

**CITY OF CASTROVILLE CITY COUNCIL
REGULAR CALLED COUNCIL MEETING**

**1209 Fiorella
City Council Chambers**

February 23, 2021

Tuesday

5:00 P.M.

MINUTES

I. CALL TO ORDER

The meeting was called to order at 5:05 p.m. by Mayor Pro Tem Schroeder

II. ROLL CALL

Present:

Mayor Pro Tem Darrin Schroeder
Councilmember Sheena Martinez
Councilmember Paul Carey
Councilmember Phil King
Councilmember Todd Tschirhart

Scott Dixon, City Administrator
Debra Howe, City Secretary
John Gomez, Public Works Director
Brian Jackson, Police Chief

III. PLEDGE OF ALLEGIANCE

IV. INVOCATION

Medina County Chaplin Michael Fisher gave the invocation.

V. CITIZEN COMMENTS

The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up to two hours before the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance with the Texas Public Information Act upon request.

Terry Beck, 104 Harvest Moon, thanked the city council and the city staff for working so hard under severe weather conditions. Mr. Beck also asked the city council to look at the utility bills saying his sewer amount was higher than his water usage and felt there needed to be a better way to determine usage. Councilmember King also thanked the city staff for working under extreme conditions to get the wells back up and monitor the electric outage.

VI. Updates on safety measures for city staff and the public during the COVID 19 pandemic

Councilmember Martinez said there was not a recent report due to the winter weather. Ms. Martinez stated she had seen members of the public not following the requirements of face mask at the local Walmart. She said everyone needed to be cautious and continue to wear a mask in public.

VII. CONSENT AGENDA

A. Minutes for February 9, 2021 Regular Called Meeting.

A motion was made by Councilmember Carey and duly seconded by Councilmember King to approve the consent agenda. A vote was taken (5:0 all ayes) the motion carried by all present

VIII. Consider and take appropriate action on authorizing the city administrator to enter into a temporary utility easement agreement with Dickerson Tausch Properties LLC, to provide a temporary access and construction easement (“TCE” or “Easement”) between the future awarded / named contractor within the Alsatian Oaks project limits and named property owners for sewer and waterline extensions.

City Administrator Dixon briefed the city council on the temporary access and construction easement agreement with Dickerson Tausch Properties LLC for future sewer and waterline extensions.

A motion was made by Councilmember King and duly seconded by Councilmember Carey to authorizing the city administrator to enter into a temporary utility easement agreement with Dickerson Tausch Properties LLC, to provide a temporary access and construction easement (“TCE” or “Easement”) between the future awarded / named contractor within the Alsatian Oaks project limits and named property owners for sewer and waterline extensions. A vote was taken (5:0 all ayes) the motion carried by all present.

IX. Consider and take appropriate action on authorizing the city administrator to enter into a temporary utility easement agreement with JBS Associates LLC, to provide a temporary access and construction easement (“TCE” or “Easement”) between the future awarded / named contractor within the Alsatian Oaks project limits and named property owners for sewer and waterline extensions.

City Administrator Dixon briefed the city council on the temporary access and construction easement agreement with JBS Associates LLC for future sewer and water line extensions.

A motion was made by Councilmember King and duly seconded by Councilmember Carey to authorize the city administrator to enter into a temporary utility easement agreement with JBS Associates LLC, to provide a temporary access and construction easement (“TCE” or “Easement”) between the future awarded / named contractor within the Alsatian Oaks project limits and named property owners for sewer and waterline extensions. A vote was taken (5:0 all ayes) the motion carried by all present.

X. Consider and take appropriate action on authorizing the city administrator to enter into a public utility easement agreement with Victory Lane Partners, Ltd., a Texas Limited Partnership.

A motion was made by Councilmember King and duly seconded by Councilmember Tschirhart to authorize the city administrator to enter into a public utility easement agreement with Victory Lane Partners, Ltd., a Texas Limited Partnership. A vote was taken (5:0 all ayes) the motion carried by all present.

XI. Consider and take appropriate action on authorizing the city administrator to enter into a public utility easement agreement with Robert A. Persyn and Hilda Persyn.

A motion was made by Councilmember King and duly seconded by Councilmember Tschirhart to authorize the city administrator to enter into a public utility easement agreement with Robert A. Persyn and Hilda Persyn. A vote was taken (5:0 all ayes) the motion carried by all present.

XII. Consider and take appropriate action on authorizing the City Administrator to enter into a renewal lease agreement with the Castroville Youth Soccer League.

City Administrator Dixon briefed the city council on the renewal of the Youth Soccer League agreement. The agreement included an additional soccer season with rental fees.

A motion was made by Councilmember King and duly seconded by Councilmember Martinez to authorize the city administrator to enter into a renewal lease agreement with the Castroville Youth Soccer League. A vote was taken (5:0 all ayes) the motion carried by all present.

XIII. DEPARTMENT REPORTS:

- a. Airport – Fuel sales and contract, Hangar/Airfield maintenance, Grant Opportunities.
- b. Community Development- Permits/Inspections, Board meetings, Projects – Alsatian Oaks Lot 3, Unit 1, Unit 2, Country Village Estates, Airport Hangars, Zion Lutheran Church, North Park Chevrolet, Paris St. Po’boys. CLG four-year evaluation and easement monitoring– City Hall and Castro Colonies, and International Building Codes.
- c. Code Enforcement – Open Cases, Closed Cases, annual Manufactured Home Parks inspections, meter reading.
- d. Library – COVID 19 Phase 1, member Statistics, Realm project, material circulations, virtual library programs, ILL Courier Statistics.
- e. Parks– RV playground, contracts with sports groups (softball, swim team, volleyball, soccer), events – Parks Master Plan meeting, RAAM Challenge, Tx Bootcamp/5K, Easter, Tour de Castroville, Parks Revenue.
- f. Streets – new employee, new equipment, road repairs.
- g. Police Department – coffee donation, grants- received Rifle Resistance Body Armor, applied for UTV side by side and quad runner, and Body Worn cameras, citation count and calls for service, monthly report.
- h. Animal Control – monthly report.
- i. Public Works – Water Department – daily well inspections, meter reading, chlorine checks, maintenance on Cross Hill Tank, main line repairs, service line repairs, sewer line sinkhole, training.
Wastewater treatment plant- effluent reuse, daily and weekly inspections, training.
Electric Department – working on upgrades to Medina Valley ISD and Elementary, repairs/ fix power outages, training.
Gas Department – future mapping and GIS for system for current and future growth.

(Cont.)

General and Administration – Annual water report, TCEQ Annual Tier II Report, utility locates, future agenda items, development – country village utility lines, utility easements, main sewer line installation.

City Administrator Dixon briefed the city council on the department reports and future discussion items. Mr. Dixon highlighted the Dream Fight group under the Airport report with a presentation at a March meeting. Community Development – new International Building Codes adoption discussion at a future meeting; Parks discussion on upcoming Easter and 4th of July events and RV Policy addressing length of stay; and Police Department bringing grants application to next council meeting. Councilmember Martinez asked what leverage the city had if the developers did not follow the requirements for the drainage in Country Village Estates. Mr. Dixon said if there were issues the Maintenance Bond would be used.

XIV. Discussion on city emergency response to weather related infrastructure issues

Mayor Pro Tem Schroeder and City Administrator Dixon provided a slide presentation on the overall assessment of the city utility infrastructure and what was needed to prepare for weather related issues. Mayor Pro Tem Schroeder provided a chart classifying City Preparation- fair, Utility System readiness – fair, Emergency Plan – fair, notifications – fair, citywide involvement – excellent, and city support – excellent. Mayor Pro Tem Schroeder said compared to other cities the chain of communication was poor and there were no visibility and no control over outage strategy and actions. Mayor Pro Tem Schroeder thanked several businesses, churches, and individuals who provided meals, support and warming areas during the severe weather conditions. Also thanked the police department for continued wellness checks, public works department including the wastewater department for their outstanding work during the outages. Mayor Pro Tem Schroeder said to be better prepared for the next weather event the emergency manual should have a detailed step by step procedure for staff to follow in the event of another severe weather related incident. Councilmember Martinez suggested agreements with other entities including the school district. City Administrator Dixon provided photos of different trouble areas in the city including Well #2, Well#3, Medina Valley Well, Airport Well and River Bluff Booster Station. Mr. Dixon briefly spoke on each issue at each of the wells including freezing and the repairs made to get the system back online. Also noted was the pool feedline froze and had to be replaced. Mr. Dixon provided a map showing the electrical outages within the city. Councilmember Martinez said CPS needed to have an update report on critical structures/areas in Castroville to keep service to them. Mayor Pro Tem Schroeder said there was a survey circulating for citizens to fill out on the outages and wanted it on the city website. Mayor Pro Tem Schroeder said Medina County had been included in the emergency declaration before the meeting.

XV. Discussion on future agenda items

No items were requested.

XVI. ADJOURN

Mayor Pro Tem Schroeder adjourned the meeting at 6:29 p.m.

Darrin Schroeder
Mayor Pro Tem

ATTEST:

Debra Howe
City Secretary

*Signatures on file