CITY OF CASTROVILLE CITY COUNCIL
SPECIAL CALLED MEETING
THURSDAY
1209 FIORELLA
JULY 9, 2020
5:00 P.M.

In accordance with the order of the Office of the Governor issued on March 16, 2020, the City Council of the City of Castroville will conduct a telephone meeting in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).
The public may participate in this meeting by dialing in to with the following telephone number:
1-866-899-4679 and **enter access code 309-287-477** when prompted.
The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up to two hours before the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance of the Texas Public Information Act upon request.

The City Council of the City of Castroville will meet at the special called meeting at 5:00 p.m. in the Council Chambers at City Hall on the following items listed on the agenda.

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Invocation

V. Citizen Comments
The public will be permitted to offer public comments telephonically as provided by the agenda and as permitted by the presiding officer during the meeting. Written questions or comments may be submitted up to two hours before the meeting. A recording of the telephonic meeting will be made and will be available to the public in accordance of the Texas Public Information Act upon request.

VI. Presentation of FY2021 Airport Budget. *(David Kirkpatrick, Airport Manager)*

VII. Adjourn

ACCESSIBILITY STATEMENT

The City Hall is wheelchair accessible. The exit and parking ramps are located at the rear of the building.

NON-DISCRIMINATION STATEMENT

The City of Castroville does not discriminate on the basis of race, color, national origin, sex, religion, or disability in the employment or the provision of services.

The City Council of the City of Castroville reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act.

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, Castroville, Texas on July 6, 2020 before 5:00 p.m.

Debra Howe
City Secretary

CITY OF CASTROVILLE – AIRPORT FUND

FY 2021 PROPOSED Annual Operating & Capital Budget

Expenditures - Airport

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED FY 2020	PROPOSED FY 2021
PERSONNEL SERVICES					
50101-101.01	REGULAR SALARIES	$ 58,699	$ 56,279	$ 96,000	$ 98,880
50101-102	OVERTIME	$ 154	$ 486	$ 800	$ 800
50101-105.00	SOCIAL SECURITY	$ 3,570	$ 3,373	$ 6,000	$ 6,300
50101-106	MEDICARE	$ 835	$ 788	$ 1,400	$ 1,500
50101-107	RETIREMENT	$ 5,325	$ 3,163	$ 9,600	$ 10,000
50101-108	HEALTH INSURANCE	$ 8,966	$ 6,971	$ 15,200	$ 16,260
50101-109.00	LIFE INSURANCE	$ 160	$ 91	$ 300	$ 320
50101-109.01	VISION INSURANCE	$ 144	$ 104	$ 220	$ 220
50101-109.02	DENTAL INSURANCE	$ 527	$ 402	$ 900	$ 900
50101-109.03	LONG TERM DISABILITY	$ 357	$ 268	$ 500	$ 500
50101-112	WORKER'S COMPENSATION	$ 1,835	$ 2,029	$ 2,200	$ 2,300
50101-136	LONGEVITY	$ 146	$ 150	$ 250	$ 250
50101-139	CAR ALLOWANCE	$ 850	$ -	$ -	$ -
50101-140	PHONE ALLOWANCE	$ 213	$ -	$ 600	$ 600
	TOTAL PERSONNEL SERVICES	**$ 81,781**	**$ 74,105**	**$ 133,970**	**$ 138,830**
SUPPLIES					
50102-201	OFFICE SUPPLIES	$ 145	$ 611	$ 800	$ 800
50102-202	DUES & SUBSCRIPTIONS	$ 349	$ 2,433	$ 3,320	$ 3,200
50102-204	JANITORIAL SUPPLIES	$ 377	$ 270	$ 500	$ 500
50102-205	GENERAL SUPPLIES	$ 2,071	$ 1,205	$ 1,500	$ 1,500
50102-206.01	ADVERTISING-PROMOTIONAL	$ 135	$ 1,036	$ 1,000	$ 1,500
50102-207	POSTAGE	$ 169	$ 344	$ 350	$ 350
50102-212.01	FUEL & OIL TRUCK	$ 2,997	$ 3,048	$ 3,000	$ 3,000
50102-250	UTILITIES EXPENSE	$ 16,445	$ 17,102	$ 18,000	$ 18,000
50102-309	AVIATION FUEL	$ 125,543	$ 107,713	$ 111,500	$ 115,000
50102-309.01	JET FUEL	$ 20,261	$ 31,204	$ 30,000	$ 30,000
	TOTAL SUPPLIES	**$ 168,492**	**$ 164,966**	**$ 169,970**	**$ 173,850**

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED FY 2020	PROPOSED FY 2021
PURCHASED SERVICES					
50103-307	TML INSURANCE	$ 5,995	$ 13,446	$ 13,500	$ 15,500
50103-401.00	TELECOMMUNICATIONS	$ 4,222	$ 4,518	$ 4,900	$ 2,500
50103-401.02	AWOS LINE		$ 930	$ 930	$ 930
50103-415	COPIER LEASE		$ 151	$ 1,820	$ 1,820
50103-417	UNIFORM EXPENSE	$ 663	$ 830	$ 300	$ 300
	TOTAL PURCHASES SERVICES	**$ 10,880**	**$ 14,775**	**$ 21,450**	**$ 21,050**
CONTRACTED SERVICES					
50104-407.00	CITY ATTORNEY	$ 2,097	$ 1,692	$ 3,980	$ 2,700
50104-408	AUDIT SERVICE	$ 3,602	$ 3,656	$ 2,000	$ 2,000
50104-410	CITY ENGINEER	-	$ 7,814	$ 1,000	$ 2,500
50104-413.00	OUTSIDE SERVICE/CONTRACT LABOR	$ 619	$ 408	$ 62,401	$ 12,000
50104-413.01	CUSTODIAL SERVICES	$ 4,867	$ 5,371	$ 5,950	$ 6,000
50104-413.02	LEASE FOR REFUELER	-	$ 16,949	$ 16,949	$ 16,494
50104-964	AWOS MAINTENANCE CONTRACT	$ 6,280	$ 6,400	$ 6,400	$ 6,400
	TOTAL CONTRACTED SERVICES	**$ 17,465**	**$ 36,534**	**$ 98,680**	**$ 48,094**
EDUCATION & TRAINING					
50105-505	TRAINING/TRAVEL/PERDIEM	$ 1,244	$ 1,041	$ 2,000	$ 2,000
	TOTAL EDUCATION & TRAINING	**$ 1,244**	**$ 1,725**	**$ 2,000**	**$ 2,000**
TECHNOLOGY					
50106-802	COMPUTER SOFTWARE	$ 1,014	$ 1,601	$ 210	$ 500
50106-803	COMPUTER HARDWARE	-		$ 990	$ 1,000
50106-805	COMPUTER MAINTENANCE	$ 85	$ 200	$ 500	$ 500
	TOTAL TECHNOLOGY	**$ 1,099**	**$ 1,801**	**$ 1,700**	**$ 2,000**
REPAIRS & MAINTENANCE					
50107-412	EQUIPMENT REPAIRS & MAINT	$ 8,699	$ 5,406	$ 7,000	$ 7,000
50107-601	SMALL TOOLS	$ -	$ 1,000	$ 1,000	$ 1,500
50107-602	EQUIPMENT PURCHASES	$ 1,195	$ 7,301	$ 1,000	$ 4,000
50107-604	VEHICLE REPAIRS & MAINT	$ 1,378	$ 1,122	$ 1,500	$ 2,000
50107-609	SAFETY EQUIPMENT	$ 480	$ 25	$ 750	$ 750
50107-903	BUILDINGS REPAIR & MAINTENANCE	$ 19,305	$ 13,048	$ 20,000	$ 20,000
50107-903.01	RAMP GRANT ELIGIBLE	-	$ 59,096	$ 100,000	$ 100,000
50107-911	RUNWAY MAINTENANCE	$ 29,998	$ -	$ 78,173	$ 10,000
50107-918	GROUNDS MAINTENANCE	$ 5,856	$ 375	$ 5,000	$ 5,000
	TOTAL REPAIRS & MAINTENANCE	**$ 66,911**	**$ 87,373**	**$ 214,423**	**$ 150,250**

GL CODE	BUDGET DESCRIPTION	ACTUAL FY 2018	ACTUAL FY 2019	ADOPTED FY 2020	PROPOSED FY 2021
MISCELLANEOUS					
50108-225	BAD DEBT		$ -	$ 200	$ 200
50108-800	BANK FEES	$ 37	$ 42	$ 50	$ 100
50108-810	PAYING AGENT FEES	$ 100	$ 100	$ 100	$ 100
50108-821.02	NOTE PAYMENT ENT. - INTER		$ 5,195		
	TOTAL MISCELLANEOUS	**$ 137**	**$ 5,337**	**$ 350**	**$ 400**
CAPITAL OUTLAY					
50109-905	BRASK APRON EXTENSION	$ -	$ 7,000	$ 42,375	
50109-906	TXDOT AIRPORT PLANNING	$ -	$ 10,000	$ -	$ 20,000
50109-907	RUNWAY CRACK / SEAL	$ -	$ 8,000	$ -	
50109-998	PILOT LOUNGE	$ 873		$ -	
50109-999	DEPRECIATION	$ 224,010	$ 234,673	$ -	
	TOTAL CAPITAL OUTLAY	**$ 224,883**	**$ 259,673**	**$ 42,375**	**$ 20,000**
DEBT SERVICE					
50110-799	INTEREST EXPENSE	$ 619	$ 800	$ 50	$ -
50110-820	DEBT SERVICE -PRINCIPAL	$ -	$ 40,000	$ -	PAID OFF
50110-821	LOAN PAYMENT TXDOT PRIN	$ -	$ 21,368	$ 22,670	PAID OFF
50110-821.01	LOAN PAYMENT - TXDOT (INT)	$ 1,981	$ 1,981	$ 1,839	$ -
	TOTAL DEBT SERVICE	**$ 2,600**	**$ 64,150**	**$ 24,559**	**$ -**
TRANSFERS OUT					
59909-910	TRANSFERS OUT - GENERAL FUND (Admin Support)	$ 6,000	$ 6,000	$ 6,000	$ 6,000
59909-912	TRANSFERS OUT - WATER FUND (Jet-A Loan)	$ -	$ 4,099	$ 4,099	$ 4,099
	TOTAL TRANSFERS OUT	**$ 6,000**	**$ 10,099**	**$ 10,099**	**$ 10,099**
	TOTAL AIRPORT	**$ 581,492**	**$ 720,538**	**$ 719,576**	**$ 566,573**

Airport Fund
Revenue Summary

Revenue Summary	14-15	15-16	16-17	17-18	18-19	19-20	20-21
FACILITY RENTALS	$ 249,853.80	$ 289,856.44	$ 286,911.97	$ 295,776.69	$ 245,252.78	$ 305,032.21	$ 320,062.00
FUEL SALES	$ 227,188.98	$ 202,208.65	$ 187,261.82	$ 177,757.35	$ 124,529.66	$ 174,000.00	$ 124,000.00
OTHER REVENUE	$ 474,874.17	$ 31,873.06	$ 58,023.13	$ 304,722.20	$ 40,109.23	$ 210,334.00	$ 122,511.00
TOTAL REVENUES	**$ 951,916.95**	**$ 523,938.15**	**$ 532,196.92**	**$ 778,256.24**	**$ 409,891.67**	**$ 689,366.21**	**$ 566,573.00**
FACILITY RENTALS							
4007-508 TERMINAL BLDG LEASES	$ 6,579.75	$ 9,009.10	$ 5,700.00	$ 7,142.23	$ 8,287.04	$ 9,258.60	$ 9,288.00
4007-511 UNIT 'A' HANGERS	$ 21,665.35	$ 22,752.00	$ 20,611.20	$ 22,548.11	$ 27.00	$ 24,593.04	$ 24,593.00
4007-516 UNIT 'B' HANGARS	$ 21,831.85	$ 22,309.58	$ 23,401.60	$ 23,861.26	$ 22,426.89	$ 24,593.04	$ 24,593.00
4007-517 UNIT 'C' HANGARS	$ 34,235.20	$ 35,231.14	$ 36,278.45	$ 35,851.73	$ 34,306.29	$ 38,695.08	$ 38,695.00
4007-518 UNIT 'D' HANGARS	$ 34,747.20	$ 34,775.12	$ 35,168.38	$ 35,281.82	$ 35,470.49	$ 38,695.08	$ 38,965.00
4007-519 OPEN 'T' HANGERS	$ 11,396.51	$ 13,308.50	$ 11,349.50	$ 11,459.20	$ 13,316.56	$ 15,870.00	$ 15,870.00
4007-522 UNIT E HANGARS	$ 21,726.27	$ 32,000.30	$ 31,648.19	$ 33,677.12	$ 31,631.46	$ 34,903.68	$ 34,903.00
4007-526 COMMERCIAL HANGAR 2	$ 5,910.50	$ 7,200.00	$ 7,821.80	$ 10,840.28	$ 9,666.24	$ 18,000.00	$ 18,432.00
4007-527 LASHER HANGAR	$ 5,792.40	$ 5,967.00	$ 5,510.60	$ 6,076.56	$ 5,741.01	$ 6,262.92	$ 6,262.00
4007-528 ALMOND HANGAR	$ 2,658.30	$ 2,718.40	$ 3,194.80	$ 2,788.56	$ 2,634.61	$ 2,874.12	$ 2,874.00
4007-529 COMMERCIAL HANGAR 1	$ 21,176.27	$ 22,336.20	$ 22,736.20	$ 22,936.20	$ 21,024.85	$ 22,936.00	$ 22,936.00
4007-530 RAMP TIE DOWN FEES	$ 228.25	$ 275.00	$ 1,251.00	$ 79.16	$ 30.00	$ 100.00	$ 100.00
4007-531 COMMERCIAL HANGAR 4	$ 4,153.50	$ 4,153.50	$ 4,422.65	$ 4,422.65	$ 4,422.65	$ 4,422.65	$ 4,422.00
4007-544 DRYLAND FARMLAND	$ -	$ 5,457.00	$ 5,459.00	$ 5,456.50	$ 2,728.50	$ 5,456.00	$ 4,997.00
4007-545 IRRIGATED FARMLAND	$ 36,925.00	$ 42,716.00	$ 42,716.00	$ 42,716.00	$ 21,357.50	$ 42,716.00	$ 42,716.00
4007-552 MV YOUTH BASEBALL	$ 8,156.00	$ 8,156.00	$ 8,156.00	$ 8,156.00	$ 8,156.00	$ 8,156.00	$ 8,156.00
4007-553 COMMERCIAL HANGAR 3	$ 12,671.45	$ 21,486.60	$ 21,486.60	$ 22,483.31	$ 1,935.71	$ 7,500.00	$ 21,600.00
4007-554 SKYDIVE LANDING AREA							$ 660.00
TOTAL FACILITY RENTALS	**$ 249,853.80**	**$ 289,851.44**	**$ 286,911.97**	**$ 295,776.69**	**$ 223,162.80**	**$ 305,032.21**	**$ 320,062.00**
FUEL SALES							
4008-615 FUEL SALES - AVGAS	$ 227,188.98	$ 202,208.65	$ 179,914.06	$ 151,221.52	$ 107,581.37	$ 150,000.00	$ 100,000.00
4008-616 FUEL SALES - JET 'A'	$ -	$ -	$ 7,347.76	$ 26,535.83	$ 16,948.29	$ 24,000.00	$ 24,000.00
TOTAL FUEL SALES	**$ 227,188.98**	**$ 202,208.65**	**$ 187,261.82**	**$ 177,757.35**	**$ 124,529.66**	**$ 174,000.00**	**$ 124,000.00**
OTHER REVENUE							
4009-600 PENALITIES - LATE PAY	$ 1,220.00	$ 1,780.00	$ 940.00	$ 1,200.00	$ 985.86	$ 1,200.00	$ 1,200.00
4009-812 SALE OF ASSETS	$ -	$ -	$ 11,212.50	$ -	$ -		$ -
4009-830 INTEREST INCOME	$ 274.30	$ 485.54	$ 647.73	$ 753.66	$ 2,223.90	$ 2,500.00	$ 2,500.00
4009-849 WATER LEASE	$ 320,960.00		$ 100,000.00				$ -
4009-856 TXDOT GRANT REFUND	$ -	$ -	$ -		$ -		$ -
4009-900 CAPITAL CONTRIBUTIONS	$ 458,028.00			$ 270,629.34			$ -
4009-950 RAMP GRANT-TXDOT	$ 15,351.87	$ 29,607.52	$ 20,940.84	$ 32,139.20	$ 20,087.05	$ 50,000.00	$ 50,000.00
4009-??? CARES ACT							$ 30,000.00
4009-955 INSURANCE PROCEEDS					$ 56,944.86		$ -
4009-999 USE OF FUND BALANCE						$ 156,634.00	$ 38,811.00
TOTAL OTHER REVENUE	**$ 795,834.17**	**$ 31,873.06**	**$ 133,741.07**	**$ 304,722.20**	**$ 80,241.67**	**$ 210,334.00**	**$ 122,511.00**