crew Cab 4 door	Good				X			
Utility Administration										
2016	Chevrolet	Spark/Meter Reader	Good				X			
2016	Chevrolet	Colorado Short Box ½-ton / Director	Good		X					
2013	Dodge	RAM 1500 PU ½-ton /Operations Mgr.	Fair			X				
2020	Ford	Ranger		x					CIP	\$22,000
2020	Ford	Tahoe		X					CIP	\$35,000
Year										
Year	Make	Model	Condition	2021	2022	2023	2024	2025		Replacement Cost
Electric										
2020	Boss JCB	8029 CTS Mini-Excavator	NEW							
2020	Othr	UE7716032-24111	NEW							
2013	Ford	F-750 Versalift Digger	Poor	X						
	Pole Trailer	Government surplus	Poor	X					CIP	\$25,000
Water										
2007	Case	580M Backhoe Front Loader	Fair							
	ICS/Diamond Tools	Hydraulic Chain Saw		X					O&M	\$6,000
	JCB	4-wheel drive Extend-A- Hoe plus hydraulics		X					CIP	\$75,000
WWTP										
1998	John Deere	Backhoe Loader 310E	Fair	X						
2012	Kawasaki	Mule 600 KAF400BCK	Fair	X					CIP	\$15,000
2019	Gehl	Telehandler R85-19	NEW							
Shared expense (Wastewater/Electric/Water)										
	ASCO	Used skid steer		X						
	ASCO	Used mobile crane unit		X					CIP	\$36,000
Misc										
2006	Caterpillar	Generator 300K - D150P4	Fair							
2010	Atlas-Copco	Compressor 175-195CFM	Good							

PAY PLAN



CITY OF CASTROVILLE – PAY PLAN

FY 2021 PROPOSED Annual Operating & Capital Budget

Full-Time Employees

Range	Classification	Minimum	Maximum
101	Library Assistant	15.00	18.25
	Meter Reader	31,200.00	37,960.00
	Streets & Grounds Maintenance Worker		
	Utility Worker Apprentice		
102	Building & Grounds Maintenance Worker	15.00	18.58
	Customer Service Representative	31,200.00	38,646.40
	Electric Line Worker Apprentice		
	Utility Worker I		
	Park Attendant		
103	Administrative Assistant	15.73	19.66
	Animal Control Officer	32,718.40	40,892.80
	Code Compliance Officer		
	Electric Line Worker I		
	Police Department Secretary		
	Utility Worker II		
	Street Crew Leader		
104	Finance Clerk	17.40	21.75
	Electric Line Worker II	36,192.00	45,240.00
	Municipal Court Clerk		
	Technical Services Coordinator		
	Utility Billing Clerk		
105	Community Policing Officer/Corporal	19.14	24.88
	Administrative Sergeant		
	Electric Line Worker III	39,811.20	51,750.40
	Patrol Officer		
106	Utility Worker III		
	Accountant	21.05	27.37
	Accounting Manager	43,784.00	56,929.60
	Librarian		
	Parks & Recreation Director		
Inspector			
Police Sergeant			
107	Airport Manager	23.16	30.11
	Community Development Director	48,172.80	62,628.80
	Police Lieutenant		

CITY OF CASTROVILLE – PAY PLAN
FY 2021 PROPOSED Annual Operating & Capital Budget
Full-Time Employees (Continue)

Range	Classification	Minimum	Maximum
108	City Secretary Public Works Operations Manager	26.63 55,390.40	34.62 72,009.60
109	Police Chief	34.62 72,009.60	45.01 93,620.80
110	Finance Director Public Works Director	39.82 82,825.60	51.72 107,577.60

CITY OF CASTROVILLE – PAY PLAN
FY 2021 PROPOSED Annual Operating & Capital Budget
Part-Time Employees

Classification	A	B	C	D
Grounds Maintenance Worker	\$ 9.50	\$ 10.00	\$ 10.00	
Intern	\$ 10.00			
Library Assistant	\$ 10.00			
Lifeguard	\$ 9.00	\$ 9.50	\$ 10.00	\$ 10.50
Swim Instructor	\$ 9.00	\$ 9.50	\$ 10.00	\$ 10.50
Sr. Lifeguard	\$ 11.00	\$ 11.50		
Swim Pool Manager	\$ 13.50	\$ 13.75		
Swim Program Manager	\$ 13.00	\$ 13.50		
Tourism Representative	\$ 11.00	\$ 12.00	\$ 13.00	
Finance Clerk	\$ 15.00	\$ 20.00	\$ 25.00	

COMPREHENSIVE FEE SCHEDULE



TO BE PRESENTED AT A LATER DATE.....

APPENDICES



CITY OF CASTROVILLE: MISCELLANEOUS STATISTICS

Date of Incorporation: Settled in 1844 and last incorporation 1948

Form of Government: Mayor/Council with an appointed administrator/General Law A

Council Composed of: Elected Mayor and Five (5) Councilmembers

STATISTICS

Population 2019	3059
Area/Square Miles	Approx. 4 Sq. Mi.
Miles of Streets	24
Number of Street Lights	469

FACILITIES

Number of Accounts

	Water Service	Sewer Service	Gas Service	Electric Service
Residential (Aug. 2020)	1282	1158	916	1523
Commercial	245	188	129	329

PARKS, RECREATION & CULTURE

Municipal Airport	5,001' x 75' Runway
Regional Park	128 Acres
Swimming Pool	1
Parks	5
Playgrounds	3
Campgrounds	1 with 40 Pull-through RV Spots and Tent Camping
Baseball/Softball Fields	8
Soccer Field	4
Public Library	16,133 books

Glossary

The budget contains specialized and technical terminology that is unique to public finance and budgeting.

Accounting Basis: The basis of accounting under which transactions are recognized and reported. The City employs the modified accrual basis of accounting. This means that revenues are recognized in the accounting period in which they become available and measurable and expenditures are recognized in the accounting period in which the fund liability is incurred.

Ad Valorem Tax: The tax is based “according to value” of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. The assessed valuation represents the appraised valuation less any exemptions. Property values are established by the Medina Appraisal District.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond: A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, or utility expansion/repair.

Budget: A budget is a plan of financial operation embodying an estimate of adopted expenditures and the means of financing them for a single fiscal year.

Budget Adjustments: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The adopted budget document presents the authorization made by the City Council for City Officials to obligate and expend resources.

Budget Ordinance: The official enactment by the City Council that establishes legal authority for the City Officials to obligate and expend resources.

Budgetary Control: The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Outlay: The portion of the annual operating budget that appropriates funds for the purpose of capital equipment needs. The Capital Outlay Budget includes funds for capital equipment purchases such as vehicles, furniture, machinery, building improvements, computers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The City's current capitalization policy requires expenditures to be at least \$5,000 with the asset having a useful life in excess of two (2) years.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of five future years setting forth each capital project, scope of work, the amount to be expended in each year and the method of financing those expenditures, to provide long-lasting physical improvements.

Chart of Accounts: A chart detailing the system of general ledger accounts.

City Administrator: The individual appointed by the City Council who is responsible for the administration of the affairs of the City.

Commodities: Items of expenditures which, after use, are consumed or show a material change in their physical condition, and which, are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services,

Current Taxes: Taxes that are levied and due within one year.

Debt Service Fund: Accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt, certificates of obligation and short term contractual obligation certificates.

Debt Service: The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

Deficit: A deficit is the excess of expenditures over revenues during a single accounting period.

Delinquent Taxes: Taxes remaining unpaid on and after the date on which a penalty for non-payment is imposed.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Disbursement: Payment for goods and services in cash or by check.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue next year from the properties on this year's tax rolls.

Encumbrance: Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriations and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund: A government accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimate: The ADOPTED actual expenditures and revenues for the fiscal year prior to the budget fiscal year.

ADOPTED Revenues: The amount of projected revenue to be collected during the fiscal year. It may be also defined to finance the adopted projected expenditures.

Expenditure: Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance, and worker's compensation.

Expenses: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiscal Year: The 12 month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City's fiscal year is October 1st to September 30th.

Fixed Asset: Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Time-Equivalent (FTE): Full time, authorized positions, filled or vacant, that equal to 2,080 hours of work annually.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial sources, together with all related liabilities and residual equities or

balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

Fund Balance: The difference between a fund's assets and liabilities.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting.

General Fund: The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. The fund includes the basic operating services such as police, finance, community development, parks & recreation, pool, library, public works and general administration.

General Ledger: A listing of the various accounts necessary to reflect the financial position and results of operation of government.

Interfund Transfers: Amounts transferred from one fund to another.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable and expenditures are recorded in the period that they are incurred.

Non-Recurring Revenue: Revenue recognized by the City that are unique and occur one time or without pattern.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the adopted means of financing them.

Personal Services: All cost related to compensating employees of the City including employee benefit costs such as City contribution for retirement, social security, and health and life insurance.

Program Improvement: A program improvement is the addition of new equipment, personnel or other expenditures aimed at improving the level of service or expanding services.

Property Tax Rate: The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and can be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute and an increase in the effective rate excess of 8% is subject to a voter initiated rollback election. The second element is the debt service rate. The rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt.

Resources: Total dollars available for appropriations including ADOPTED revenues, fund transfers, and beginning fund balances.

Revenue Estimate: An estimate of how much revenue will be earned from a specific revenue source for some future specific period; typically, a future fiscal year.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Special revenue Fund: A fund used to account for revenues and expenditures that have been earmarked for special activities.

Surplus: A surplus is the amount by which revenues exceed outlays.

Tax Levy: The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax