

MINUTES

CASTROVILLE AIRPORT ADVISORY BOARD MEETING

Castroville Municipal Airport Conference Room, January 14, 2021

- I. **Call to Order** - The meeting was called to order at 17:00 by Chairman Brad Lauderdale. Board members Matt Ewoldt, Steve Burke, Mike Arnold, Bonita Turner, were present. Others attending were Chuck Friesenhahn, Airport Manager David Kirkpatrick, Patrick Connor, Carlos DeLeon, and Kathy Ewoldt. Absent were Linda Guarino and Lee Delavan.
- II. **Public Comment Opportunity** – Patrick Connor representing Friends of the Castroville Regional Park. He distributed a survey to be used in developing a master plan for the Parks and Recreation Department.
- III. **Approval of meeting minutes** – Minutes of the November 2, 2020 board meeting were reviewed and approved.
- IV. **Topics for Discussion and appropriate action:**
 - A. **Airport Manager (AM) updates on operations and projects.** (David Kirkpatrick, Airport Manager) 1. Fuel sales for Dec: 100LL 2944 gal for \$11,277; Jet A 478 gal for \$1,504, both similar to last December's sales. Mr. Garza is working on a rotating maintenance schedule for the hangar doors. All of the fire extinguishers have been serviced. We are due to break ground on the four new hangars, USDA Loan paperwork is ready for signature. An oil/water separator for a wash rack is planned for the area between the D hangar and new Barrow's hangar. Grant submitted for 15,000 linear feet of 8' game fence, four mobile light towers, a mobile camera, and an emergency back-up generator. A welding student has volunteered to do necessary welding and metal repair.
 - B. **Review of Airport Rules and Regulations Recommendations for City Council.** A workshop is being scheduled to get final guidance on removing Chapter 18 items from city code as they are aviation related (under FAA jurisdiction).
 - C. **Minimum Standards**
Fixed Base Operator (FBO) defined (requirements, responsibilities), City requirements and responsibilities: for commercial operators AND tenants detailed. The new standard ("Advisory Circular-7") was released this month; the "Advisory Circular -5" is rescinded. We will organize a subcommittee to put forth a document by June. (POCs are Brad, Matt, Mike, Steve)
 - D. **Review of Medina Valley Youth Baseball Association Lease Agreement**
There is not a long term solution for the approximate 18 acres ball field. One needs to be formulated. The current lease is not within FAA guidelines. By regulation the lease (\$1 per year paid to the city [but the airport is reimbursed \$8156 by the Parks Department]) should be fair market value. Their lease is due next month. Recommendation the lease should be renewed for no more than one year at a time, and the leases need to be reviewed by the city attorney for updating to current standards. Additionally the management should be with Parks and

Recreation. This will give Parks & Recreation time to work out a long term plan commensurate with aviation safety.

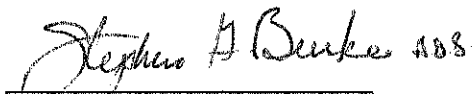
E. Topics for next board meeting.

Minimum Standards, Possible EAA Museum hangar, Offer to sell Commercial Hangar #2 to Ageless Dreams Foundation

F. Announce date and time of next Airport Advisory Board meeting.

The next meeting will be February (date to be determined), 2021 at 5PM at the Airport Conference Room.

V. Adjourn 18:51

 Stephen A. Burke

Stephen Burke, Secretary
Castroville Airport Advisory Board